



1 SNOHOMISH COUNTY COUNCIL  
2 Snohomish County, Washington

3  
4 ORDINANCE NO. 21-041

5  
6 AN ORDINANCE AMENDING THE ADMINISTRATIVE AND GENERAL LEGISLATIVE  
7 AGENDAS AND STANDING COMMITTEES AS ESTABLISHED IN SNOHOMISH  
8 COUNTY CODE 2.48 COUNCIL MEETINGS  
9

10 BE IT ORDAINED:

11  
12 Section 1. Snohomish County Code Section 2.48.110 last amended by  
13 Amended Ordinance 20-048 on September 16, 2020, is amended to read:

14  
15 (1) No later than 3:00 p.m. on the work day immediately preceding each regular  
16 council meeting other than a council committee meeting the clerk shall prepare and  
17 deliver the agenda for such regular council meeting to the offices of each council  
18 member and the county executive, and shall post the agenda in a prominent location  
19 near the entrance to the council chambers. The clerk shall likewise prepare and deliver  
20 a preliminary agenda for each Wednesday general legislative session by the close of  
21 business the preceding Friday. Changes to the agenda, other than the preliminary  
22 agenda, must be approved by the chairperson or a majority of the council.  
23

24 (2) The agenda for a Wednesday general legislative session may include a consent  
25 agenda and council action by motion on scheduling or other administrative matters,  
26 which motion shall be prepared by the clerk. Proposed legislation may be placed on the  
27 consent agenda at the request of a committee chairperson if a hearing is not required. If  
28 a council member objects to placement of proposed legislation on the consent agenda,  
29 the proposed legislation shall be removed from the consent agenda and considered  
30 separately by the council. Proposed legislation on the consent agenda is not subject to  
31 amendment. All items on the consent agenda may be adopted in one motion.  
32

33 (3) Except as directed by the chairperson or a majority of the council, the agenda for  
34 the Monday administrative session shall be substantially as follows:

- 35 (a) Call to order;  
36 (b) Roll call;  
37 (c) Special reports;  
38 (d) Approval of minutes;  
39 (e) Public comment;  
40 (f) Introduction and assignment of legislation to committees;  
41 (g) Clerk's report on pending legislation;  
42 (h) Reports of council committees:  
43 (i) Finance and economic development,  
44 (ii) Law and justice/human services,  
45 (iii) ~~(Operations)~~ Conservation, sustainability and recreation,

- 1 (iv) Planning and community development,
- 2 (v) Public works and infrastructure,
- 3 (vi) Committee of the whole;
- 4 (i) Reports of outside committees;
- 5 (j) Chairperson's report;
- 6 (k) Chief of staff's report;
- 7 (l) Action on items from committee of the whole;
- 8 (m) Other business;
- 9 (n) Executive session (as needed).

10  
11 (4) Except as directed by the chair or a majority of the council, the agenda for the  
12 Wednesday general legislative session shall be substantially as follows:

- 13 (a) Call to order;
- 14 (b) Roll call;
- 15 (c) Pledge of allegiance;
- 16 (d) Approval of minutes;
- 17 (e) Public comment;
- 18 (f) Committee of the whole;
- 19 (g) Resolutions;
- 20 (h) Consent agenda;
- 21 (i) Administrative matters;
- 22 (j) Action on items from committee:
  - 23 (i) Finance and economic development,
  - 24 (ii) Law and justice/human services,
  - 25 (iii) ~~((Operations))~~ Conservation, sustainability and recreation,
  - 26 (iv) Planning and community development,
  - 27 (v) Public works and infrastructure,
  - 28 (vi) Committee of the whole;
- 29 (k) Other business;
- 30 (l) Executive session (as needed);
- 31 (m) Public meetings/hearings.

32  
33 Section 2. Snohomish County Code Section 2.48.170 (3) last amended by  
34 Amended Ordinance 13-005 on Feb. 27, 2013, is amended to read:

- 35  
36 (3) The following standing committees and regular meeting times are established:
  - 37 (a) Finance and economic development - second and fourth Tuesday at 10:30
  - 38 a.m.;
  - 39 (b) Law and justice/human services - second and fourth Monday at 1:30 p.m.;
  - 40 (c) ~~((Operations))~~ Conservation, sustainability and recreation- second and
  - 41 fourth Tuesday at 9:00 a.m.;
  - 42 (d) Planning and community development - first and third Tuesday at 10:30 a.m.;
  - 43 (e) Public works and infrastructure - first and third Tuesday at 9:00 a.m.

