

Snohomish County Standard Consultant Agreement Supplement		Consultant/Address/Telephone Otak, Inc. 11241 Willows Rd NE, Suite 200 Redmond, WA 98052	
Supplement Number Supplement No.11		Contact Name / E-Mail Address Nico Vanderhorst / nico.vanderhorst@otak.com	
Agreement Number CCF08-13		Execution Date February 25, 2014	Completion Date December 31, 2021
Project Title North Creek Trail Design Services		New Maximum Amount Payable \$1,772,935.00	
Description of Work <i>Provide Design Services for a section of the North Creek Regional Trail (2.8 miles) between SR 524 and North Creek Park at 183rd Street SE.</i>			

WHEREAS, Snohomish County desires to supplement the Agreement entered into with **Otak, Inc.** and executed on the 25th day of February, 2014, as amended by Supplement No.1 on the 5th day of August, 2015, Supplement No.2 on the 11th day of January, 2016, Supplement No.3 on the 20th day of June, 2016, Supplement No.4 on the 24th day of October, 2016, Supplement No.5 on the 24th day of April, 2017, Supplement No.6 on July 27, 2017, Supplement No. 7 on the 19th day of December 2018, Supplement No. 8 on the 24th day of April 2019, Supplement No. 9 on the 21st of November, 2019, Supplement No. 10 on May 6, 2020, and identified as Agreement No. **CCF08-13**. All provision of the basic agreement remain in effect except as expressly modified by this supplement.

The changes to this Agreement are described as follows:

1. **EXHIBIT E-2 Supplemental Consultant Fee Determination – Summary Sheet Fee Schedule**, attached hereto and by this reference replaces the previously amended Exhibit E-2.
2. **EXHIBIT F Breakdown of Overhead Cost**, attached hereto and by this reference replaces the previously amended Exhibit F.
3. **EXHIBIT G-2 Supplemental Subconsultant Fee Determination – Summary Sheet Fee Schedule**, attached hereto and by this reference replaces the previously amended Exhibit G-2.
12. **EXHIBIT G-3 Breakdown of Subconsultant’s Overhead Cost**, attached hereto and by this reference replaces the previously amended Exhibit G-3.

IN WITNESS WHEREOF, the parties hereto have executed this Supplement No.11 on the date set forth under their signatures below, and effective as of the date of the last party to sign.

SNOHOMISH COUNTY

OTAK, INC.

Signature

Signature

Title

Title

EXHIBIT E-2
Consultant Fee Determination – Summary Sheet

Fee Schedule

Consultant: Otak, Inc.

HOME RATES

Position Classification	Max Direct Salary Rate	Overhead @173.31%	Profit @26.40%	Max Rate Per Hour
Sr. PIC/Sr. PM Civil	\$80.08	\$138.78	\$21.14	\$240.00
PIC/Sr. Project Manager Civil	\$73.40	\$127.22	\$19.38	\$220.00
Civil Engineer X	\$66.73	\$115.65	\$17.62	\$200.00
Civil Engineer IX	\$62.50	\$108.32	\$16.50	\$187.32
Civil Engineer VIII	\$56.50	\$97.92	\$14.92	\$169.34
Civil Engineer VII	\$49.45	\$85.70	\$13.05	\$148.21
Civil Engineer VI	\$47.50	\$82.32	\$12.54	\$142.36
Civil Engineer V	\$44.18	\$76.57	\$11.66	\$132.41
Civil Engineer IV	\$39.47	\$68.41	\$10.42	\$118.30
Civil Engineer III	\$34.63	\$60.02	\$9.14	\$103.79
Civil Engineer II	\$30.45	\$52.77	\$8.04	\$91.26
Civil Engineer I	\$28.08	\$48.67	\$7.41	\$84.16
Engineering Designer V	\$39.86	\$69.08	\$10.52	\$119.46
Engineering Designer IV	\$34.28	\$59.42	\$9.05	\$102.75
Engineering Designer III	\$31.25	\$54.16	\$8.25	\$93.66
Engineering Designer II	\$29.81	\$51.66	\$7.87	\$89.34
Engineering Designer I	\$25.04	\$43.40	\$6.61	\$75.05
Engineering Technician VIII	\$34.28	\$59.42	\$9.05	\$102.75
Engineering Technician VII	\$34.28	\$59.42	\$9.05	\$102.75
Engineering Technician VI	\$34.28	\$59.42	\$9.05	\$102.75
Engineering Technician V	\$34.28	\$59.42	\$9.05	\$102.75
Engineering Technician IV	\$33.00	\$57.19	\$8.71	\$98.90
Engineering Technician III	\$29.00	\$50.26	\$7.66	\$86.92
Engineering Technician II	\$25.00	\$43.33	\$6.60	\$74.93
Engineering Technician I	\$21.00	\$36.40	\$5.54	\$62.94
Sr. PIC/Sr. PM LA/Master Planner	\$63.73	\$110.45	\$16.82	\$191.00
PIC/Sr. PM LA/Master Planner	\$63.73	\$110.45	\$16.82	\$191.00
Landscape Architect VI	\$50.00	\$86.66	\$13.20	\$149.86
Landscape Architect V	\$45.05	\$78.08	\$11.89	\$135.02
Landscape Architect IV	\$40.65	\$70.45	\$10.73	\$121.83
Landscape Architect III	\$36.83	\$63.83	\$9.72	\$110.38
Landscape Architect II	\$34.62	\$60.00	\$9.14	\$103.76
Landscape Architect I	\$29.00	\$50.26	\$7.66	\$86.92
Landscape Technician III	\$29.30	\$50.78	\$7.74	\$87.82
Landscape Technician II	\$26.67	\$46.22	\$7.04	\$79.93
Landscape Technician I	\$20.00	\$34.66	\$5.28	\$59.94
PIC/Sr. PM Urban Design	\$62.56	\$108.42	\$16.52	\$187.50
Urban Designer V	\$53.05	\$91.94	\$14.01	\$159.00
Urban Designer IV	\$50.55	\$87.61	\$13.34	\$151.50
Urban Designer III	\$43.31	\$75.06	\$11.43	\$129.80
Urban Designer II	\$37.89	\$65.67	\$10.00	\$113.56
Urban Designer I	\$33.16	\$57.47	\$8.75	\$99.38
PIC/Sr. PM Planner	\$63.73	\$110.45	\$16.82	\$191.00
Sr. PM - Planner II	\$57.39	\$99.46	\$15.15	\$172.00
Sr. PM - Planner I	\$50.55	\$87.61	\$13.34	\$151.50
Planner IV	\$46.15	\$79.98	\$12.18	\$138.32

