


## EXECUTIVE/COUNCIL APPROVAL FORM

**MANAGEMENT ROUTING:**

**EXECUTIVE** Dave Somers \_\_\_\_\_  
**EXEC. DIR.** Ken Klein \_\_\_\_\_  
**DIRECTOR/ELECTED** Kelly Snyder \_\_\_\_\_ *KS*  
**DEPARTMENT** Public Works \_\_\_\_\_  
**DIV. MGR.** Janice Fahning, P.E. \_\_\_\_\_ *JF*  
**DIVISION** Engineering Services \_\_\_\_\_  
**ORIGINATOR** Lori White \_\_\_\_\_ *LW*  
**DATE** March 12, 2021 **Ext.** 3536

**TO: COUNCIL CHAIRPERSON:**  
**SNOHOMISH COUNTY COUNCIL**
**EXECUTIVE RECOMMENDATION:**

Approve \_\_\_\_\_ No Recommendation  
 Further Processing  
 Requested By \_\_\_\_\_  
 Ken Klein  
 2021.03.17 07:58:27 -07'00'

 PW Review: Fiscal  *AGF* Admin  *BT* Deputy Director  *dwm*

Executive Office Signature \_\_\_\_\_  
 CEO Staff Review \_\_\_\_\_ MG 3/16/2021  
 Received at Council Office EL 2:19 pm 3/17/2021

**DOCUMENT TYPE:**

<input type="checkbox"/> BUDGET ACTION: <input type="checkbox"/> Emergency Appropriation <input type="checkbox"/> Supplemental Appropriation <input type="checkbox"/> Budget Transfer <input checked="" type="checkbox"/> CONTRACT: <input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment	<input type="checkbox"/> GRANT APPLICATION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> Amendment to Ord. # _____ <input type="checkbox"/> PLAN <input type="checkbox"/> OTHER
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**DOCUMENT / AGENDA TITLE:**

Professional Services Agreement CCF01-21 with Sargent Engineers, Inc. for Structural Design Services for the Goodman Creek Culvert Replacement Project.

**APPROVAL AUTHORITY:**

**EXECUTIVE** \_\_\_\_\_ **COUNCIL**   
**CITE BASIS** SCC 3.04.190

**HANDLING:** NORMAL  EXPEDITE \_\_\_\_\_ URGENT \_\_\_\_\_ DEADLINE DATE \_\_\_\_\_

**PURPOSE:**

Approval of Agreement CCF01-21 will allow Snohomish County Public Works to utilize Sargent Engineers, Inc. to provide Structural Design Services necessary to complete the Goodman Creek Culvert Replacement project.

**BACKGROUND:**

- The Department of Public Works (PW) intends to replace the Goodman Creek Culvert with a new bridge which carries Goodman Creek under Mountain Loop Highway approximately seven miles South of Darrington.
- The existing culvert is a 12' diameter Corrugated Metal Pipe which has rusted out allowing the creek to partially flow beneath the culvert creating voids in the roadway.
- Phase I of this project shall include all work tasks necessary to complete investigations, research, analyses and calculations required for the preparation of a Type, Size and Location Study (TS&L).
- The Engineering Services division of PW does not currently have the engineering staff capacity to complete Structural Design Services for this project.
- Through a Request for Qualifications (RFQ) PW has solicited the services of a consultant to assist the County with these projects. Sargent Engineers, Inc. was one of eight consulting firms responding to RFQ-006-20SB and was selected through established Federal, State and County policies and practices.
- A Professional Services Agreement between Snohomish County and Sargent Engineers, Inc. was negotiated. The total budget for this ECAF is \$98,007.00, which includes the agreement amount of \$89,098.00 and an additional 10% contingency amount of \$8,909.00, for allowable unforeseen costs. The approving motion for the agreement authorizes the Public Works Director or Deputy Director to approve and execute amendments to the agreement within this total budgeted amount.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
102 50630314109 - Consultant	\$89,098.00		\$89,098.00
TOTAL	\$89,098.00		\$89,098.00

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
Road Fund 102	\$89,098.00		\$89,098.00
TOTAL	\$89,098.00		\$89,098.00

**DEPARTMENT FISCAL IMPACT NOTES:**

This project is in the adopted 2021 - 2026 TIP under project no. D.41.14.

**BUDGET REVIEW:** Analyst DM Administrator NK Recommend Approval

**CONTRACT INFORMATION:**

ORIGINAL  CONTRACT # CCF01-21 AMOUNT \$89,098.00  
 AMENDMENT  CONTRACT # \_\_\_\_\_ AMOUNT \$

**CONTRACT PERIOD:**

ORIGINAL Start Execution End 12/31/2021  
 AMENDMENT Start \_\_\_\_\_ End \_\_\_\_\_

**CONTRACT / PROJECT TITLE:**

**Professional Services Agreement CCF01-21 / Goodman Creek Culvert Replacement**

**CONTRACTOR NAME & ADDRESS (City/State only):**

**Sargent Engineers, Inc., Olympia, WA**

**APPROVED:**

RISK MANAGEMENT: Yes  No

COMMENTS: Sheila Barker 3/11/2021

PROSECUTING ATTY - AS TO FORM: Yes  No

**OTHER DEPARTMENTAL REVIEW / COMMENTS:**

**ELECTRONIC ATTACHMENTS:** (List & include path & filename for each, e.g. G:\ECAF\deptname\docname\_Motion)

G:\ECAF\Council\20071227 ECAF  
 G:\ECAF\Council\20071227 Motion  
 G:\ECAF\Council\20071227 Agreement

**NON-ELECTRONIC ATTACHMENTS:**