

SEPA Consultant Contract

2024 Comprehensive Plan *Update*



Planning Committee Presentation, August 17, 2021



Planning for a resilient, vibrant, and inclusive future

On-Call Consultant Selection Process

- Interdisciplinary effort:
 - Planning and Development Services
 - Department of Public Works
 - Department of Conservation and Natural Resources
- Interviewed on-call consultants April 23, 2021
- Negotiations completed July 9, 2021
- Contract will begin upon approval, run through December 31, 2023
- Supplement No. 4



Supplement No. 4

Local Agency Professional Services Supplemental Agreement		Consultant/Address/Telephone BERK Consulting, Inc. 220 Sixth Ave., Suite 1000 Seattle, WA 98121	
Supplement Number Supplement No.4		Contact Name / E-Mail Address Lisa Grueter / lisa@berkconsulting.com	
Agreement Number OCC19/3-1(D)		Telephone 206-324-8760	Fax 206-324-8965
Project Title 2019-2021 On-Call Consultant Services		Execution Date 12/24/2018	Completion Date 12/31/2021
Description of Work Planning & Development Services Comprehensive Plan Review <i>To accomplish numerous On-Call projects within the stated On-Call discipline whereby Snohomish County does not have sufficient staff and/or expertise to meet the required and specific needs of the County during the 2019-2021 On-Call period.</i>		New Maximum Amount Payable Remains Unchanged at \$1,050,000.00	

The Local Agency of Snohomish County desires to supplement the Agreement entered into with **BERK Consulting, Inc.** and executed on December 24, 2018, as amended by Supplement No. 1 on May 24, 2019, as amended by Supplement No. 2 on August 6, 2019, as amended by Supplement No. 3 on August 12, 2020, and identified as Agreement No. **OCC19/3-1(D)**. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the Agreement are described as follows:

I

EXHIBIT E Sub-consultant Cost Computations – Fee Schedule, attached hereto and by this reference is made part of the original Agreement, has been amended and hereby adds specific Fee Schedules for sub-consultants ICF Jones & Stokes, Inc. and Parametrix, Inc., to the previously amended EXHIBIT E.

II

The "Project Title" on the Agreement title page and wherever it appears throughout the previously amended Agreement is amended as follows:

((2019-2024)) 2019-2022 ON-CALL CONSULTANT SERVICES

III

The "Completion Date" on the Agreement title page is amended as follows:

((12/31/2024)) 12/31/2022

IV

Paragraph (7) of **Exhibit A – Scope of Work**, is amended as follows:

No new work, TASK ASSIGNMENTS or TASK ASSIGNMENT amendments, may be issued after ((December 31, 2024)) December 31, 2022, all existing TASK ASSIGNMENTS must be completed by ((December 31, 2022)) December 31, 2023.

Exhibit E

Sub-consultant Cost Computations

Fee Schedule

Subconsultant: ICF Jones & Stokes

Subcategory: Comprehensive Plan Review

Position Classification	Direct Salary Rate	ICR @170.76%	Profit @23.55%	Max Rate Per Hour
Managing Consultant	\$58.78	\$100.38	\$13.84	\$173.00
Senior Consultant III	\$55.13	\$94.14	\$12.98	\$162.25
Senior Consultant II	\$48.59	\$82.97	\$11.44	\$143.00
Senior Consultant I	\$43.15	\$73.69	\$10.16	\$127.00
Associate Consultant III	\$40.12	\$68.51	\$9.45	\$118.08
Associate Consultant II	\$35.00	\$59.77	\$8.24	\$103.01
Associate Consultant I	\$28.29	\$48.31	\$6.66	\$83.26
Assistant Consultant	\$27.00	\$46.11	\$6.36	\$79.46

Fee Schedule

Subconsultant: Parametrix, Inc.

Subcategory: Comprehensive Plan Review

Position Classification	Direct Salary Rate	ICR @175.31%	Profit @23.55%	Max Rate Per Hour
Engineer I	\$34.00	\$59.61	\$8.01	\$101.61
Planner III	\$50.48	\$88.50	\$11.89	\$150.87
Planner IV	\$48.30	\$84.67	\$11.37	\$144.35
Project Controls Specialist	\$38.17	\$66.91	\$8.99	\$114.06
Publications Supervisor	\$41.83	\$73.32	\$9.85	\$125.00
Senior Consultant	\$73.61	\$129.05	\$17.34	\$220.00
Senior Contract Administrator	\$39.15	\$68.63	\$9.22	\$117.00
Senior Engineer	\$58.89	\$103.24	\$13.87	\$176.00
Senior GIS Analyst	\$37.50	\$65.74	\$8.83	\$112.07
Senior Planner	\$58.56	\$102.65	\$13.79	\$175.00
Senior Project Accountant	\$39.15	\$68.63	\$9.22	\$117.00
Senior Scientist	\$58.56	\$102.65	\$13.79	\$175.00
Technical Editor	\$31.25	\$54.78	\$7.36	\$93.39

