

CONTRACTOR: Stuart Andrews, MD
CONTACT PERSON: Stuart Andrews, MD
ADDRESS: 3912 Springland Lane
Bellingham, WA 98226-6866
TELEPHONE: 360-220-4371
COUNTY DEPT: Snohomish County Sheriff's Office
DEPT. CONTACT PERSON: Chief Norm Link
TELEPHONE: 425-388-3491
PROJECT: Physician Services Agreement
AMOUNT: \$367,000
FUND SOURCE: 002 538 364 4127
CONTRACT DURATION: September 10, 2023 through December 31,
2024 with possible one year
extensions

AGREEMENT FOR PROFESSIONAL PHYSICIAN SERVICES

THIS AGREEMENT FOR PROFESSIONAL PHYSICIAN SERVICES (the "Agreement") is made by and between Snohomish County, a political subdivision of the State of Washington (the "County") and Stuart Andrews, MD, an individual (the "Contractor"). In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Purpose of Agreement; Scope of Services. The purpose of this Agreement is provision and coordination of medical services and oversight for inmates in need of or receiving medical care at the Snohomish County Jail. The scope of services is as defined in Schedule A, attached hereto and by this reference made a part hereof.

The services shall be performed in accordance with the requirements of this Agreement and with generally accepted practices prevailing in the western Washington region in the occupation or industry in which the Contractor practices or operates at the time the services are performed. The Contractor shall perform the work in a timely manner and in accordance with the terms of this Agreement. Any materials or equipment used by the Contractor in connection with performing the services shall be of good quality. The Contractor represents that it is fully qualified to perform the services to be performed under this Agreement in a competent and professional manner.

The Contractor will prepare and present status reports and other information regarding performance of the Agreement as the County may request.

2. Term of Agreement; Time of Performance. This Agreement shall govern the services provided beginning on September 10, 2023, and terminating on December 31, 2024 ("Initial Term"), PROVIDED, HOWEVER, that the term of this Agreement may be extended or renewed for up to three (3) additional one (1) year terms, at the sole discretion of the County, by written notice from the County to the Contractor.

3. Compensation.

a. Services. The County will pay the Contractor for services as and when set forth in Schedule B, which is attached hereto and by this reference made a part of this Agreement.

b. Overhead and Expenses. The Contractor's compensation for services set forth in Section 3a above includes overhead and expenses and no separate claims for reimbursement of overhead or expenses will be allowed under this Agreement.

c. Invoices. The Contractor shall submit properly executed invoices to the County no more frequently than monthly. Each invoice shall include an itemization of the dates on which services were provided, including the number of hours and a brief description of the work performed on each such date. Subject to Section 8 of this Agreement, the County will pay such invoices within thirty (30) calendar days of receipt.

d. Payment. The County's preferred method of payment under this contract is electronic using the County's "e-Payable" system with Bank of America. The Contractor is highly encouraged to take advantage of the electronic payment method.

In order to utilize the electronic payment method, the Contractor shall email SnocoEpayables@snoco.org and indicate it was awarded a contract with Snohomish County and will be receiving payment through the County's e-Payable process. The Contractor needs to provide contact information (name, phone number and email address). The Contractor will be contacted by a person in the Finance Accounts Payable group and assisted with the enrollment process. This should be done as soon as feasible after County award of a contract or purchase order, but not exceeding ten (10) business days.

Department approved invoices received in Finance will be processed for payment within seven calendar days for e-Payable contractors. Invoices are processed for payment by Finance two times a week for contractors who have selected the e-Payable payment option.

In the alternative, if the Contractor does not enroll in the electronic ("e-Payable") payment method described above, contract payments will be processed by Finance with the issuance of paper checks or, if available, an alternative electronic method. Alternative payment methods, other than e-Payables, will be processed not more than 30 days from receipt of department approved invoices to Finance.

THE COUNTY MAY MAKE PAYMENTS FOR PURCHASES UNDER THIS CONTRACT USING THE COUNTY'S VISA PURCHASING CARD (PCARD).

