

Assessor

2024 Council Budget Presentation



2024 Budget Questions

1. Please provide a breakdown by: Permanent FTE (total FTE, how many are new in 2023, requested in 2024) and Temporary/Project (total FTE, how many are new in 2023, requested in 2024).

- *2023 Permanent FTEs – 66 (one Assessment Tech was new in 2023).*
- *2024 requesting 5 additional permanent FTEs – add 1.5 FTEs to our Exemptions Team, add 2.5 FTEs to our Residential Appraisal team, add 1 FTE to our Property Control Division*
- *2023 Project FTEs – 3 (one Assessment Tech funded with Aumentum project funds, 2 Property Control Analysts with project funding ending in Dec of 2023)*
- *2024 requesting 1 project Assessment Tech funded with Aumentum project*

2. Of those positions, how many are filled, actively recruiting, or vacant? What unfunded positions from the 2023 budget are you requesting to fund/fill in 2024?

- *As of Sept. 29, 2023, we have 5.5 positions that are vacant. These are two Assessment Tech vacancies that have been filled with new employees scheduled to start on Oct. 16, 2023, a Residential Appraiser position that is in the process of being filled from a register, a full time Assessment Tech II position and a .5 FTE Exemptions position that both are actively being recruited. We also have one project Property Control Analyst position that is vacant which is funded through December 31. 2023.*

2024 Budget Questions

3. What are your experiences with a hybrid/remote working environment?

- *Most of our experienced staff are working a hybrid/remote work schedule with at least one day in the office per week.*
- *We require new staff to work full time in the office until they have at least 3 months experience in the job, a satisfactory performance review, and their supervisor is confident they can be productive working from home.*
- *Our Customer Service and Exemptions team must work full time in the office to meet with customers at the front counter and to keep confidential supporting documents for exemption applications secure.*

4. Please describe how much CARES/ARPA funds your department has requested or received in 2023 and 2024, and the utilization of those funds.

- *N/A*

Fund Divisions and Programs

Please show high-level financial structure

General Fund

- Assessor's Office
- Program 424, Tax Assessments and Evaluation

Revenues

FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	424 Tax Assessments & Evaluation	\$317,701	\$317,701	\$0,000
TOTAL		\$317,701	\$0,000	\$0,000

