



Snohomish County Council
Finance and Economic Development Committee
Meeting Minutes

Stephanie Wright, Committee Chair
Nate Nehring, Committee Vice-Chair
Committee Members: Sam Low, Megan Dunn, Jared Mead

Jim Martin, Senior Legislative Analyst
Joshua Thompson, Legislative Aide
Elena Lao, Assistant Clerk of the Council

Tuesday, February 8, 2022

10:30 AM

Remote Meeting via Zoom

PRESENT:

Committee Chair Wright
Committee Vice-Chair Nehring
Committee Member Low
Committee Member Dunn
Committee Member Mead (entered meeting at 10:35 a.m.)
Jim Martin, Council Staff
Elena Lao, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide remote public comment via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS:

1. Motion 22-032, authorizing the County Executive to execute a contract with Smith Fire Systems, Inc. pursuant to RFP-027-21BC for fire protection system services at Snohomish County Airport [2022-0048](#)

Jim Martin, Senior Legislative Analyst, provided a staff report explaining the scope of work outlined in the three-year agreement and highlighted that the total charges shall not exceed \$60,000. He added that the agreement includes the provision for an additional two-year term extension.

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

2. Motion 22-038, appointing Allen Oakley to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2022-0075](#)

Jim Martin, Senior Legislative Analyst, provided background information relating to the TPA Advisory Board and the Executive's nominee for appointment.

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

[Clerk Note: Committee Member Mead entered the meeting at this juncture, at 10:35 a.m.]

Agenda Items #3 through #8 were discussed together:

3. Motion 22-039, reappointing Mr. Frederick Cruger to the Snohomish County Historic Preservation Commission [2022-0078](#)

Jim Martin, Senior Legislative Analyst, provided brief background information on the reappointment of the following six members to the Historic Preservation Commission:

- Frederick Cruger (At-Large)
- Loren Kraetz (District 1)
- Katelynn Murray (District 2)
- Chris Jenkins (District 2)
- Franklin Ng (District 4)
- Jennifer Hushour (District 5)

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

4. Motion 22-040, reappointing Mr. Loren Kraetz to the Snohomish County Historic Preservation Commission [2022-0080](#)

[See notes under Item #3, Motion 22-039.]

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

5. Motion 22-041, reappointing Ms. Katelyn Murray to the Snohomish County Historic Preservation Commission [2022-0081](#)

[See notes under Item #3, Motion 22-039.]

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

6. Motion 22-042, reappointing Mr. Chris Jenkins to the Snohomish County Historic Preservation Commission [2022-0082](#)

[See notes under Item #3, Motion 22-039.]

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

7. Motion 22-043, reappointing Mr. Franklin Ng to the Snohomish County Historic Preservation Commission [2022-0083](#)

[See notes under Item #3, Motion 22-039.]

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

8. Motion 22-044, reappointing Ms. Jennifer Hushour to the Snohomish County Historic Preservation Commission [2022-0084](#)

[See notes under Item #3, Motion 22-039.]

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

9. Motion 22-047, approving an increase in the number of employees in General Fund 002 for the Finance Department Purchasing Division [2022-0091](#)

Jim Martin, Senior Legislative Analyst, provided a report on the proposed increase of 1.0 FTE in the Finance Department's Purchasing Division for a Buyer III position. He noted that the estimated cost of the position in salaries and benefits is about \$106,000 per year.

ACTION: Move to Consent Agenda, General Legislative Session on February 9, 2022, for consideration.

10. Motion 22-048, cancellation of uncollectible personal property taxes [2022-0088](#)

Jim Martin, Senior Legislative Analyst, explained that the motion requests cancellation of \$165,962.21 from 2017 and prior personal property taxes, and \$21,778.62 in late filing penalties that have been deemed uncollectible.

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

11. Motion 22-049 approving a 2022 budget transfer within Grant Control Fund 130 [2022-0104](#)

Jim Martin, Senior Legislative Analyst, provided a staff report on the proposed budget transfer within Grant Control Fund 130 in the amount of \$200,000.

ACTION: Move to Consent Agenda, General Legislative Session on February 16, 2022, for consideration.

12. Motion 22-054, to approve the agreement with the city of Lynnwood to provide funding for Meadowdale Playfields Playground Replacement & ADA Pathway Project, an approved Small Capital Projects Partnership (SCPP) Project [2022-0117](#)

Jim Martin, Senior Legislative Analyst, provided an overview of the grant agreement for the amount of \$10,000 to the city of Lynnwood for an approved Small Capital Projects Partnership project.

ACTION: Move to Consent Agenda, General Legislative Session on February 9, 2022, for consideration.

WRITTEN REPORT:

1. 2022 Hires vs. Separations by Depts (January) [2022-0128](#)

Committee Chair Wright explained that in lieu of monthly presentations, the Committee will be posting monthly written reports received from Human Resources. She noted that department staff will be in attendance at meetings to address any questions Committee members may have regarding the reports.

There being no further business for the day, Committee Chair Wright adjourned the meeting at 10:39 a.m.