

BID AWARD RECOMMENDATION

To: Council Chair
Through: Dave Somers, County Executive
From: Purchasing Division

Date: May 31, 2023

Bid No: SW-22-014DW

General Legislative Session: June 7, 2023

Funding: \$2,000,000 per year from
Department of Commerce Grants
Federal, State, & Utility Grants

Product/Service: Weatherization Assistance Program, Mechanical
Inspection, Service and Repair

Owner/User Department:
Conservation and Natural Resources – Weatherization

Contract Term:
Two (2) years with an option to extend
for one additional year.

BRIEF DESCRIPTION:

This Small Works process is in support of the County's Weatherization Program. The Program objectives are to:

1. Make cost effective, energy efficiency and related repair improvements to homes occupied by low-income residents to reduce energy bills;
2. Increase home health, safety, and durability; and
3. Provide educational services to household members and help residents to better understand and control their energy use.

The Small Works process is utilized for this Program to encourage participation from small contractors that benefit from lower bond requirements and more flexible work schedules. Products and services covered in this Bid include inspecting, testing, replacing, or repairing electric furnaces, baseboards, and wall heaters. Inspecting, testing, repairing, or improving gas furnaces and solid fuel combustion appliances including chimney components.

Using the Small Works process, bidders are qualified and enter into master agreements with the County. Each project is competed and awarded to the lowest, responsible bidder.

QUALIFIED CONTRACTORS:

1. Right On Heating Total Agreement Not To Exceed \$750,000.00

AWARD AUTHORITY:

This Bid Award Recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, "Competitive bidding," and section 3.04.140(3), "Award, execution, by whom," which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$250,000. The County Council approves this Bid Award and authorizes the County Executive to execute agreements and any subsequent amendments with the above listed, qualified contractors for the products and services defined in the Bid.

AWARD RECOMMENDATION:

The Conservation and Natural Resources Director endorses this award recommendation.

The Purchasing Manager, or designee, has electronically recommended this Bid Award on ECAF 2023-0621.

The County Executive, or designee, has electronically recommended this Bid Award on ECAF 2023-0621.

APPROVED:


Council Chair

6/7/2023
Date