Expenditures

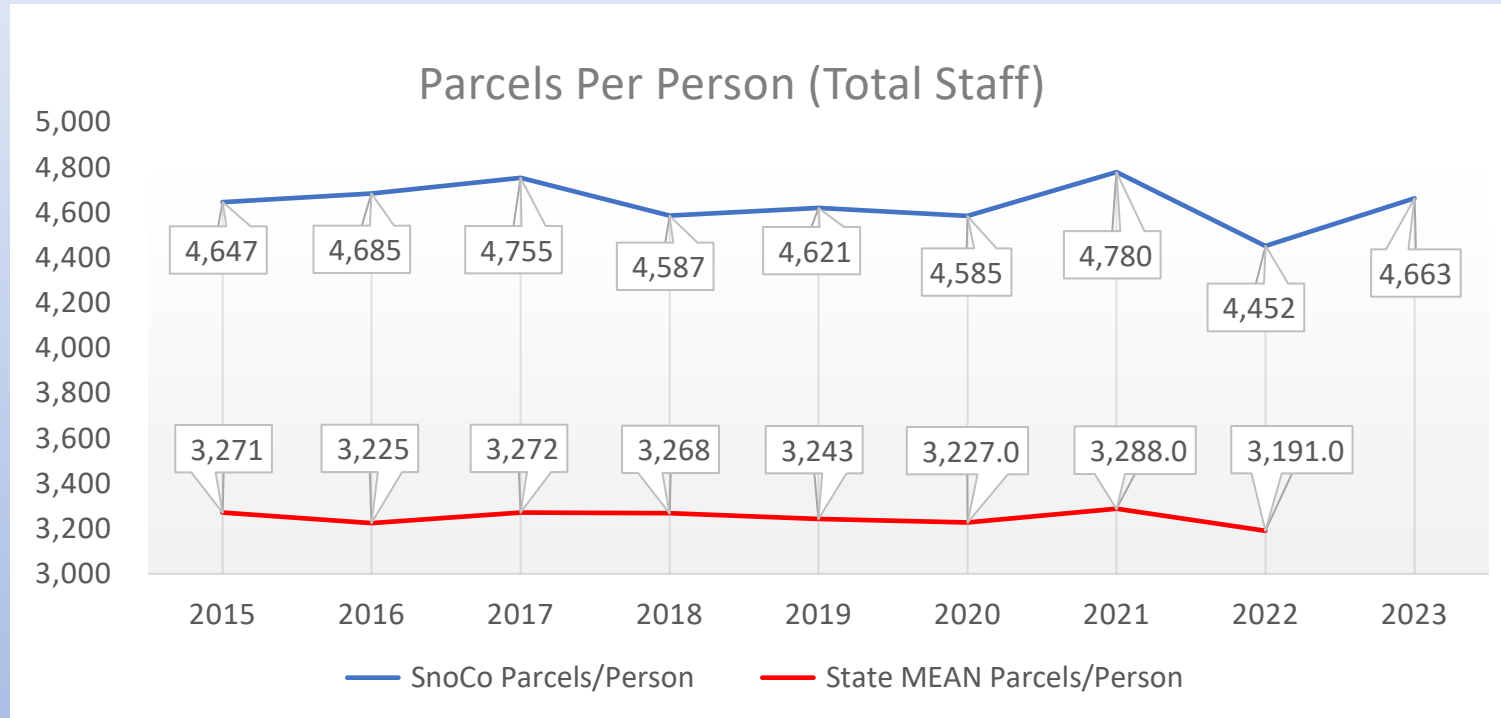
FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	424 Tax Assessments & Evaluation	\$9,116,477	\$10,033,283	\$916,806
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
XXX		\$0,000	\$0,000	\$0,000
TOTAL		\$0,000	\$0,000	\$0,000

FTE

FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	424 Tax Assessments & Evaluation	69	72	3
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
XXX		0	0	0
TOTAL		69	72	3