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

e. Payment Method. In addition to Payment section above, the County may make payments for purchases under this contract using the County's VISA purchasing card (PCARD).

Are you willing to accept PCARD payments without any fees or surcharges?

Yes No

f. Contract Maximum. Total charges under this Agreement, all fees and expenses included, shall not exceed \$367,000 for the Initial Term of this Agreement (excluding extensions or renewals, if any).

4. Independent Contractor. The Contractor agrees that Contractor will perform the services under this Agreement as an independent contractor and not as an agent, employee, or servant of the County. This Agreement neither constitutes nor creates an employer-employee relationship. The parties agree that the Contractor is not entitled to any benefits or rights enjoyed by employees of the County. The Contractor specifically has the right to direct and control Contractor's own activities in providing the agreed services in accordance with the specifications set out in this Agreement. The County shall only have the right to ensure performance. Nothing in this Agreement shall be construed to render the parties partners or joint venturers.

The Contractor shall furnish, employ, and have exclusive control of all persons to be engaged in performing the Contractor's obligations under this Agreement (the "Contractor personnel"), and shall prescribe and control the means and methods of performing such obligations by providing adequate and proper supervision. Such Contractor personnel shall for all purposes be solely the employees or agents of the Contractor and shall not be deemed to be employees or agents of the County for any purposes whatsoever. With respect to Contractor personnel, the Contractor shall be solely responsible for compliance with all rules, laws and regulations relating to employment of labor, hours of labor, working conditions, payment of wages and payment of taxes, including applicable contributions from Contractor personnel when required by law.

Because it is an independent contractor, the Contractor shall be responsible for all obligations relating to federal income tax, self-employment or FICA taxes and contributions, and all other so-called employer taxes and contributions including, but not limited to, industrial insurance (workers' compensation). The Contractor agrees to indemnify, defend, and hold the County harmless from any and all claims, valid or otherwise, made to the County because of these obligations.

The Contractor assumes full responsibility for the payment of all payroll taxes, use, sales, income, or other form of taxes, fees, licenses, excises, or payments required by any city, county, federal or state legislation which are now or may during the term of the Agreement be enacted as to all persons employed by the Contractor and as to all duties, activities, and requirements by the Contractor in performance of the work under this Agreement. The Contractor shall assume exclusive liability therefor and shall meet all requirements thereunder pursuant to any rules or regulations that are now or may be promulgated in connection therewith.

5. Ownership. Any and all data, reports, analyses, documents, photographs, pamphlets, plans, specifications, surveys, films, or any other materials created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by the Contractor or the Contractor's subcontractors or consultants for delivery to the County under this Agreement shall be the sole and absolute property of the County. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the County at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Contractor uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed, or

otherwise produced for or paid for by the County is owned by the Contractor and is not “work made for hire” within the terms of this Agreement.

6. Changes. No changes or additions shall be made in this Agreement except as agreed to by both parties, reduced to writing and executed with the same formalities as are required for the execution of this Agreement.

7. County Contact Person. The assigned contact person (or project manager) for the County for this Agreement shall be:

Name: Norm Link
Title: Bureau Chief – Administrative Services
Department: Snohomish County Sheriff’s Office Corrections Bureau
Telephone: (425) 388-3491
Email: norm.link@snoco.org

8. County Review and Approval. When the Contractor has completed any discrete portion of the services, the Contractor shall verify that the work is free from errors and defects and otherwise conforms to the requirements of this Agreement. The Contractor shall then notify the County that said work is complete. The County shall promptly review and inspect the work to determine whether the work is acceptable. If the County determines the work conforms to the requirements of this Agreement, the County shall notify the Contractor that the County accepts the work. If the County determines the work contains errors, omissions, or otherwise fails to conform to the requirements of this Agreement, the County shall reject the work by providing the Contractor with written notice describing the problems with the work and describing the necessary corrections or modifications to same. In such event, the Contractor shall promptly remedy the problem or problems and re-submit the work to the County. The Contractor shall receive no additional compensation for time spent correcting errors. Payment for the work will not be made until the work is accepted by the County. The Contractor shall be responsible for the accuracy of work even after the County accepts the work.