Position Classification	Max Direct Salary Rate	Overhead @173.31%	Profit @26.40%	Max Rate Per Hour
Planner III	\$44.57	\$77.24	\$11.77	\$133.58
Planner II	\$39.00	\$67.59	\$10.30	\$116.89
Planner I	\$32.00	\$55.46	\$8.45	\$95.91
Planner Associate IV	\$34.28	\$59.42	\$9.05	\$102.75
Planner Associate III	\$30.60	\$53.03	\$8.08	\$91.71
Planner Associate II	\$28.74	\$49.81	\$7.59	\$86.14
Planner Associate I	\$22.00	\$38.13	\$5.81	\$65.94
Sr. GIS Specialist Planner	\$33.16	\$57.47	\$8.75	\$99.38
GIS Specialist	\$32.22	\$55.84	\$8.51	\$96.57
Planning / GIS Intern	\$24.00	\$41.59	\$6.34	\$71.93
PIC/Scientist	\$59.56	\$103.22	\$15.72	\$178.50
Scientist VI	\$59.56	\$103.22	\$15.72	\$178.50
Scientist V	\$51.17	\$88.68	\$13.51	\$153.36
Scientist IV	\$44.00	\$76.26	\$11.62	\$131.87
Scientist III	\$33.00	\$57.19	\$8.71	\$98.90
Scientist II	\$28.00	\$48.53	\$7.39	\$83.92
Scientist I	\$25.49	\$44.18	\$6.73	\$76.40
Environmental Specialist	\$43.26	\$74.97	\$11.42	\$129.65
Contract Administrator	\$38.87	\$67.37	\$10.26	\$116.50
Project Coordinator	\$38.87	\$67.37	\$10.26	\$116.50
Project Administrative Assistant	\$29.50	\$51.13	\$7.79	\$88.41
Graphics Specialist	\$36.75	\$63.69	\$9.70	\$110.14

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

Fee Schedule

Consultant: Otak, Inc.

