



**Snohomish County Council**  
**Finance, Budget and Administration Committee**  
**Meeting Minutes**

Megan Dunn, Committee Chair  
Nate Nehring, Committee Vice-Chair  
Committee Members: Sam Low, Jared Mead, Strom Peterson

Jim Martin, Senior Legislative Analyst  
Paula Rhyne, Legislative Aide  
Cheri Danner, Assistant Clerk of the Council

---

**Tuesday, December 12, 2023**

**10:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

---

**PRESENT:**

Committee Chair Dunn  
Committee Vice-Chair Nehring  
Committee Member Low  
Committee Member Mead  
Committee Member Peterson  
Jim Martin, Council Staff  
Diane Kamionka, Northwest Innovation Resource Center  
Brian Surratt, Greater Seattle Partners  
Rebecca Lovell, Greater Seattle Partners  
Garry Clark, Economic Alliance Snohomish County  
Cheri Danner, Asst. Clerk of the Council

**CALL TO ORDER**

Committee Chair Dunn called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

**ROLL CALL**

The clerk called the roll and stated that five members were present.

## PUBLIC COMMENT

There were no persons present wishing to provide public comment.

## ACTION ITEMS

1. Ordinance 23-138, approving the City of Marysville Interlocal Agreement for Flood Risk Mitigation CLFR-119b [2023-1415](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the proposed ordinance approves the Interlocal Agreement, for the period of September 14, 2023, to June 30, 2026, in the amount of \$250,000.00.

**ACTION:** Move to Regular Agenda, General Legislative Session December 13th to set time and date for a public hearing.

2. Motion 23-512, approving award of Broadband Digital Equity Project (Sno-Isle Libraries) [2023-1382](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the award of funds to Sno-Isle Libraries. He said the agreement is through June 30, 2026, in the amount of \$1,500,000.00.

Committee Member Nehring asked if this is an extension of a previous agreement and Mr. Martin responded that this is the original agreement recently discussed.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

3. Motion 23-513, approving Amendment No. 1 to Broadband Enhancement Study, CLFR- 019a [2023-1384](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the amendment with CBG Communications, Inc. and increases the total to \$144,500.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

4. Motion 23-529, authorizing approval of Amendment No. 9 to the Professional Services Agreement with Day Vengley & Associates, D.B.A. DVA Advertising & Public Relations, for Destination Marketing & Management Organizational (DMO) Services [2023-1417](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained this motion authorizes approval of the amendment, adds 2024 scope of work, extends the agreement through December 31, 2024, and adjusts the not to exceed amount to \$3,571,997.00, with the total charges for 2024 not to exceed \$500,000.00.

Committee Chair Dunn asked if this would be the last amendment, and Mr. Martin replied the contract will be ending in 2024.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

5. Motion 23-535, authorizing the 2024 Local Hotel/Motel Fund Expenditure Plan [2023-1422](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the 2024 Local Hotel/Motel Fund projects with total funding set at \$684,705.00, and approval of the motion authorizes the Executive to execute the necessary contracts.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

6. Motion 23-528, approving an Interfund Loan from the General Fund 002 to the Special Revenue Fund, PEG Subfund, to provide interim funding for the Snohomish County Public and Educational Capital [2023-1402](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves an interfund loan in the amount of \$415,000.00, and the term is for not more than three years from the date the funds are transferred.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

7. Motion 23-551, approving award of Workforce Project Funds (Edmonds College) [2023-1458](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the agreement with Edmonds College for the Expanding Career Connected Learning Project, the term is from execution through December 31, 2024, and is in the amount of \$594,515.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

## DISCUSSION ITEM

1. NWIRC, GSP and EASC Presentation [2023-1459](#)

NWIRC:

Diane Kamionka - Executive Director

GSP:

Brian K. Surratt - President and CEO

Rebecca Lovell - COO

EASC:

Garry Clark - President/CEO

Diane Kamionka, Executive Director of the Northwest Innovation Resource Center, presented a PowerPoint presentation and gave an overview of the resources available to support innovators, entrepreneurs, and small businesses.

Brian Surratt, President and Chief Executive Officer and Rebecca Lovell, Chief Operating Officer with Greater Seattle Partners provided a PowerPoint presentation detailing activities, projects, and events.

Garry Clark of Economic Alliance Snohomish County distributed copies of the 2023 Advanced Manufacturing Survey. He provided a detailed PowerPoint presentation describing their roll in strengthening Snohomish County's economic vitality.

Meeting adjourned at 11:02 a.m.