



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, September 10, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council (*remote*)
Elena Lao, Deputy Clerk of the Council
Lisa Hickey, Asst. Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 24-385, approving an increase in the number of employees authorized in the 2024 Annual Budget in the Superior Court Fund 130 for the Superior Court [2024-2093](#)

2. Finance, Budget and Administration

- a. Ordinance 24-085, authorizing the Snohomish County Executive to sign on behalf of Snohomish County an Interlocal Agreement between Snohomish County and South Snohomish County Fire & Rescue Regional Fire Authority for Benefit Charge Collection Services [2024-2115](#)

3. Health and Community Services

- a. Ordinance 24-084, approving and authorizing the County Executive to sign an Interlocal Agreement between Snohomish County and the City of Everett for Emergency Bridge Housing Facility [2024-2117](#)

4. Planning and Community Development**5. Public Infrastructure and Conservation**

- a. Motion 24-387, authorizing the County Executive to sign Supplement No. 5 to Professional Services Agreement CCF04-21 with David Evans and Associates, Inc. to provide design services for the 36th/35th Avenue West Improvement Project [2024-2153](#)

6. Committee of the Whole

- a. Motion 24-369, authorizing the County Executive to sign Professional Services Agreement CC07-24 with Communication Resources Northwest, LLC for training services in the areas of effective communication and team building [2024-1971](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-369. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Motion 24-370, authorizing the County Executive to sign amendments to the 2023-2025 On-Call Consultant Services Master Agreements for the Solid Waste Discipline [2024-2111](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She responded to a question from Councilmember Dunn related to fund source.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-370. Councilmember Dunn seconded the motion and it carried unanimously.

2025-2026 Biennial Budget Items:

Jim Martin, Sr. Legislative Analyst, provided a brief staff report summarizing the 2025-2026 biennial budget motions and ordinances submitted by the County Executive.

Mr. Martin noted that Item D, Ordinance 24-075, has had the 2026 levy amount updated to \$4,500,000. He also summarized Amendment No.1 to Proposed Budget Ordinance 24-083 put forward by Councilmember Low.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing to consider items c through z (as listed on the agenda) for Tuesday, October 22, 2024, at the hours of 10:30 a.m. and 6:00 p.m. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Budget Ordinance 24-074, relating to property taxes, fixing the 2025 General Property Tax Levy for Snohomish County and preserving future levy capacity [2024-2002](#)
- d. Budget Ordinance 24-075, authorizing an increase in general tax revenues for property taxes collected in 2025 and 2026 [2024-2003](#)
- e. Budget Ordinance 24-076, relating to property taxes; fixing the 2025 Road Property Tax Levy for Snohomish County and preserving future levy capacity [2024-2004](#)
- f. Budget Ordinance 24-077, authorizing an increase in road tax revenues for property taxes collected in 2025 [2024-2005](#)
- g. Budget Ordinance 24-078, relating to property taxes, fixing the 2025 Conservation Futures Property Tax Levy for Snohomish County and preserving future levy capacity [2024-2006](#)
- h. Budget Ordinance 24-079, authorizing an increase in Conservation Futures Tax revenues for property taxes collected in 2025 [2024-2007](#)