1 PASSED this \_\_\_\_ day of \_\_\_\_\_, 2021.

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4 SNOHOMISH COUNTY COUNCIL  
5 Snohomish County, Washington  
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9 \_\_\_\_\_  
Council Chair

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12  
13 ATTEST:

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16 \_\_\_\_\_  
17 Asst. Clerk of the Council  
18

- 19  
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22  
23 ( ) APPROVED  
24 ( ) EMERGENCY  
25 ( ) VETOED  
26

27 DATE: \_\_\_\_\_  
28

29  
30 \_\_\_\_\_  
31 County Executive  
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33  
34 ATTEST:

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37 \_\_\_\_\_  
38  
39 Approved as to form only:

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41  
42  
43 Rebecca J. Guadamud 06-24-2021  
44 Deputy Prosecuting Attorney



**Snohomish County Council**

**Committee:** Committee of the Whole

**Analyst:** Deb Evison Bell

**ECAF:** 2021- 0457

**Proposal:** Ord. 21-041

**Date:** 07/12/21

**Consideration:**

The proposal relates to the Snohomish County Standing Committees and amends Chapters 2.48 of the Snohomish County Code<sup>1</sup>.

**Background:**

Snohomish County has five standing committees that are named within the Snohomish County Code. These five committees have set schedules with regular established meeting times<sup>2</sup>. Standing committees are advisory bodies to the County Council (Legislative authority).<sup>3</sup>

**Current Proposal:**

*Scope:* Proposed Ordinance 21-041 would amend Chapters 2.48.110 and 2.48.170(3), of the Snohomish County Code, relating to the titles of committees. The proposed ordinance would change the two committee names to better reflect their current body of work that is managed under each committee.

This proposal recommends renaming the Operations Committee into the Conservation, Sustainability and Recreation Committee.

This proposal recommends renaming the Public Works Committee into the Public Works and Infrastructure Committee.

The proposed ordinance will assist in providing clarity to the public and staff regarding the body of work that is managed under each committee for greater government transparency.

*Duration:* Upon adoption until future amendments.

*Fiscal Implications:* NA

**2021 Budget:** NA

**Future Budget Impacts:** NA

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** APPROVE.

**Executive Recommendation:** APPROVE.

**Analysis**

Council has the legislative authority to adopt this ordinance amending committee titles.

<sup>1</sup> [ch. 2.48 Council Meetings | Snohomish County Code](#)

<sup>2</sup> [ch. 2.48 Council Meetings | Snohomish County Code](#)

<sup>3</sup> [ch. 2.48 Council Meetings | Snohomish County Code](#)

**Attachments:** NONE.

**Amendments:** NONE.

**Request:**

Move to GLS on July 21, 2021 to consider scheduling a public hearing. Following receipt of public testimony, consider taking action on proposed Ordinance 21-041 or provide other direction to staff.



# Snohomish County Council

SNOHOMISH COUNTY COUNCIL

EXHIBIT # 2

Legislation Text

FILE ORD. 21-041

File #: 2021-0457, Version: 1

## Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Ordinance 21-041, amending the Administrative and General Legislative Agendas and Standing Committees as established in Snohomish County Code 2.48 Council Meetings

**DEPARTMENT:** Council

**ORIGINATOR:** Deb Evison Bell

**EXECUTIVE RECOMMENDATION:** Approve

**PURPOSE:** Change the title of Operations Committee and Public Works Committee

**BACKGROUND:** Council has reorganized committee structures in 2021 and as a result are re-naming two committees to better reflect the body of work under each committee. Operations Committee is to be re-named Conservation, Sustainability and Recreation Committee. Public Works Committee is to be re-named Public Works and Infrastructure Committee.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** None

**CONTRACT INFORMATION:**

ORIGINAL	CONTRACT#	AMOUNT
AMENDMENT	CONTRACT#	AMOUNT

**Contract Period**

ORIGINAL	START	_____	END	_____
AMENDMENT	START	_____	END	_____

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Approved as to form by PA (Rebecca Guadamud)



ECAF NO.:  
ECAF RECEIVED:

**ORDINANCE  
INTRODUCTION SLIP**

**SNOHOMISH COUNTY COUNCIL**

**EXHIBIT # 3**

**FILE ORD. 21-041**

TO: Clerk of the Council

TITLE OF PROPOSED ORDINANCE:

*Saphanie Wright*

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Date

~~~~~  
Clerk's Action: Proposed Ordinance No. \_\_\_\_\_

Assigned to: \_\_\_\_\_ Date: \_\_\_\_\_

~~~~~  
**STANDING COMMITTEE RECOMMENDATION FORM**

On \_\_\_\_\_, the Committee considered the item and by \_\_\_\_ Consensus /  
\_\_\_\_ Yeas and \_\_\_\_ Nays, made the following recommendation:

\_\_\_\_ ~~Move to Council~~ to schedule public hearing \_\_\_\_\_

**Public Hearing Date \_\_\_\_\_ at \_\_\_\_\_**

\_\_\_\_ Move to Council as amended to schedule public hearing

\_\_\_\_ Move to Council with no recommendation

**This item \_\_\_\_ should/ \_\_\_\_ should not be placed on the Consent Agenda.**

(Consent agenda may be used for routine items that do not require public hearing and do not need discussion at General Legislative Session)

**This item \_\_\_\_ should/ \_\_\_\_ should not be placed on the Administrative Matters Agenda**

(Administrative Matters agenda may be used for routine action to set time and date for public hearings)

\_\_\_\_\_  
Committee Chair