If the Contractor fails or refuses to correct the Contractor’s work when so directed by the County, the County may withhold from any payment otherwise due to the Contractor an amount that the County in good faith believes is equal to the cost the County would incur in correcting the errors, in re-procuring the work from an alternate source, and in remedying any damage caused by the Contractor’s conduct.

9. Subcontracting and Assignment. The Contractor shall not subcontract, assign, or delegate any of the rights, duties or obligations covered by this Agreement without prior express written consent of the County. Any attempt by the Contractor to subcontract, assign, or delegate any portion of the Contractor’s obligations under this Agreement to another party in violation of the preceding sentence shall be null and void and shall constitute a material breach of this Agreement.

10. Records and Access; Audit; Ineligible Expenditures. The Contractor shall maintain adequate records to support billings. Said records shall be maintained for a period of seven (7) years after completion of this Agreement by the Contractor. The County or any of its duly authorized representatives shall have access at reasonable times to any books, documents, papers,

and records of the Contractor which are directly related to this Agreement for the purposes of making audit examinations, obtaining excerpts, transcripts, or copies, and ensuring compliance by the County with applicable laws. Expenditures under this Agreement, which are determined by audit to be ineligible for reimbursement and for which payment has been made to the Contractor, shall be refunded to the County by the Contractor.

11. Indemnification. The County recognizes that the provision of reasonable care for medical services is a non-delegable duty. As such, the County shall indemnify and hold harmless the Contractor, its agents, servants and/or employees from any and all claims, actions, lawsuits, damages, judgments or liabilities arising out of the operation and maintenance of the Snohomish County Jail, including maintaining security, as well as acts performed by the Contractor done in the course of providing medical care for the County, unless such action based upon an objective standard is fraudulent, wanton, willful or malicious or would be a violation of public policy to cover, including but not limited to sexual or assaultive behavior. It is further provided that no liability shall attach to the County by reason of entering into this Agreement, except as expressly provided herein.

12. Insurance Requirements. The Contractor shall provide or purchase workers' compensation insurance coverage to meet the Washington State Industrial Insurance regulations and cause any subcontractors working on behalf of the Contractor to also carry such insurance prior to performing work under the Agreement. The County will not be responsible for payment of workers' compensation premiums or for any other claim or benefit for the Contractor, its employees, consultants, or subcontractors which might arise under the Washington State Industrial Insurance laws.

The County will procure and maintain medical malpractice insurance coverage in the name of Stuart Andrews, MD inuring to the benefit of the County in the amount of not less than \$5,000,000 per medical incident and in the aggregate. The County may provide medical malpractice insurance through the purchase of a commercially available professional liability policy, or the County may self-insure said coverage through its self-insurance program in accordance with Snohomish County Code 2.90 and 4.21. Upon termination of this Agreement, the County at its sole discretion, may purchase (prior acts) tail coverage for the commercial professional liability policy purchased or self-insure the coverage that would have been provided by the purchase of said coverage.

13. County Non-discrimination. It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance, Chapter 2.460 SCC. These laws protect against specific forms of discrimination in employment, credit transactions, public accommodation, housing, county facilities and services, and county contracts.

The Contractor shall comply with the substantive requirements of Chapter 2.460 SCC, which are incorporated herein by this reference. Execution of this Agreement constitutes a certification by the Contractor of the Contractor's compliance with the requirements of Chapter

2.460 SCC. If the Contractor is found to have violated this provision, or to have furnished false or misleading information in an investigation or proceeding conducted pursuant to this Agreement or Chapter 2.460 SCC, this Agreement may be subject to a declaration of default and termination at the County's discretion. This provision shall not affect the Contractor's obligations under other federal, state, or local laws against discrimination.