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| i. | Budget Motion 24-371, approving the 2025 Surface Water Management Annual Construction Program | <u>2024-1922</u> |
| j. | Budget Motion 24-372, approving the 2025 - 2030 Surface Water Management Six-Year Capital Improvement Plan | <u>2024-1924</u> |
| k. | Budget Ordinance 24-080, approving the 2025 Annual Construction Plan for County Transportation Improvements | <u>2024-1997</u> |
| l. | Budget Motion 24-373, adopting the 2025-2030 Six-Year Transportation Improvement Program | <u>2024-1948</u> |
| m. | Budget Motion 24-374, approving the 2025 Solid Waste Management Division Annual Construction Program | <u>2024-1957</u> |
| n. | Budget Motion 24-375, approving the 2025 - 2030 Solid Waste Management Division Six-Year Capital Improvement Plan | <u>2024-1959</u> |
| o. | Budget Ordinance 24-081, relating to the Growth Management Act, adopting the 2025-2030 Capital Improvement Program as part of the Capital Facilities Plan | <u>2024-2082</u> |
| p. | Budget Ordinance 24-082, adopting the 2024-2029 Capital Facilities Plans for the Arlington No. 16, Edmonds No. 15, Everett No. 2, Granite Falls No. 332, Lake Stevens No. 4, Lakewood No. 306, Monroe No. 103, Mukilteo No. 6, Snohomish No. 201, and Sultan No. 311 School Districts, and the 2024-2030 Capital Facilities Plan for the Northshore No. 417 School District Pursuant to SCC 30.66C.020 and amending the School Impact Fee Schedule in SCC 30.66C.100 | <u>2024-1943</u> |
| q. | Budget Motion 24-376, approving the 2025 Department of Emergency Management (DEM) Grant Work Plan | <u>2024-2023</u> |
| r. | Budget Motion 24-377, approving the 2025 Snohomish County Health Department Grant Work Plan | <u>2024-2024</u> |
| s. | Budget Motion 24-378, approving the 2025 Department of Human Services Grant Work Plan | <u>2024-2025</u> |
| t. | Budget Motion 24-379, approving the 2025 Department of Conservation & Natural Resources - Office of Energy & Sustainability Grant Work Plan | <u>2024-2026</u> |
| u. | Budget Motion 24-380, approving the 2025 Grant Work Plan for the Prosecuting Attorney | <u>2024-2027</u> |
| v. | Budget Motion 24-381, approving the 2025 Grant Work Plan for the Sheriff's Office | <u>2024-2028</u> |
| w. | Budget Motion 24-382, approving the 2025 Grant Work Plan for Superior Court | <u>2024-2029</u> |
| x. | Budget Motion 24-383, approving the 2025 Department of Conservation & Natural Resources - Surface Water Management Grant Work Plan | <u>2024-2030</u> |
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- y. Budget Motion 24-384, approving the Schedule of Rental Rates to be charged by Fleet Services Division in 2025 [2024-2019](#)
- z. Budget Ordinance 24-083, adopting the 2025-26 Biennial Budget and making appropriations for the Operation of County Agencies and Departments and Capital Improvements for the Biennium beginning January 1, 2025 and ending December 31, 2026 [2024-2008](#)

Attachments: [Proposed Amendment Sheet 1](#)

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

Committee meetings are suspended during budget deliberations and are tentatively scheduled to resume November 19, 2024.

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
3. **Health and Community Services**
4. **Planning and Community Development**
5. **Public Infrastructure and Conservation**

H. Reports of Outside Committees

I. Chairperson's Report

J. Chief of Staff's Report

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-386, approving Administrative Matters presented at General Legislative Session on September 11, 2024 [2024-2194](#)
(For review only)
 - a. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
 - 1) Open Space General Agricultural Conservation [2024-2143](#)
#3303- Jaque Remlinger

2) Open Space General Application #3265 - Kevin and Jill Gleason [2024-2145](#)

b. Approving the following Award Recommendations:

1) Piggyback Award Recommendation for the use of a "piggyback" competitive solicitation via contract 26723 for Production Copiers, which Washington State Department of Enterprise Services (DES), through participation with NASPO, has negotiated with Konica Minolta Business Solutions USA, Inc. in the amount of \$255,000.00 [2024-2141](#)

2) Bid Award Recommendation PW-24-016SB for Washbay Facility, Evergreen State Fair Grounds in the amount of \$943,665.00, plus applicable Washington State sales tax [2024-2205](#)

c. Receiving the following Report:

1) Upcoming Planning Commission Meeting Topics - September 3, 2024 [2024-2240](#)

M. Executive Session(s):

1. Personnel Matter
Pursuant to RCW 42.30.110(1)(g)
DPA: Steve Bladdek

At 9:08 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for an Executive Session for a personnel matter pursuant to RCW 42.30.110(1)(g), anticipated duration is five minutes.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Bridget Casey, Prosecutor's Office
Steve Bladdek, Prosecutor's Office

Executive Session began at 9:08 a.m. for an initial five minutes to 9:13 a.m.

At 9:13 a.m., Chair Mead extended the Executive Session five minutes to 9:18 a.m.

At 9:18 a.m., Chair Mead extended the Executive Session five minutes to 9:23 a.m.

The Executive Session ended at 9:20 a.m.

N. Adjourn

At 9:23 a.m., Chair Mead called the Council back to order. There being no further business, he adjourned the Council for the day.

[Minutes prepared by Debbie Eco, Clerk of the Council]