



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Stephanie Wright, Council Chair  
Megan Dunn, Council Vice-Chair  
Councilmembers: Sam Low, Nate Nehring, Jared Mead

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**Monday, November 15, 2021**

**6:00 PM**

**Remote Meeting via Zoom**

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#### **PRESENT:**

Council Acting Chair Dunn  
Councilmember Wright (not present)  
Councilmember Low  
Councilmember Nehring  
Councilmember Mead (not present)  
Geoffrey Thomas, Chief of Staff  
Nicole Gorle, Council Staff  
Heidi Beazizo, Council Staff  
Deb Bell, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Acting Chair Dunn called the meeting to order at 6:01 p.m. and said Chair Wright is having technical difficulties tonight and asked her to chair the meeting. She provided instructions for those wishing to provide public comment remotely via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that three members were present.

Acting Chair Dunn stated this is the in-district meeting for District 3.

#### **C. Special Reports**

1. Resolution 21-045, recognizing November 20, 2021, as Universal [2021-0963](#)  
Children's Day in Snohomish County

**ACTION:** Councilmember Low made a motion to approve Resolution 21-045. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

2. Resolution 21-046, recognizing November 20, 2021, as National Adoption Day in Snohomish County [2021-0964](#)

**ACTION:** Councilmember Low made a motion to approve Resolution 21-046. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

#### D. Public Comment

There were no persons present wishing to provide public comment.

#### E. Introduction and assignment of legislation to committees

*All items assigned as listed below:*

##### 1. Finance and Economic Development

##### 2. Law and Justice/Human Services

- a. Motion 21-413, approving the Sheriff's Office Social Justice Initiatives Plan and Professional Services Agreement between Snohomish County and Think Ideas dba America's Promise Project [2021-0950](#)

##### 3. Conservation, Sustainability and Recreation

- a. Motion 21-410, authorizing acquisition of an easement for future trail [2021-0934](#)
- b. Motion 21-411, acceptance of a donation of real property owned by Anton Stetner [2021-0940](#)

##### 4. Planning and Community Development

##### 5. Public Works and Infrastructure

- a. Motion 21-414, approving and authorizing the execution of Amendment 1 to the software as a service agreement with Manatron, Inc. - Aumentum Technologies, for Aumentum tax assessment and collection system [2021-0954](#)

##### 6. Committee of the Whole

- a. Motion 21-356, to approve Low-Income Home Energy Assistance Program (LIHEAP) American Rescue Plan Act (ARPA) contract F21-5310C-422 with the Washington State Department of Commerce for the weatherization program [2021-0772](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report. She stated that this requires no matching funds.

**ACTION:** Councilmember Low made a motion to approve Motion 21-356. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

- b. Motion 21-412, issuing a notice to proceed to complete a performance audit [2021-0958](#)

Heidi Beazizo, Sr. Legislative Analyst, provided a staff report. She said the amount is not to exceed \$60,000.

Acting Chair Dunn asked about funds included in 2022 Budget and work starting this year. Ms. Beazizo responded and explained that there are sufficient funds to cover costs in 2021, there is a companion ECAF that does not require Council consideration that is being routed through Finance that will transfer \$15,000 to the Performance Audit Professional Service to cover costs for 2021.

**ACTION:** Councilmember Low made a motion approve Motion 21-412. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

*Committee meetings are suspended during budget deliberations.*

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**

**H. Reports of outside committees**

There were no reports of outside committees.

**I. Chairperson's Report**

Planning Commission Pending Issues - No new report

**J. Chief of Staff's Report**

Geoffrey Thomas, Chief of Staff, provided a Districting Committee Update. He said the Districting Committee received an amendment to the plan that they will be reviewing at their meeting this Wednesday, November 17th at 4:00 p.m.

Councilmember Low requested a copy of the amendment. Per Acting Chair Dunn's request, Mr. Thomas will send the amendment to the full Council.

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.*

1. Ordinance 21-095, establishing the 2022 monthly vehicle allowance of elected officials pursuant to SCC 3.36.035(2) [2021-0781](#)

Deb Bell, Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Low made a motion to set time and date for a public hearing for December 1, 2021, at the hour of 10:30 a.m. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

2. Ordinance 21-096, related to the 2021 budget; making a supplemental appropriation in Solid Waste Management Fund 402 to provide additional expenditure authority for the waste export, operations, and administration programs [2021-0923](#)

Deb Bell, Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Low made a motion to set time and date for a public hearing for December 1, 2021, at the hour of 10:30 a.m. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

3. Motion 21-406, re-appointing Jill McKinnie to the position of Snohomish County Public Advocate [2021-0936](#)

Geoffrey Thomas, Chief of Staff, provided a staff report. Jill McKinnie, Public Advocate, provided remarks about serving the County.

**ACTION:** Councilmember Low made a motion to re-appoint Jill McKinnie to the position of Snohomish County Public Advocate, Motion 21-406. Councilmember Nehring seconded the motion and it carried unanimously by the three members present.

**L. Other Business****M. Executive Session(s):**

Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i) the Council will convene into Executive Session to discuss a matter of pending litigation for an initial five minutes.

At 6:21 p.m., Acting Chair Dunn recessed the Council into Executive Session and stated Council will reconvene to adjourn the meeting.

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPA: B. Casey & G. Enns

**PRESENT:**

Council Acting Chair Dunn  
Councilmember Wright (not present)  
Councilmember Low  
Councilmember Nehring  
Councilmember Mead (not present)  
Geoffrey Thomas, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Ryan Countryman, Council Staff  
Heidi Beazizo, Council Staff  
Deb Bell, Council Staff  
Ken Klein, Executive's Office  
Jason Cummings, Prosecutor's Office  
Bridget Casey, Prosecutor's Office  
Sheila Barker, Risk Management  
Ian Huri, Sheriff's Office

The Executive Session began at 6:21 p.m. for an initial five minutes.

At 6:26 p.m. the Executive Session was extended for five minutes to 6:31 p.m.

At 6:31 p.m. the Executive Session was extended for five minutes to 6:36 p.m.

At 6:36 p.m. the Executive Session was extended for three minutes to 6:39 p.m.

The Executive Session ended at 6:39 p.m.

*[Clerk Note: There were no attendees present in the Administrative Session Zoom meeting to announce extensions to.]*

**N. Adjourn**

At 6:39 p.m., Acting Chair Dunn reconvened the Council. There being no further business, she adjourned the Council for the day at 6:39 p.m.