14. Federal Non-discrimination. Snohomish County assures that no persons shall on the grounds of race, color, national origin, or sex as provided by Title VI of the Civil Rights Act of 1964 (Pub. L. No. 88-352), as amended, and the Civil Rights Restoration Act of 1987 (Pub. L. No. 100-259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any County sponsored program or activity. Snohomish County further assures that every effort will be made to ensure nondiscrimination in all its programs and activities, whether those programs and activities are federally funded or not.

15. Employment of County Employees. SCC 2.50.075, "Restrictions on future employment of County employees," imposes certain restrictions on the subsequent employment and compensation of County employees. The Contractor represents and warrants to the County that it does not at the time of execution of this Agreement, and that it shall not during the term of this Agreement, employ a former or current County employee in violation of SCC 2.50.075. For breach or violation of these representations and warranties, the County shall have the right to terminate this Agreement without liability.

16. Compliance with Other Laws. The Contractor shall comply with all other applicable federal, state, and local laws, rules, and regulations in performing this Agreement.

17. Compliance with Grant Terms and Conditions. The Contractor shall comply with any and all conditions, terms, and requirements of any federal, state, or other grant, if any, that wholly or partially funds the Contractor's work hereunder.

18. Prohibition of Contingency Fee Arrangements. The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the County shall have the right to terminate this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

19. Force Majeure. If either party is unable to perform any of its obligations under this Agreement as a direct result of an unforeseeable event beyond that party's reasonable control, including but not limited to an act of war, act of nature (including but not limited to earthquake and flood), embargo, riot, sabotage, labor shortage or dispute (despite due diligence in obtaining the same), or governmental restriction imposed subsequent to execution of the Agreement (collectively, a "force majeure event"), the time for performance shall be extended by the number of days directly attributable to the force majeure event. Both parties agree to use their best efforts to minimize the effects of such failures or delays.

20. Suspension of Work. The County may, at any time, instruct the Contractor in writing to stop work effective immediately, or as directed, pending either further instructions from the County to resume the work or a notice from the County of breach or termination under Section 21 of this Agreement.

21. Non-Waiver of Breach; Termination.

a. The failure of the County to insist upon strict performance of any of the covenants or agreements contained in this Agreement, or to exercise any option conferred by this Agreement, in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

b. If the Contractor breaches any of its obligations hereunder and fails to cure the same within five (5) business days of written notice to do so by the County, the County may terminate this Agreement, in which case the County shall pay the Contractor only for the services and corresponding reimbursable expenses, if any, accepted by the County in accordance with Sections 3 and 8 hereof.

c. Notwithstanding anything to the contrary, the County may suspend Contractor's services immediately upon notice, either written or oral, to Contractor that it has a reasonable basis to conclude that any of the following has occurred: (i) a suspension or revocation of the Contractor's license, certificate, or other legal credential authorizing physician to practice medicine; (ii) a suspension or revocation of Contractor's controlled substance certificate from the DEA or other right to prescribe medications or controlled substances; or (iii) the County determines that immediate suspension of the Contractor is in the best medical interest of the facility and/or inmates.

d. The County may terminate this Agreement upon thirty (30) business days' written notice to the Contractor for any reason other than stated in subparagraph b or c above, in which case payment shall be made in accordance with Sections 3 and 8 hereof for the services and corresponding reimbursable expenses, if any, reasonably and directly incurred by the Contractor in performing this Agreement prior to receipt of the termination notice.

e. Termination by the County hereunder shall not affect the rights of the County as against the Contractor provided under any other section or paragraph herein. The County does not, by exercising its rights under this Section 21, waive, release, or forego any legal remedy for any violation, breach, or non-performance of any of the provisions of this Agreement. At its sole option, the County may deduct from the final payment due the Contractor (i) any damages, expenses or costs arising out of any such violations, breaches, or non-performance and (ii) any other setoffs or credits including, but not limited to, the costs to the County of selecting and compensating another contractor to complete the work of the Agreement.

f. The Contractor may terminate this Agreement upon sixty (60) days' written notice to the County for any reason, in which case payment shall be made in accordance with Sections 3 and 8 hereof for the services and corresponding reimbursable expenses, if any, reasonably and directly incurred by the Contractor in performing this Agreement prior to delivery of the termination notice.