Assessor Supplemental Information

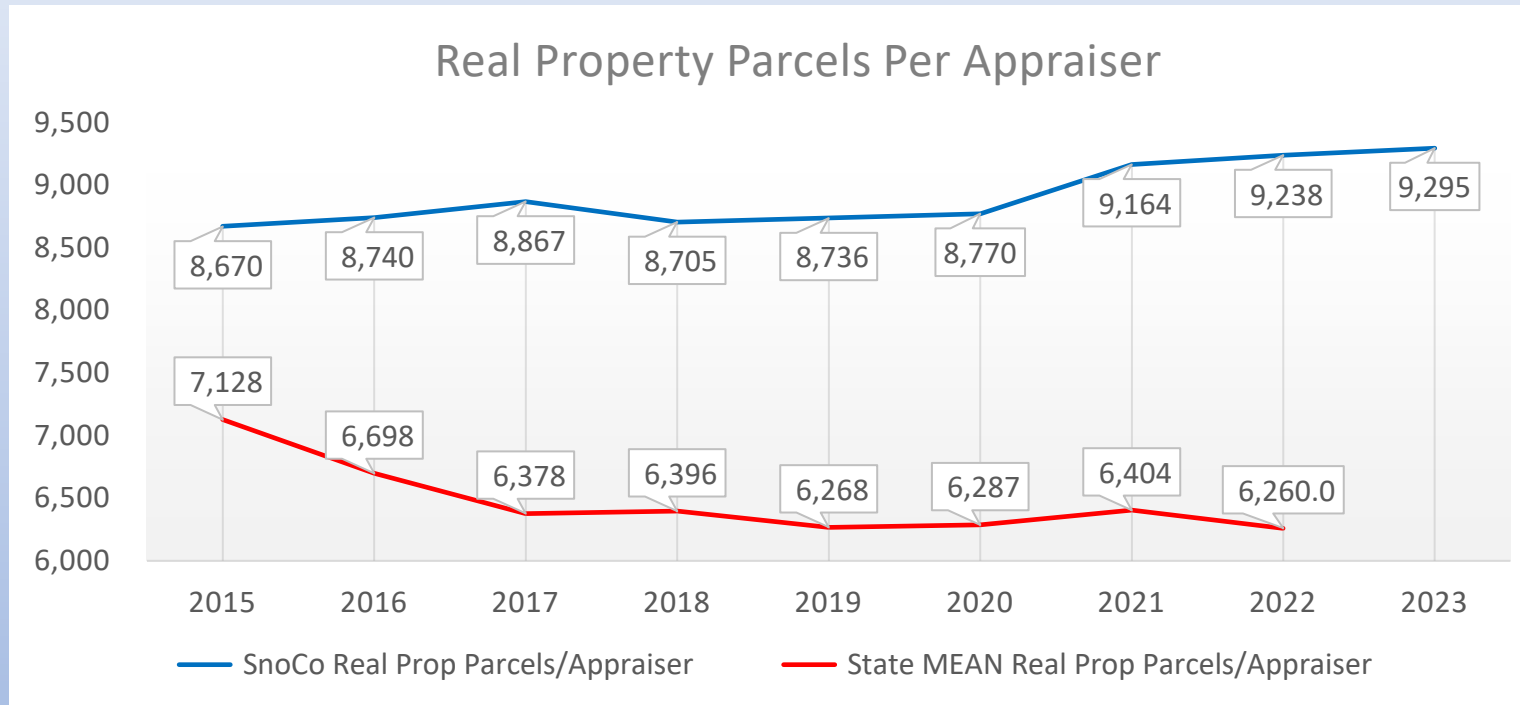
- Snohomish County Total Staffing vs. State Average Staffing



IAAO Standard: 2500 parcels per person

Assessor Supplemental Information

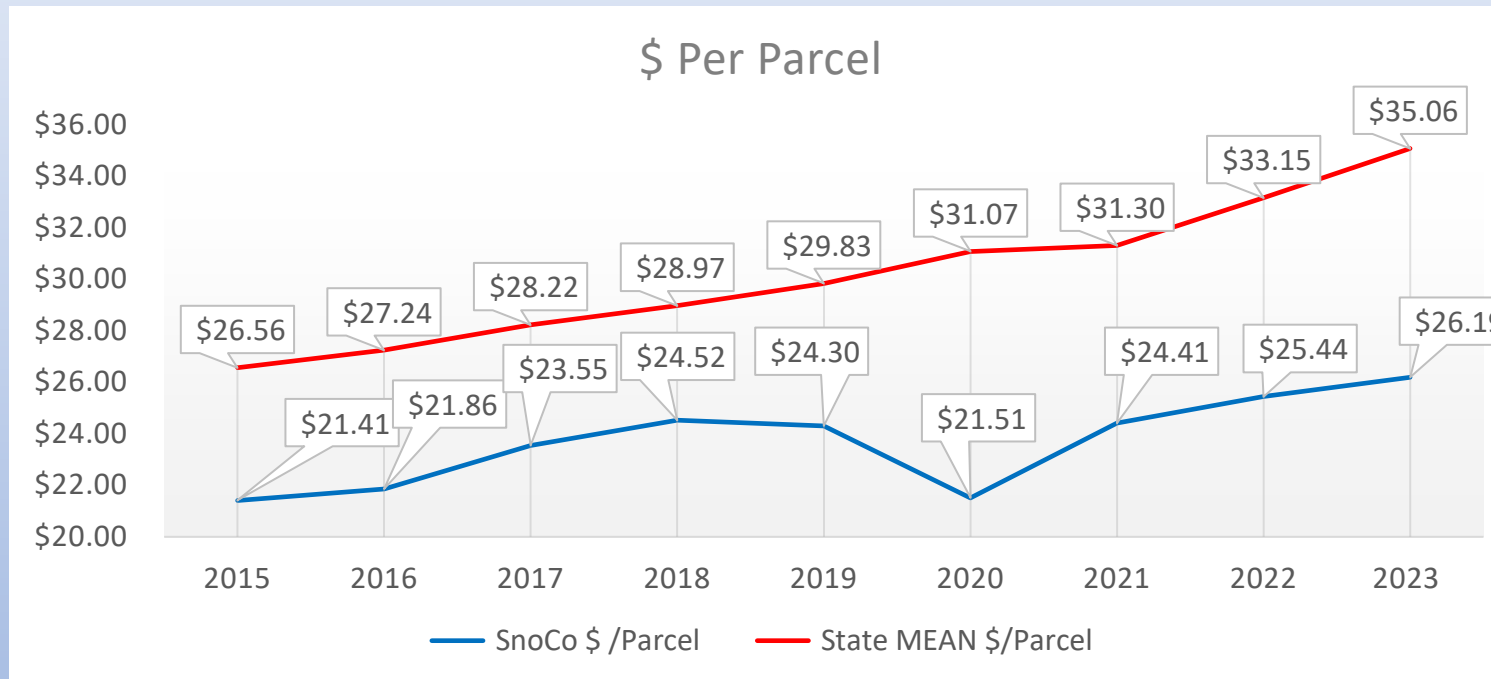
- Snohomish County Appraiser Staffing vs. State Average



