



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, November 5, 2024

9:00 AM

Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Gerald Morrier, resident of Bothell
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

Gerald Morrier, resident of the city of Bothell, spoke about road safety and housing concerns.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 24-466, confirming the appointment of Raymond Sheldon Jr. to the Urban Center Design Review Board [2024-2816](#)

2. Finance, Budget and Administration**3. Health and Community Services**

- a. Ordinance 24-099, approving agreement with the State of Washington Department of Ecology for Savvy Septic Program [2024-2803](#)
- b. Motion 24-464, approving and authorizing the Snohomish County Executive to execute the WA Cares Outreach Agreement #2469-56352 with the state of Washington, Department of Social and Health Services [2024-2804](#)
- c. Motion 24-467, approving the interlocal agreement for emergency management services between Snohomish County and the City of Sultan, WA [2024-2820](#)

4. Planning and Community Development**5. Public Infrastructure and Conservation****6. Committee of the Whole**

- a. Ordinance 24-092, approving data sharing agreement with Washington State Department of Health [2024-2623](#)

Re-assigned from Health and Community Services Committee to Committee of the Whole and moved to General Legislative Session November 6th to set time and date for a public hearing.

Items b through h were re-assigned from Public Infrastructure and Conservation Committee to Committee of the Whole and moved to General Legislative Session November 6th for consideration.

- b. Motion 24-368, approving parking rates and charges effective January 1, 2025 [2024-2070](#)
- c. Motion 24-387, authorizing the County Executive to sign Supplement No. 5 to Professional Services Agreement CCF04-21 with David Evans and Associates, Inc. to provide design services for the 36th/35th Avenue West Improvement Project [2024-2153](#)
- d. Motion 24-400, authorizing the donation of real property known as Gissberg Twin Lakes Park - Parcel No(s). 31052900400800 and 31052900401700 [2024-2332](#)

- e. Motion 24-414, approving and authorizing the County Executive to sign an Intergovernmental Services Agreement between Snohomish County and the City of Woodinville for traffic signal, flashing crosswalk, beacon, radar speed sign and street light maintenance [2024-2257](#)
- f. Motion 24-443, approving and authorizing the execution of Amendment 5 to the Software as a Service (SaaS) Agreement with Rave Wireless dba Rave Mobile Safety [2024-2400](#)
- g. Motion 24-450, approving a 2024 budget transfer in the Facilities and Fleet Management Department between programs within the Equipment Rental and Revolving Fund 502 [2024-2722](#)
- h. Motion 24-453, approving and authorizing the County Executive to execute an Interlocal Agreement with the Yakima County to receive technology services [2024-2186](#)

Items i and j were assigned to Committee of the Whole and moved to General Legislative Session November 6th for consideration.

- i. Motion 24-463, approving a budget transfer between programs within the Solid Waste Management Fund 402 [2024-2806](#)
- j. Motion 24-469, authorizing the Chair of the Council to sign certification of 2024 tax levy estimates [2024-2831](#)
- k. Motion 24-459, increasing the number of Fund 130 FTEs authorized in the 2024 Annual Budget for the Prosecuting Attorney's Office [2024-2760](#)

Re-assigned from Community Safety and Justice Committee to Committee of the Whole and moved to Administrative Session November 12th for consideration.

- l. Motion 24-465, approving and authorizing the County Executive to execute Amendment 3 to the Technology Solution Contract for an Electronic Content Management Solution with Open Text [2024-2762](#)

Assigned to Committee of the Whole and moved to Administrative Session November 26th for consideration.

- m. Ordinance 24-086, approving the acceptance of a Statutory Warranty Deed and establishing 49th Dr SE as a new county road [2024-2258](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Councilmember Low made a motion to set time and date for a public hearing for Ordinance 24-086 for Wednesday, December 18, 2024, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

Ryan Countryman, Sr. Legislative Analyst, provided a staff report for Items n through q.

- n. Ordinance 24-087, relating to Local Project Review; concerning Development Application Review Procedures; amending existing Sections and adding a New Section to Chapter 30.70 of the Snohomish County Code [2024-2278](#)

ACTION: Councilmember Low made a motion to set time and date for a public hearing for Ordinance 24-087 for Wednesday, December 11, 2024, at the hour of 10:30 a.m. Councilmember Peterson seconded the motion and it carried unanimously.

- o. Motion 24-420, approving amendments to the North Snohomish County Coordinated Water System Plan [2024-2531](#)

ACTION: Councilmember Low made a motion to set time and date for a public hearing for Motion 24-420 for Wednesday, December 4, 2024, at the hour of 9:00 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- p. Ordinance 24-100, relating to the Growth Management Act, adopting map amendments to the Snohomish County Growth Management Act Comprehensive Plan, revising the Southwest County Urban Growth Area and amending the Future Land Use and Official Zoning Maps [2024-2833](#)

Mr. Countryman responded to questions from Councilmember Dunn.

ACTION: Councilmember Low made a motion to set time and date for a public hearing for Ordinance 24-100 for Wednesday, December 4, 2024, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- q. Ordinance 24-101, relating to the Growth Management Act, [2024-2834](#)
adopting map amendments to the Snohomish County
Growth Management Act Comprehensive Plan, revising the
Maltby Urban Growth Area and amending the Future Land
Use and Official Zoning Maps and the Transportation
Element

ACTION: Councilmember Low made a motion to set time and date for a public hearing for Ordinance 24-101 for Wednesday, December 4, 2024, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

Committee meetings are suspended during budget deliberations and are tentatively scheduled to resume November 25, 2024.

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
3. **Health and Community Services**
4. **Planning and Community Development**
5. **Public Infrastructure and Conservation**

H. Reports of Outside Committees

I. Chairperson's Report

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-468, approving Administrative Matters presented at [2024-2828](#)
General Legislative Session on November 6, 2024
(For review only)

- a. Receiving the following Reports:
 - 1) Notice of Proposed Rules of Practice and Procedure Revisions - Boundary Review Board [2024-2808](#)
 - 2) Snohomish County Early Head Start Monthly Program Update - August 2024 [2024-2782](#)
 - 3) Snohomish County Early Head Start Monthly Program Update - September 2024 [2024-2790](#)
 - 4) Upcoming Planning Commission Topics - October 29, 2024 [2024-2818](#)
- b. Receiving and referring the following Open Space application to Planning and Development Services for recommendation:
 - 1) Open Space General Agricultural Conservation #3305 - Justin & Kori Jones [2024-2815](#)

M. Executive Session(s):

N. Adjourn

There being no further business, Chair Mead adjourned the Council for the day at 9:32 a.m.