22. Notices. All notices and other communications shall be in writing and shall be sufficient if given, and shall be deemed given, on the date on which the same has been mailed by certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the County: Snohomish County Sheriff's Office
 Corrections Bureau
 Everett, Washington 98201
 Attention: Karla Beers
 Finance Manager

If to the Contractor: Stuart Andrews, MD
 3912 Springland Lane
 Bellingham, WA 98226-6866

The County or the Contractor may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

23. Confidentiality. The Contractor shall not disclose, transfer, sell or otherwise release to any third party any confidential information gained by reason of or otherwise in connection with the Contractor's performance under this Agreement. The Contractor may use such information solely for the purposes necessary to perform its obligations under this Agreement. The Contractor shall promptly give written notice to the County of any judicial proceeding seeking disclosure of such information.

24. The Health Insurance Portability and Accountability Act of 1996. The Contractor is a "Business Associate," as that term is defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). As a Business Association, the Contractor's performance under this Agreement is subject to the following:

a. Definitions.

i. "Disclose" and "disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Business Associate's internal operations or to other than its employees.

ii. "Electronic Protected Health Information" shall have the same meaning as the term "electronic protected health information" in 45 CFR § 160.103, limited to the information that Business Associate creates, receives, maintains, or transmits from or on behalf of the County.

iii. "Individual" means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. §164.502(g).

iv. "Protected Health Information" has the same meaning as that term is defined in 45 C.F.R. §160.103, limited to the information created or received by Business Associate from or on behalf of the County.

v. "Required by law" means a mandate contained in law that compels an entity to make a Use or Disclosure of Protected Health Information that is enforceable in a court

of law. Required by law includes, but is not limited to, court orders and court-ordered warrants; subpoenas or summons issued by a court, grand jury or any administrative body authorized to require the production of information; a civil or an authorized investigative demand; statutes or regulations that require the production of information.

vi. "Use" or "uses" mean, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such information within Business Associate's internal operations.

vii. Terms used in this Section 24 but not otherwise defined in this Subsection a shall have the same meaning as those terms are defined in the HIPAA privacy regulations.

b. Obligations of Business Associate.

i. Use and Disclosure. Business Associate shall not use or further disclose Protected Health Information other than as permitted or required by this Agreement or as required by law.

ii. Business Associate acknowledges that it may also be a Qualified Service Organization as defined in 42 CFR §2.11 and as such acknowledges that, to the extent it receives, stores, processes or otherwise deals with any information, whether recorded or not, relating to a patient received or acquired by a federally assisted alcohol or drug program, it is fully bound by the regulations in 42 CFR Part 2.

iii. Appropriate Safeguards. Business Associate shall use appropriate safeguards, and comply with Subpart C of 45 CFR §164, with respect to Electronic Protected Health Information, to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.

iv. Mitigation. Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.

v. Reporting Unauthorized Use or Disclosure. Business Associate shall report to the County any use or disclosure of Protected Health Information not provided for by this Agreement of which it becomes aware, including breaches of unsecured Protected Health Information as required at 45 CFR 164.410, and any security incident of which it becomes aware.

vi. Use of Agents and Subcontractors. Business Associate shall require that each of its agents and subcontractors to whom it provides or provides access to Protected Health Information received from or created or received by Business Associate on behalf of the County agree to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.

vii. Individual Access. Business Associate shall provide access, at the request of the County, to the County in order to meet the requirements under 45 C.F.R. §164.524.

viii. Amendments to Protected Health Information. Business Associate agrees to make any amendments to Protected Health Information that the County directs or agrees to pursuant to 45 C.F.R. §164.526 within ten business days of the County's request.

