



Committee of the Whole

Jim Martin

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3720
Ordinance: 25-083

Type:

☐ Contract

☐ Board Appt.

☒ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☐ Expedite

☒ Urgent

Fund Source:

☐ General Fund

☐ Other

☒ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject: Relating to terms of employment for exempt positions; and amending Ordinance No. 25-071.

Scope: This proposed ordinance addresses the Law Clerk/Bailiff positions in the wage scales that were adopted by Ordinance 25-071. The positions in this classification were previously in a 1-step wage schedule, and will transition to an equivalent non-classified position in which step 2 of the established pay range is closest to the single rate of the exempt pay range, and have an anniversary date of January 1. Employees with less than two years in the position shall be placed at Step 3; those with two to four years in the position shall be placed at Step 4; and those employees with more than four years tenure shall be placed at step 5.

Duration: N/A

Authority Granted: N/A

Background: Snohomish County Council adopted Ordinance 25-071 on November 5th of this year. This Ordinance did not address those employees in a single-step pay scale (Law Clerks/Bailiffs). This Ordinance amends code in order to include those positions in the new classified/non-classified wage scale.

Requested Action: Move to Council to set time and date for a public hearing.