



MEMORANDUM

TO: Snohomish County Council Planning Committee

FROM: Sarah Titcomb, Principal Planner PDS

DATE: June 27, 2022

SUBJECT: 2024 Comprehensive Plan Update SEPA Consultant On-Call
Task Assignment Amendment

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Dave Somers
County Executive

Snohomish County has a 2019-2022 On-Call Consultant Services Agreement with Berk Consulting, Inc. (Berk) that was executed on December 24, 2018, (Agreement Number OCC19-3-1(D)) and includes 3 Task Assignments. Task Assignment No. 3 was approved by the Snohomish County Council and signed by the County Executive through Motion 21-278 on August 25, 2021. Task No. 3 authorizes Berk to work as the SEPA consultant for the 2024 Comprehensive Plan Update and generate a Draft Environmental Impact Statement (DEIS). Snohomish County Planning and Development Services (PDS) is now requesting an amendment to the scope and budget of Task No. 3 (titled Task No. 3a). An amendment is necessary to include the nine (9) docket applications on Final Docket XXI, the seven (7) council-initiated motions, and additional quantitative transportation data analysis within the DEIS. The attached motion would authorize the County Executive to sign the Task No. 3a.

Chapter 30.74 of the Snohomish County Code (SCC), "Growth Management Act Public Participation Program Docketing," outlines the docketing process for interested persons to propose amendments and revisions to the Comprehensive Plan or development regulations to comply with the requirements of RCW 36.70A.130 and .470. PDS processed twenty-four (24) non-county initiated docket proposals, and the County Council approved ten (10) docket proposals for inclusion on Final Docket XXI through Amended Motion 21-147 (DR1, LS2, MALT1, MV2, MON2, SW10, SW11, SW14, SW17, and SW12). Docket applicants are required to pay the costs associated with the environmental review of their proposals per SCC 30.74.070, and nine (9) of the applicants chose to pay their costs and remain on the Final Docket XXI (DR1, LS2, MALT1, MV2, MON2, SW10, SW14, SW17, and SW12). Amended Motion 21-147 was approved on March 9, 2022, after the execution of Task No. 3 and was not included in the original budget and scope. It is important to note that the expenses associated with Final Docket XXI will be pass-through where PDS accepts payment from the docket applicants and then passes these funds to Berk.

On March 23, 2022, the County Council referred seven (7) council-initiated motions to the Snohomish County Planning Commission and PDS for consideration during the 2024 Comprehensive Plan Update. Motion 22-090, Motion 22-095, Motion 22-098, Amended Motion 22-099, and Motion 22-134, Motion 22-097, and Amended Motion 22-096 include proposed expansions to the county's Urban Growth Areas (UGAs) as well as amendments to the Future Land Use Map, Zoning Map, and policies of the Comprehensive Plan. Consideration of these motions was not anticipated within the original scope and budget of Task No. 3.

There are two docket proposals and three council-initiated motions that include overlapping geographies. These include MATL1, SW14, Motion 22-098, Motion 22-090, and Motion 22-134. The

geography and scope of each motion is larger than the nesting docket applications and therefore the majority of the consultant's transportation costs for the analysis (including model runs, existing conditions analysis, etc.) is associated with the motions. More specifically, 67% percent of the total cost for analysis of MALT1 and Motion 22-098 will be associated with Motion 22-098. Due to the overlapping geographies of SW14 and Motion 22-134 with Motion 22-090, the transportation costs associated with the review of SW14 and Motion 22-134 were reduced by 20% of what they would have been if Motion 22-134 were not considered within the EIS. This cost breakdown is the result of efficiencies that can be gained in transportation related model runs.

As efforts under Task No. 3 progressed, the Department of Public Works (DPW) determined the need for a more robust quantitative bicycle and pedestrian analysis of the alternatives than was planned for in the initial scope and budget. To perform this additional analysis for the 2024 Comprehensive Plan Update DEIS, Task No. 3a is necessary.

Task Assignment No. 3a was deemed compliant by the DPW contract specialist, and was approved as to form by the Prosecuting Attorney's office. As described in the cost estimate embedded in Task Assignment No. 3a, the total amount authorized within the Task Assignment No. 3a is \$555,881 to be spread across PDS, DPW, and DCNR between now and the end of 2023. Approximately \$223,729 of this total will be pass through dollars from the Final Docket XXI applicants to Berk.

Attachments:

- 2019-2022 Snohomish County On-Call Task Assignment #3a
- Motion No. 22-xxx, Authorizing the County Executive to sign 2019-2022 On-Call Consultant Services Task No. 3a (OCC19/3-1(D)) Amendment with Berk Consulting, Inc.