ix. Business Associate Compliance Records. Business Associate shall make its internal practices, books and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, the County available to the Secretary of the United States Department of Health and Human Services in the time and manner designated by the Secretary, for purposes of the Secretary determining the County's compliance

with the HIPAA privacy regulations.

x. **Obligation of County.** The County shall notify Business Associate of any known future restrictions or limitations on the use of Protected Health Information that would affect Business Associate's performance of services under the Agreement, and Business Associate shall thereafter restrict or limit its uses and disclosures accordingly.

c. **Permitted Use and Disclosure.**

i. **General Use and Disclosure.** Except as otherwise limited by this Agreement, Business Associate may use or disclose Protected Health Information to perform its obligations and services to the County, provided that such use or disclosure would not violate the HIPAA privacy regulations if done by the County.

ii. **Specific Use and Disclosure Provisions.**

a) **Use.** Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

b) **Disclosure.** Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide data aggregation services relating to the County's health care operations to the County.

d) Business Associate may use Protected Health Information to report violations of law to appropriate federal and state authorities, consistent with 45 C.F.R. §164.502(j)(1).

d. **Obligation of County.** The County shall notify Business Associate of any restriction or limitation on the use or disclosure of Protected Health Information that the County has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information. Business Associate shall thereafter restrict or limit its uses and disclosures accordingly.

e. **Termination For Cause.** In addition to and notwithstanding the termination provisions in the Agreement, if the County discovers that the Business Associate has violated a material term of Section 24, the County may:

i. Provide an opportunity for Business Associate to cure the breach or end the violation and may terminate this Agreement if Business Associate does not cure the breach or end the violation within the time specified by the County;

ii. Immediately terminate this Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

iii. If neither termination nor cure are feasible, the County shall report the violation to the Secretary of the United States Department of Health and Human Services.

f. Disposition of Protected Health Information. Upon Termination or Expiration.

i. Except as provided in Subsection f.ii., upon termination for any reason or expiration of the Agreement, Business Associate shall return or destroy all Protected Health Information received from the County, or created or received by Business Associate on behalf of the County. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

ii. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to the County notification of the conditions that make return or destruction infeasible. If return or destruction is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further Uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information. This provision shall survive termination of the Agreement.

g. Miscellaneous.

i. Interpretation. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits the County to comply with the HIPAA privacy regulations.

ii. Amendments. The parties agree to take such action as is necessary to amend the requirements of this Section as is necessary for compliance with the requirements of the HIPAA privacy regulations as may be amended or clarified by any applicable decision, interpretive policy or opinion of a court of the United States or governmental agency charged with the enforcement of the HIPAA privacy regulations.

iii. This Section shall survive termination of the Agreement.

25. PREA. In accordance with the Federal Prison Rape Elimination Act of 2003, the Contractor agrees to report allegations of sexual misconduct promptly, fully cooperate with investigation inquiries and participate in training as directed by the County, within thirty (30) days of entering into this Agreement. Contractor agrees to abide County Corrections PREA Policy. The Contractor acknowledges that all allegations of sexual misconduct and/or harassment will be investigated and, if substantiated, may result in termination of this Agreement. In addition, substantiated cases may be referred to the appropriate prosecuting authority. Failure to report such misconduct, delays in reporting, or material omissions shall be grounds for termination of this Agreement.

26. Public Records Act. This Agreement and all public records associated with this Agreement shall be available from the County for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the "Act"). To the extent that public records then in the custody of the Contractor are needed for the County to respond to a request under the Act, as determined by the County, the Contractor agrees to make them promptly available to the County. If the Contractor considers any portion of any record provided to the County under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the Contractor shall clearly identify any specific information that it claims to be confidential or proprietary. If the County receives a request under the Act to inspect or copy

the information so identified by the Contractor and the County determines that release of the information is required by the Act or otherwise appropriate, the County's sole obligations shall be to notify the Contractor (a) of the request and (b) of the date that such information will be released to the requester unless the Contractor obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the Contractor fails to timely obtain a court order enjoining disclosure, the County will release the requested information on the date specified.

