



**Snohomish County Council**  
**Public Infrastructure and Conservation Committee**  
**Meeting Minutes**

Sam Low, Committee Chair  
Strom Peterson, Committee Vice-Chair  
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Senior Legislative Analyst  
Darcy Cheesman, Legislative Aide  
Cheri Danner, Asst. Clerk of the Council

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**Tuesday, August 15, 2023**

**10:00 AM**

**Jackson Board Room  
& Remote Meeting**

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**PRESENT:**

Presiding Committee Member Mead  
Committee Chair Low (*remote*)  
Committee Vice-Chair Peterson (*remote*)  
Committee Member Nehring  
Committee Member Dunn  
Deb Bell, Council Staff  
Cheri Danner, Assistant Clerk of the Council

**CALL TO ORDER**

Presiding Committee Member Mead called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

**ROLL CALL**

The clerk called the roll and stated that five members were present.

**PUBLIC COMMENT**

There were no persons present wishing to provide public comment.

## ACTION ITEMS

***Agenda items #1 and #2, Ordinances 23-079 and 23-080 were discussed together.***

Deb Bell, Sr. Legislative Analyst, provided an overview of the proposed Statutory Warranty Deeds and the establishment of 28th Drive SE and 169th PI SW as new county roads along with detailed information relating to the engineer's reports.

1. Ordinance 23-079, approving and accepting a Statutory Warranty Deed and establishing 28th Dr SE as a new county road [2023-0911](#)

**ACTION:** Move to Regular Agenda, General Legislative Session August 16th, to set time and date for public hearing.

2. Ordinance 23-080, approving the acceptance of a Statutory Warranty Deed and establishing 169th PI SW as a new county road [2023-0914](#)

**ACTION:** Move to Regular Agenda, General Legislative Session August 16th, to set time and date for public hearing.

3. Motion 23-323, authorizing the County Executive to sign Supplement No. 4 to Professional Services Agreement CCF04-21 with David Evans and Associates, Inc. to provide design services for the 36th/35th Avenue West Improvement Project [2023-0887](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign Supplement No. 4 to the Professional Services Agreement and the requested additional amount is \$23,107.18 with a total amount not to exceed \$431,522.33.

**ACTION:** Move to Consent Agenda, General Legislative Session August 23rd for consideration.

4. Motion 23-311, authorize the County Executive to execute Amendment 6 to The Human Resources Recruitment and Selection Agreement [2023-0814](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize the County Executive to execute Amendment 6 to the Human Resources Recruitment and Selection Agreement with NeoGov, Inc., which would add the Bulk SCORM (Shareable Content Object Reference Model) tool for an additional \$11,500.00 to the contract.

**ACTION:** Move to Consent Agenda, General Legislative Session August 23rd for consideration.

*[Clerk Note: Ms. Bell erroneously stated the cost of the Bulk SCROM tool as \$11,500.00. Ms. Bell later reviewed her Staff Report and Amendment 6 and has confirmed the correct amount is \$11,550.00].*

5. Motion 23-315, approving and authorizing the County Executive to execute Amendment 8 to the Master Software and Services Agreement with Global Tel\*Link, for Turnkey Public Access Phone Services [2023-0854](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign Amendment 8 of the agreement that would extend the term of the contract three months, allowing for additional time for contract negotiations and seeking replacement services.

**ACTION:** Move to Consent Agenda, General Legislative Session August 23rd for consideration.

6. Motion 23-332, approving and authorizing the County Executive to sign Grant Agreement No. 23-2247 with Washington Department of Fish and Wildlife and Sub-Award Agreement with Adopt-A-Stream Foundation to Implement Portions of the Transformational Collaborative Chinook Recovery in Whidbey Basin North and South [2023-0891](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive, or his designee, to execute the grant agreement in the amount of \$4,700,130.00 and to execute a sub-award agreement with Adopt-A-Stream for the Woods Creek Restoration Project. Ms. Bell said that the Department of Conservation and Natural Resources Surface Water Management (SWM) Division is a sub-recipient of the National Oceanic and Atmospheric Administration Grant and will receive a total of \$2,602,150.00 and will also conduct grant administration for Adopt-A-Stream Foundation and Snohomish Conservation District in the amount of \$2,097,980.00. Ms. Bell noted the contract period is from May 1, 2023 to April 30, 2027.

**ACTION:** Move to Consent Agenda, General Legislative Session August 16th for consideration.

7. Motion 23-337, approving 2023 Contract S23-92401-422 with Washington State Department of Commerce for the Weatherization Program [2023-0923](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the contract in the amount of \$1,424,755.00, which will have no impact to County funds as all costs will be reimbursed by the grant funds.

**ACTION:** Move to Consent Agenda, General Legislative Session August 23rd for consideration

8. Motion 23-333, approval of Amendment No 5 to the Agreement for Services with Charles H. Montange for consultation and representation regarding Centennial Trail legal rights [2023-0910](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign and execute Amendment 5 to the agreement for the period of August 1, 2023, through December 31, 2024, for an additional \$135,000.00.

**ACTION:** Move to Consent Agenda, General Legislative Session August 16th for consideration.

Meeting adjourned at 10:14