



## Snohomish County Council

**Committee:** Finance  
**ECAF:** #2021-0658  
**Proposal:** Mot. 21-295

**Analyst:** Jim Martin  
**Date:** August 26, 2021

### **Consideration:**

Establishing reimbursement allocations for Council office travel expenses in the 2021 budget pursuant to SCC 3.36.010.

### **Background**

Snohomish County Code 3.36.010 provides that the expenses for any business trip outside the State of Washington “by a council member and the council member’s designated legislative aide shall not exceed the amount allocated to each councilmember by motion in conjunction with the annual budget for that year”. Due to uncertain revenues forecasted in 2021 as a result of the COVID-19 pandemic, General Fund budget for travel, meals, and lodging was withheld in Nondepartmental, pending the completion of a budget condition. On August 25<sup>th</sup>, Council adopted Motion 21-270, transferring the budget amounts back into individual departments, including \$9,691 into the Council office budget.

### **Current Proposal**

This motion allocates the \$9,691 between the districts, with \$500 reserved for non-district related travel. Per district allocation equals \$1,838.20.

*Duration:* N/A.

*Fiscal Implications:* None

### **2021 Budget:**

*Is this in the current year budget:* Yes

**Future Budget Impacts:** None.

**Handling:** Normal.

**Approved-as-to-form:** N/A

**Risk Management:** N/A

**Executive Recommendation:** N/A.

**Attachments:** Refer to the submitted ECAF that includes the following attachments:

(1) Proposed Motion

**Amendments:** NONE.

**Request:** Move to Council for consideration.