IAAO Standard:
5000 parcels per
appraiser

Assessor Supplemental Information

- Snohomish County \$ Allocated vs. State Average



Assessor Supplemental Information

- For the Snohomish County Assessor's office to have the same parcel count workload as the state average from 2022, we would need to hire 31 employees.
- In order for our office to have the same \$ allocation per parcel as the 2023 state average, we would need to increase our 2024 budget request* by **\$2,396,316.50**.
- Historic reduction of staffing levels without replacement over time
 - 74.5 FTE's in 2008
 - 62.5 FTE's from 2011 – 2017
 - 65 FTE's in 2018 – 2020
 - 66 FTE's in 2021
 - 68 FTE's in 2022 – 3 are project positions
 - 69 FTE's in 2023 – 3 are project positions
- Annual increases in workload due to increasing parcel counts
- Additional resources needed to train new personnel

* Total Budget Less Central Services (Appropriations for items payable to central services such as space rent, computer services, county vehicles) have been deducted from budget figures.

Assessor Successes 2022 and 2023

- Exemptions Division processed all Senior Citizen/People with Disabilities exemption applications received by the end of 2022 – sent out 4500 renewals in March 2023
- Backlog in Property Control Division has been reduced by a significant amount and continues to be addressed
- Historic field book pages migrated from HighView to Open Text in 2021 are now available to the public on Assessor's webpage
- Project to correct ownership records to include missing spouses has reviewed 6,639 of 28,660 parcels identified as potentially needing updates and completed 2,238 ownership updates.
- New eNotification service allowed 2063 registered taxpayers to receive assessed value notices via email in June 2023. Print vendor is collecting and managing email addresses as part of contract for 2023. Registered accounts have increased to 3,922 as of Sept. 29, 2023 for next year.

Assessor Successes 2022 and 2023

- Implementation of new appraisal and tax administration system – Aumentum project is underway – Go Live is scheduled for February 2024
 - Progress is being made in conversion, configuration and customization of Aumentum to meet Snohomish County needs
 - Re-engineering business processes to take advantage of improved functionality of new system
 - Workflow enhancements will increase efficiency of handing work from division to division and from Assessor to Treasurer
 - Management will have clarity of status of workflows to monitor progress, backlogs and productivity
 - New analysis tools for studying & applying market value changes to both real and personal property
 - Enhanced online experience for taxpayers
 - True integration between appraisal and tax administration will reduce duplicate data entry
 - Integrated Appeals Case Management System to be used jointly with the BOE