The County has, and by this section assumes, no obligation on behalf of the Contractor to claim any exemption from disclosure under the Act. The County shall not be liable to the Contractor for releasing records not clearly identified by the Contractor as confidential or proprietary. The County shall not be liable to the Contractor for any records that the County releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

27. Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties. The language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the parties hereto. The captions and headings of this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

28. Complete Agreement. This Agreement constitutes the entire understanding of the parties. Any written or verbal agreements that are not set forth herein or incorporated herein by reference are expressly excluded.

29. Conflicts between Attachments and Text. Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

30. No Third Party Beneficiaries. The provisions of this Agreement are for the exclusive benefit of the County and the Contractor. This Agreement shall not be deemed to have conferred any rights, express or implied, upon any third parties.

31. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

32. Severability. Should any clause, phrase, sentence or paragraph of this agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

33. Authority. Each signatory to this Agreement represents that he or she has full and sufficient authority to execute this Agreement on behalf of the County or the Contractor, as the case may be, and that upon execution of this Agreement it shall constitute a binding obligation of the County or the Contractor, as the case may be.

34. Survival. Those provisions of this Agreement that by their sense and purpose should survive expiration or termination of the Agreement shall so survive.

35. Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one and the same Agreement.

SNOHOMISH COUNTY:

CONTRACTOR:

County Executive Ken Klein Date
Executive Director

Stuart Andrews 9/8/23
Stuart Andrews, MD Date

Approved as to insurance
and indemnification provisions:

Approved as to form only:

Barker, Sheila Digitally signed by Barker, Sheila
Date: 2023.09.08 12:57:00 -07'00'

Risk Management Date

Legal Counsel to the Contractor Date

Approved as to form only:

/s/ Lyndsey Downs 09/06/2023

Deputy Prosecuting Attorney Date

COUNCIL USE ONLY	
Approved	<u>10/4/2023</u>
ECAF #	<u>2023-1057</u>
MOT/ORD	<u>Motion 23-396</u>

Schedule A
Scope of Services

The Contractor warrants that he is, and will remain during the term of this Agreement, a duly licensed physician in the State of Washington. Contractor is Board certification eligible and will achieve board certification within 15 months of the contract execution. Once obtained, the Contractor will maintain his Board certification for the duration of this Agreement.

The Contractor shall provide physician and Medical Director services to Snohomish County Corrections, to include the following:

- A. Contractor shall be responsible for overseeing and providing healthcare consistent with the best available evidence for inmates' specific conditions and in keeping with nationally accepted guidelines and standards of care for those conditions. Contractor understands that inmates have a right to constitutionally adequate healthcare services and Contractor represents that he will remain current and compliant with all applicable court decisions relating to the provision of healthcare services to inmates;
- B. Contractor shall provide onsite consultation with practitioners on complex medical cases. Provision of onsite consultative services may include: examining patients and/or chart review; orders for medications, labs, or other treatment for management of the medical condition;
- C. Contractor will evaluate inmates with chronic or medically complex conditions;
- D. Contractor will be available in person or by telecommunication 24/7 to address facility authorization and administrative needs, or when not available, arrange backup with another designated and authorized provider.
- E. Contractor will document in inmate charts medical findings, diagnosis, treatment, disposition, prescriptions, subsequent medical visits and termination of treatment from long term or serious medical treatment;
- F. Contractor shall be available for consultation by phone with jail practitioners to determine need for hospitalization, medication changes or other treatment for serious medical condition. Contractor will notify the Health Services Administrator ("HSA") of medical emergencies or complex incidents involving medical interventions;
- G. Contractor will partner with HSA to annually review/approval of medical policies and clinical protocols. Contractor will provide direction on what new protocols may be needed and what it should entail;
- H. The Contractor will collaborate with the HSA to provide systematic and continuous actions that lead to measurable quality improvement ("QI") in health care services and the health status of targeted inmate population, including: chart audits, review of Medical Quality