Hours

	BERK Project Management, Land Use/Plans, Demographics/EJ, Public Services, Engagement	Confluence Fish/Wildlife/ Vegetation/ Wetlands	Fehr & Peers Transportation, Air Quality Support	Geosyntec Earth/Topo/Soil/ Erosion and Groundwater	ICF Cultural Resources	Parametrix Editing and Production, Air Quality, Energy, Surface Water, Utilities, Emergency Services	Team Total
1. Project Coordination							
1.1 Kickoff Meeting	20	3	8	4	2	10	
1.2 Team Coordination and Meetings	72	6	38	15	4	19	
1.3 Progress Reports and Schedule	36	0	0	0	0	42	
2. Scoping							
2.1 Public Engagement Strategies	30	0	0	0	0	0	
2.2 Scoping Documents	2	0	0	0	0	0	
2.3 Public Scoping Meeting	80	0	19	0	0	2	
2.4 Scoping Process Report	28	0	0	0	0	0	
3 Conditions and Trends							
3.1 Equity and Resilience Frameworks	72	4	21	16	2	7	
3.2 Natural Environment	10	92	0	88	0	16	
3.3 Built Environment	104	0	200	0	33	32	
4. Analysis of changes to Land Use and Zoning Maps							
4.1 Description of Alternatives	32	0	0	0	0	0	
4.2 Alternatives Evaluation	142	22	948	48	35	58	
5. DEIS							
5.1 Preliminary Draft EIS	76	72	144	44	33	148	
5.2 Draft EIS	140	13	34	18	23	100	
Total Hours	844	212	1,412	233	132	434	3,267
Share	25.8%	6.5%	43.2%	7.1%	4.0%	13.3%	

Budget

	BERK	Confluence	Fehr & Peers	Geosyntec	ICF	Parametrix	Team Total
1. Project Coordination							
1.1 Kickoff Meeting	\$2,973	\$466	\$1,394	\$730	\$325	\$1,651	
1.2 Team Coordination and Meetings	\$11,914	\$932	\$6,379	\$2,614	\$649	\$3,376	
1.3 Progress Reports and Schedule	\$7,270	\$0	\$0	\$0	\$0	\$4,861	
2. Scoping					0		
2.1 Public Engagement Strategies	\$4,530	\$0	\$0	\$0	\$0	\$0	
2.2 Scoping Documents	\$480	\$0	\$0	\$0	\$0	\$0	
2.3 Public Scoping Meeting	\$11,025	\$0	\$2,631	\$0	\$0	\$350	
2.4 Scoping Process Report	\$4,115	\$0	\$0	\$0	\$0	\$0	
3 Conditions and Trends					0		
3.1 Equity and Resilience Frameworks	\$10,394	\$621	\$3,308	\$2,945	\$325	\$1,360	
3.2 Natural Environment	\$2,400	\$11,531	\$0	\$14,626	\$0	\$2,020	
3.3 Built Environment	\$13,842	\$0	\$24,499	\$0	\$3,831	\$5,111	
4. Analysis of changes to Land Use and Zoning Maps						0	
4.1 Description of Alternatives	\$6,766	\$0	\$0	\$0	\$0	\$0	
4.2 Alternatives Evaluation	\$18,312	\$3,170	\$126,504	\$8,261	\$4,687	\$9,063	
5. DEIS					0		
5.1 Preliminary Draft EIS	\$11,917	\$9,688	\$19,790	\$7,001	\$3,831	\$22,309	
5.2 Draft EIS	\$20,256	\$1,811	\$4,754	\$2,901	\$2,855	\$14,542	
Subtotal	\$126,193	\$28,219	\$189,258	\$39,078	\$16,503	\$64,643	\$463,893
Subtotal Consultant Cost	\$463,893		3% escalation	\$13,917			
Project Expenses at ~1% of Project Budget*	\$4,640						
Estimated Project Total	\$468,533		Total with escalation	\$482,450			



Questions?