



Snohomish County Council

Committee: Planning & Community Development **Analyst:** Ryan Countryman
ECAF: 2022-0474
Proposal: Motion 22-204 **Date:** May 17, 2022

Consideration

Proposed Motion 22-204 would approve reclassification of a current vacant exempt position to a different exempt position in Planning and Development Services (PDS).

Background and Analysis

PDS would like to use the Deputy Director vacancy to hire a different type of management exempt position. Following restructuring of its management team, PDS no longer sees a need for the Deputy Director position. Instead, PDS has identified a need for an Operational Improvement Manager (OIM) to lead the department's continuous improvement efforts. The new OIM position would work across the entire department, connect processes among work groups to further streamline PDS's permitting process, design training, monitor implementation of new processes and procedures, and measure results.

Human Resources has reviewed and concurs with the reclassification request and recommended approval to the County Executive who also supports the change. The 2022 Adopted Budget includes sufficient funding for the position.

Current Proposal

Scope and Summary: Motion 22-201 would reclassify the PDS Deputy Director position as an Operational Improvement Manger.

Fiscal Implications: The proposed reclassification could save PDS \$2,000 to \$20,000 per year depending on the incumbent's starting salary.

Deadlines: None

Handling: Normal

Approved-as-to-form: N/A

Risk Management: Approve

Finance: Approve

Executive Recommendation: Approve

Request: Move to General Legislative Session May 25 for consideration.