

	PIGGYBACK AWARD RECOMMENDATION	
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<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	<u>Date:</u> 4/18/2024
<u>From:</u> Bill Thornton, Purchasing Manager	<u>Bidding Agency:</u> King County
<u>General Legislative Session:</u>	<u>Agency's RFP No:</u> KC000252
<u>Product:</u> Office Supplies	<u>Agency's RFP Term:</u> 2021-2028
<u>Requestor/User Department:</u> Purchasing/County-wide use	<u>Recommended Supplier:</u> Marios Inc. dba Keeney's Office Supply
<u>Estimated Award Amount:</u> \$350,000	<u>Proposed Piggyback Term:</u> Four (4) years

**BRIEF DESCRIPTION:**

The Purchasing Department requests the use of a “piggyback” or “cooperative purchase” under SCC 3.04.220 utilizing a competitive bid issued and awarded by King County. An interlocal agreement (ILA) between Snohomish County and King Count authorizing cooperative purchases was approved by the County Council under Motion 13-319 and is currently in effect.

King County issued a Request for Proposal (RFP) number KC000252 for office supplies on July 2, 2021. There were 2 proposers and, after evaluation, Marios Inc. dba Keeney’s Office Supply (Keeney’s) was awarded the contract. This contract was executed with a term starting December 1, 2021, and by virtue of Amendments 1 and 2, ends on November 30, 2028. Snohomish County (“County”) currently has an agreement with one vendor to provide office supplies that ends June 30, 2026, but our desire to provide County departments with more than one option, and Keeney’s history of excellent service to the County have prompted this request. Total County-wide spending on office supplies is estimated at \$350,000 per year.

**AWARD AUTHORITY:**

This contract award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, “Formal sealed bidding,” and Section 3.04.140(3) “Award, execution, by whom,” which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$500,000.

**AWARD RECOMMENDATION:**

The Director of Finance endorses the award recommendation.  
 The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2024-0834.  
 The County Executive has electronically reviewed and recommends this award on ECAF 2024-0834.

Jared Mead      5/15/2024  
 Council Chair      Date