



Committee of the Whole

Deb Bell

Council Initiated:

Yes

No

ECAF: 2024-2329

Motion: 24-454

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Amendment No. 3 with McKinstry Company for HVAC Maintenance Services.

Scope: Facilities has determined through a clerical oversight that the existing contract with McKinstry Company does not align with actual costs spent or future spends. Amendment 3 would approve the additional spend amount and the companion ECAF 2024-2579 (Motion 24-455) would approve the contract extension.

Duration: August 16, 2021, through August 15, 2024.
Amendment 4: August 16, 2024, through August 15, 2026.

Fiscal Impact: Current Year Multi-Year N/A

Sufficient budget authority exists in the 2024 and the proposed 2025-2026 budget.

Expenditures	2024	Total
511.5180384832	\$300,000 plus tax	\$300,000
Total		\$300,000

Authority Granted: Approve and authorize the County Executive to sign Amendment No. 3 to the Contract for Professional Services: Cathcart Gun Range HVAC Maintenance in the amount of \$300,000 for an amended total amount not to exceed \$505,164. The County hereby authorizes the Executive to approve future amendments provided that there is sufficient budget appropriation, under SCC 3.04.140(8).

Background: Snohomish County requires HVAC Maintenance Services to keep the Cathcart Gun Range in good working order. In August of 2021, Facilities entered into a three-year agreement with McKinstry Company to provide HVAC maintenance services, for the original contract amount of \$205,164.00. Two amendments have been executed that have increased the expenditure. Amendment No. 3 seeks to increase the not to exceed amount by \$300,000.00.

Contract RFP 019-21DW	Motion	Start	End	Total
Original Bid Award		08/16/2021	08/15/2024	\$205,164
Amendment No. 1		08/16/2021	08/15/2024	\$5,472
Amendment No. 2		08/16/2021	08/15/2024	\$1,423
Amendment No. 3	24-454	08/16/2021	08/15/2024	\$300,000
Amendment No. 4	24-455	08/16/2024	08/15/2025	\$0.00
NOT TO EXCEED				\$505,164.00

Requested Action: For Council to consider the motion.