FIELD RATES

Position Classification	Max Direct Salary Rate	Overhead @115.15%	Profit @26.40%	Max Rate Per Hour
PIC/Sr. CM	\$67.31	\$77.51	\$17.77	\$162.59
Construction Manager VI	\$62.50	\$71.97	\$16.50	\$150.97
Construction Manager V	\$54.21	\$62.42	\$14.31	\$130.94
Construction Manager IV	\$50.75	\$58.44	\$13.40	\$122.59
Construction Manager III	\$46.00	\$52.97	\$12.14	\$111.11
Construction Manager II	\$42.63	\$49.09	\$11.25	\$102.97
Construction Manager I	\$37.56	\$43.25	\$9.92	\$90.73
Field Representative VII	\$42.54	\$48.98	\$11.23	\$102.75
Field Representative VI	\$42.54	\$48.98	\$11.23	\$102.75
Field Representative V	\$40.00	\$46.06	\$10.56	\$96.62
Field Representative IV	\$33.33	\$38.38	\$8.80	\$80.51
Field Representative III	\$30.75	\$35.41	\$8.12	\$74.28
Field Representative II	\$27.41	\$31.56	\$7.24	\$66.21
Field Representative I	\$25.38	\$29.23	\$6.70	\$61.31
CM Documentation Specialist III	\$40.87	\$47.06	\$10.79	\$98.72
CM Documentation Specialist II	\$34.47	\$39.69	\$9.10	\$83.26
CM Documentation Specialist I	\$28.42	\$32.73	\$7.50	\$68.65
PIC/PLS - Sr. Manager	\$70.00	\$80.61	\$18.48	\$169.09
Professional Land Surveyor V	\$60.55	\$69.72	\$15.98	\$146.25
Professional Land Surveyor IV	\$51.40	\$59.19	\$13.57	\$124.16
Professional Land Surveyor III	\$48.08	\$55.36	\$12.69	\$116.14
Professional Land Surveyor II	\$40.60	\$46.75	\$10.72	\$98.07
Professional Land Surveyor I	\$38.73	\$44.60	\$10.22	\$93.55
Survey Crew Chief III	\$39.50	\$45.48	\$10.43	\$95.41
Survey Crew Chief II	\$32.72	\$37.68	\$8.64	\$79.04
Survey Crew Chief I	\$28.79	\$33.15	\$7.60	\$69.54
Survey Office Technician III	\$33.55	\$38.63	\$8.86	\$81.04
Survey Office Technician II	\$29.10	\$33.51	\$7.68	\$70.29
Survey Office Technician I	\$26.39	\$30.39	\$6.97	\$63.75
Survey Field Technician III	\$26.00	\$29.94	\$6.86	\$62.80
Survey Field Technician II	\$23.68	\$27.27	\$6.25	\$57.20
Survey Field Technician I	\$20.95	\$24.12	\$5.53	\$50.60

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

EXHIBIT F Breakdown of Overhead Cost

CONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by CONSULTANT attached hereto and incorporated herein as Exhibit "F".



Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

August 12, 2020

Otak, Inc.
808 SW Third Avenue, Suite 800
Portland, OR 97204

Subject: Acceptance FYE 2019 ICR – CPA Report

Dear Justin Monahan:

We have accepted your firms FYE 2019 Indirect Cost Rate (ICR) based on the "Independent CPA Report," prepared by D.L. Purvine, CPA, PLC as follows:

- Home Office Rate: 173.31% of direct labor
(rate includes 1.64% Facilities Capital Cost of Money)
- Field Office Rate: 115.15% of direct labor
(rate includes 0.55% Facilities Capital Cost of Money)

This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink that reads "Erik K. Jonson".

Jonson, Erik
Aug 13 2020 11:57 AM

cosign

ERIK K. JONSON
Contract Services Manager

EXHIBIT G-2
Subconsultant Fee Determination – Summary Sheet

Fee Schedule

Subconsultant: Landau Associates, Inc.

Position Classification	Max Direct Salary Rate	Overhead @213.84%	Profit @26.40%	Max Rate Per Hour
Principal	\$70.35	\$150.44	\$18.57	\$239.36
Senior Associate	\$60.10	\$128.52	\$15.87	\$204.48
Associate	\$52.64	\$112.57	\$13.90	\$179.10
Senior	\$51.56	\$110.26	\$13.61	\$175.43
Senior Project	\$41.22	\$88.14	\$10.88	\$140.25
Project	\$37.71	\$80.64	\$9.96	\$128.30
Senior Staff	\$33.03	\$70.63	\$8.72	\$112.38
Staff	\$28.86	\$61.71	\$7.62	\$98.19
Senior Technician II	\$36.40	\$77.84	\$9.61	\$123.85
Data Specialist	\$33.57	\$71.79	\$8.86	\$114.22
CAD Designer	\$37.06	\$79.25	\$9.78	\$126.09
GIS Analyst	\$36.89	\$78.90	\$9.74	\$125.53
CAD / GIS Technician	\$30.99	\$66.27	\$8.18	\$105.44
Project Coordinator	\$33.61	\$71.87	\$8.87	\$114.35
Assistant / Senior Technician I	\$20.66	\$44.18	\$5.45	\$70.29
Support Staff	\$25.61	\$54.76	\$6.76	\$87.14

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit G-2.

EXHIBIT G-3
Breakdown of Subconsultant's Overhead Cost

SUBCONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by SUBCONSULTANT attached hereto and incorporated herein as Exhibit "G-3".



Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

February 17, 2021

Landau Associates, Inc.
103 2nd Avenue South
Edmonds, WA 98020

Subject: Acceptance FYE 2020 ICR – CPA Report

Dear Ashleigh Walker:

We have accepted your firm's FYE 2020 Indirect Cost Rate (ICR) of 213.84% of direct labor (rate includes 0.28% Facilities Capital Cost of Money) based on the "Independent CPA Report," prepared by Stambaugh Ness. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink that reads "Erik K. Jonson".

Jonson, Erik
Feb 17 2021 1:10 PM

The logo for the cosign digital signature service, consisting of the word "cosign" in a lowercase, sans-serif font with a red dot over the 'i'.

ERIK K. JONSON
Contract Services Manager

EKJ:ah