



Snohomish County Council

Committee: Public Works and Infrastructure

Analyst: Deb Evison Bell

ECAF: 2021-0643

Proposal: Motion 21-291

Date: September 7, 2021

Consideration:

The proposed motion would authorize the County Executive to sign Supplement No.12 to Professional Services Agreement CCF08-13 with Otak, Inc., to provide additional engineering support services during construction of the North Creek Trail project.

Background:

The Department of Public Works is working toward the completion of the North Creek Trail between State Route 524 and 183rd Street SE west of the Bothell-Everett Highway. Otak, Inc. was one of four firms that responded to RFQ-MRSC-06-13 and was selected through established Federal, State and County policies and practices in February of 2014. Public Works entered into an agreement with Otak, Inc. to provide design services necessary for the completion of the North Creek Trail, which includes the design and build of 2.5 miles of 12-foot wide regional trail that is connecting the Sammamish River/Burke-Gilman Trail in King County with the Snohomish County Regional Interurban Trail in Everett. The trail is to accommodate pedestrians, and non-motorized trail users.

To date Public Works has processed eleven (11) supplements to the original agreement, eight (8) within the Council approved contingency amount and three (3) approved by Council in July 2017, April 2019 and May 2020, all to provide for additional but related services.

CC08-13	Motion	Start	End	Amount
ORIGINAL	14-041 ¹	02/25/2014	12/31/2015	\$1,029,511.00
SUPPLEMENT 1		08/05/2015	06/30/2016	\$49,945.00
SUPPLEMENT 2		01/11/2016	06/31/2016	\$49,997.00
SUPPLEMENT 3		06/20/2016	10/31/2016	\$0.00
SUPPLEMENT 4		10/24/2016	04/30/2017	\$0.00
SUPPLEMENT 5		04/24/2017	12/31/2017	\$0.00
SUPPLEMENT 6	17-242 ²	07/27/2017	12/31/2017	\$259,945.00
SUPPLEMENT 7		12/19/2018	12/31/2019	\$0.00
SUPPLEMENT 8	19-110 ³	04/24/2019	12/31/2019	\$267,548.00
SUPPLEMENT 9		11/21/2019	06/30/2020	\$0.00
SUPPLEMENT 10	20-119 ⁴	05/06/2020	12/31/2021	\$115,989.00
SUPPLEMENT 11		05/10/2021	12/31/2021	\$0.00
SUPPLEMENT 12	21-291	Execution	12/31/2022	\$45,361.00

¹ [Administrative Session \(granicus.com\)](#)

² [General Legislative Session - Jul 26th, 2017 \(granicus.com\)](#)

³ [Public Works Committee - Apr 16th, 2019 \(granicus.com\)](#)

⁴ [General Legislative Session - May 6th, 2020 \(granicus.com\)](#)

Current Proposal:

Scope: Approval is sought from Council to authorize the County Executive to sign Supplement No. 12 to Professional Services Agreement CCF08-13 with Otak, Inc., for additional engineering support services during construction.

Duration: Execution through December 31, 2022.

Fiscal Implications: Total payments for services under this supplement shall not exceed \$45,361.00.

2021 Budget: Yes, the 2021 Budget includes appropriation authority for the contract.

Handling: NORMAL

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The project is included in the County adopted 2020-2025 six-year TIP under items C.42.01 (Phase 1), C.42.02 (Phase 2), and C.42.03 (Phase 3).

Requests: Move to GLS on September 15, 2021 for consideration.