



Our purpose is people

Delivery Services Work Order

Customer Name: SNOHOMISH COUNTY	Legal Entity: UKG Kronos Systems LLC
Contact Name: Michael Neuterman	Solution Id: 6106838
Phone:	Email: michael.neuterman@snoco.org
	Title: Departmental Technology Manager
Creation Date: 12/12/2023	
SR Number: SR-2023-00005821	
Currency: USD	

Scope of Services:

UKG will provide resource(s) to complete the following services:

SRP Number	Service Name
SRP-2023-00005966	Project Add-On Hours T&M
Description of Services	<p>The scope for the Snohomish County Public Works implementation will be adjusted to account for the below testing items that are still outstanding:</p> <ul style="list-style-type: none"> • Confirm the DEST codes populate correctly in the payroll export based on the different testing scenarios <ul style="list-style-type: none"> • If not correct, UKG will need concrete requirements to confirm the way each code is assigned to the employee(s) • Thoroughly testing all phases of the cartegraph integration to confirm accuracy • Thoroughly test the payroll export for accuracy • Parallel test one pay period in the application with previous timecard data from Workforce Central <p>This assumes Snohomish County has provided all requirements necessary for the above user acceptance testing scenarios and no major configuration or integration changes are required.</p> <p>UKG has confirmed a new project team will be assigned when the project is re-engaged. This includes a new Project Manager, Solution Consultant(s), Integration Consultant, and Technology Consultant. Knowledge transfer will need to be completed by the Snohomish County team when the new project team is assigned.</p>

The hours included in this budget allow for:

- Up to two weeks for knowledge transfer
- Up to two weeks for minor integration/configuration updates that need to be made before testing is re-started
- Up to four weeks for extensive User Acceptance Testing (includes configuration testing, integration testing, and parallel testing)
- Up to four weeks for configuration cutover activities, end user training, and any smoke testing required before the deployment
- Two pay cycles of support after the deployment

The timeline for this engagement should not extend a sixteen-week period, as detailed above.

All services will be delivered remotely.

Any services outside of the above scope (including major configuration or integration changes and further timeline extensions) will require an additional change order.

Quote and Billing Frequency:

Time and Materials:

The following billing frequency will apply to the services listed below: **Bill as you go**

Billed monthly as delivered

SRP Number	Work Location	Billing Role	Quantity	Unit Price	Total Price
SRP-2023-00005966	Remote	Solution Consultant	75.00	USD 220.00	USD 16,500.00
SRP-2023-00005966	Remote	Integration Consultant	75.00	USD 220.00	USD 16,500.00

Summary of Fees:

Fee Totals	Total Price
Total Time and Materials Services	USD 33,000.00

Fees and Payment Assumptions:

- This Work Order is subject to the terms of agreement between the parties which governs the Delivery Services.
- Projects are submitted for resource assignment and scheduling upon Work Order approval.
- All services are contingent upon customer involvement as mutually agreed to throughout the project. If additional services are required, an additional Work Order will be created.
- Additional scope and revision not contained in the original requirements will be considered a new request and are not part of the scope of the services or maintenance plan.
- All services will be performed remotely unless otherwise noted.
- Customer agrees to pay UKG for all fees due pursuant to this Work Order plus any applicable federal, state and local taxes.
Request details, services assumptions and attachments for this order are available in the then current
- UKG Customer portal.

Accepted and Agreed to:

SNOHOMISH COUNTY

Signature: _____

Contact Name: James Lopes
Title: Lead Services Project Manager
Date Signed: 3/27/2024



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