Reports and inmate grievances regarding care issues. Contractor will also participate in quarterly QI meetings;

- I. Contractor will review and evaluate medical services provided by nursing staff, including prisoner complaints about medical services;
- J. Contractor will issue standing orders for medication and treatment; Review of standing orders at least annually;
- K. Create and maintain professional relationships with local emergency medical services (“EMS”) and ambulance services for response to facilities and for the transfer of inmates to include responsibility for EMS costs to transport inmates;
- L. Be available for consultation with other health care providers as needed, including HSA, County health officer, contract dentist and psychiatrist;
- M. Provide input on required components of electronic medical records system, evaluate potential contractors and provide recommendation during selection process;
- N. Shall participate in all administrative meetings as outlined in current and future NCCHC and ACA standards for jails and prisons;
- O. Participate on Quality Assurance Committee with HSA to review medical issues and provide input as to changes in policies and procedures. Implement a process for identifying and reporting medication errors, drafting, executing, and following up on corrective action plans;
- P. Provide ongoing training and guidance for best practice and medical emergencies;
- Q. Contractor shall provide oversight and clinical medical care for substance use disorder to affected inmates through Snohomish County Jail’s Medication for Opioid Use Disorder (“MOUD”) Program. This includes, but is not limited to, monitoring for and treatment of opioid withdrawal using nationally accepted guidelines and tools; medication assisted withdrawal and medication assisted treatment for opioid use disorder; coordination with community-based treatment facilities and opioid treatment programs to ensure seamless transition of inmates from community treatment to treatment within the Snohomish County Jail. Contractor shall coordinate with THS and other opioid treatment programs to ensure methadone continuation for those who received methadone in the community but are now incarcerated.

The Contractor will report to the Health Services Administrator for direct supervision involving operations, organizational policies, budgeting needs, on-site service hours, staffing, complaints, consultation and modifications of the regular schedule. The Contractor and HSA will agree on a regular schedule of on-site service hours. Modifications to the regular schedule shall be made in advance of the modification. If the Contractor will be absent due to vacation, illness

or injury for longer than 14 days, the Contractor will notify the HSA as soon as feasible and will use good faith efforts to assist the County in facilitating temporary coverage of Contractor's duties.

The Snohomish County Sheriff's Office – Corrections Bureau uses a chain of command model, which is a structural hierarchy in management. Bureau Chief and Major provide oversight for all operations within the Jail. If the HSA is not available, the Contractor will move up to the next step in the chain of command for direction.

It is the desire of the County to receive Contractor's services no less than 20 hours per week, and no more than 30 hours per week, with Contractor availability occurring during business hours, and on either side of a weekend (Monday or Friday or both).

Schedule B Compensation

Compensation:

The Contractor shall provide on-site services at the Snohomish County Corrections Bureau and receive compensation in the amount of one hundred seventy six and 00/100 Dollars (\$176) per hour.

For non-routine, emergent needs of the facility, the Contractor shall be available for telephone consult. Telephone consult and review of patient files shall be reimbursed at the hourly rate above for actual hours worked in 30-minute increments, with the greater portion of a half hour rounded up to the nearest half-hour.

Contractor will be provided with a County-issued mobile cellular device, to be utilized solely for County business. In addition to the standard County PC build, the Contractor will have access to dictation software loaded with a medical vocabulary.

Education Allowance:

The County shall reimburse the Contractor for the actual cost of travel and registration/tuition costs for continuing medical education credits obtained by the Contractor, up to one thousand five-hundred dollars (\$1,500) per term. To be entitled to reimbursement, the Contractor must adhere to the Snohomish County Travel Policy #121, incorporated by this reference, and provide the County with sufficient documentation, including invoices, to meet policy requirements when requesting reimbursement of travel costs.