



## Snohomish County Council

**Committee:** Planning & Community Development      **Analyst:** Ryan Countryman  
**ECAF:** 2023-0023  
**Proposal:** Motion 23-043      **Date:** February 7, 2023

### **Consideration**

Proposed Motion 23-043 would authorize the County Executive to sign and execute Contract Amendment 1 for Professional Services with The CNA Corporation.

### **Background and Analysis**

Snohomish County is currently contracting with The CNA Corporation to provide emergency management planning services. Ongoing work includes identification of gaps in Snohomish County's readiness to respond to certain types of emergencies. As work authorized under the initial contract wraps up, the Department of Emergency Management (DEM) has identified several areas where they would like to receive continued assistance from CNA. Schedule C of Contract Amendment 1 included in the briefing packet has details on the scope of work. This work includes five discrete tasks. The first task is to update the Tactical Information Technology Service Unit (ITSU) playbook. An updated ITSU will help making decision-making more predictable and standardized. The next three tasks relate to filling in gaps previously identified in the Comprehensive Emergency Management Plan. A final task relates to coordination with other agencies with emergency management responsibilities to improve regional strategic planning.

Contracted costs for the scope of work would total \$163,000. Work would be complete by March 31, 2024. The adopted 2023 budget and DEM grant work plan already anticipate this body of work, so no budget changes are necessary.

### **Current Proposal**

*Summary:* The motion would authorize the Executive branch to sign and execute Contract Amendment 1 with The CNA Corporation.

*Fiscal Implications:* \$163,000 (which is fully reimbursable by a grant administered by the Washington State Department of the Military).

**Handling:** Marked as normal when transmitted to council but should be expedited to General Legislative Session (GLS) on February 8 because the February 15 GLS meeting has been cancelled.

**Risk Management:** Approve

**Finance:** Approve

**Executive Recommendation:** Approve

**Request:** Consideration of Motion 23-043 in GLS on February 8, 2023.