



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, October 24, 2023

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
 - a. Motion 23-466, adopting the Snohomish County Executive Branch Equal Employment Opportunity Plan for 2023-2024 [2023-1265](#)
3. **Health and Community Services**
4. **Planning and Community Development**
 - a. Motion 23-454, reappointing James Kelly to the Solid Waste Advisory Committee [2023-1275](#)
 - b. Motion 23-455, reappointing Wendy Weiker to the Solid Waste Advisory Committee [2023-1276](#)
 - c. Motion 23-456, reappointing Apryl Hynes to the Solid Waste Advisory Committee [2023-1277](#)
 - d. Motion 23-457, reappointing Brent Kirk to the Solid Waste Advisory Committee [2023-1278](#)
 - e. Motion 23-458, appointing Charles White to the Solid Waste Advisory Committee [2023-1279](#)
 - f. Motion 23-459, reappointing Marcie MacQuarrie to the Solid Waste Advisory Committee [2023-1280](#)
 - g. Motion 23-460, reappointing Mikaela Shipley to the Solid Waste Advisory Committee [2023-1281](#)
 - h. Motion 23-461, appointing Tom King to the Solid Waste Advisory Committee [2023-1282](#)
 - i. Motion 23-462, appointing Gael Fisk to the Solid Waste Advisory Committee [2023-1284](#)
 - j. Motion 23-463, appointing Matt Nienhuis to the Solid Waste Advisory Committee [2023-1285](#)
 - k. Motion 23-464, appointing Nathan Morgan to the Solid Waste Advisory Committee [2023-1286](#)
 - l. Motion 23-467, appointing Maria Guadalupe Casey to the Snohomish County Arts Commission [2023-1288](#)
5. **Public Infrastructure and Conservation**
 - a. Motion 23-453, authorizing the County Executive to sign Amendment No. 6 to the Software License and Services Agreement between Snohomish County and Cartegraph, Inc. [2023-1064](#)

6. Committee of the Whole

- a. Ordinance 23-122, approving and authorizing the Snohomish County Executive to sign the interlocal agreement between the City of Monroe and Snohomish County for joint operation of the Winter Dog Park [2023-1176](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and described what the costs would include. She responded to Councilmember Dunn's questions related to timing.

ACTION: Vice-Chair Nehring made a motion to set time and date for Ordinance 23-122 for December 6, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

Items b and c, Motions 23-447 and 23-448, were discussed together.

Jim Martin, Sr. Legislative Analyst, provided a staff report, summarizing Amendments 8 and 9 to the AON Consulting contract, respectively.

- b. Motion 23-447, authorizing the County Executive to sign Amendment 8 to the contract for professional services with AON Consulting [2023-1219](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-447. Councilmember Low seconded the motion and it carried unanimously.

- c. Motion 23-448, authorizing the County Executive to sign Amendment 9 to the contract for professional services with AON Consulting [2023-1220](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-448. Councilmember Dunn seconded the motion and it carried unanimously.

- d. Motion 23-465, re-appointing Gricelda Montes to the position of Snohomish County Public Advocate [2023-1283](#)

Heidi Beazizo, Chief of Staff, provided a staff report. Vice-Chair Nehring shared his appreciation for Ms. Montes' work.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-465. Councilmember Low seconded the motion and it carried unanimously.

- e. Motion 23-468, authorizing the Snohomish County Executive to execute a contract amendment for additional services for RFP 23-047RB with Transportation Demand Management, LLC at Snohomish County Airport [2023-1295](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained this amendment would extend the contract with Starline to November 30th [2023], the extension would cost \$88,000.00. He said there is sufficient funds in Airport Fund 410. The amendment to the contract would have a new not to exceed amount of \$352,000.00 and does not have an impact on county general revenues.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-468. Councilmember Low seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

Committee meetings are suspended during budget deliberations and will resume the week of November 27, 2023.

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
3. **Health and Community Services**
4. **Planning and Community Development**
5. **Public Infrastructure and Conservation**

H. Reports of Outside Committees

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, reported on the following items:

1. Two public hearings today on the Executive's proposed budget one at 10:30 a.m. and one at 6:00 p.m.
2. General Legislative Session tomorrow, Jim [Martin] will discuss the Council Amendments – Ms. Beazizo clarified that once the agenda is finalized, the amendment will be shared as an attachment.
3. Proposed letter co-sponsored by Councilmembers Dunn and Nehring related to the County's possible participation in the Carbon Sequestration Forest Proviso. She is seeking permission to sign the letter prior to distribution to the Department of Natural Resources. After brief comments, all councilmembers agreed to sign on to the letter. (see attached link below 2023-1325 for fully executed letter)

Letter re Carbon Sequestration Forest Proviso

[2023-1325](#)

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

1. Ordinance 23-129, vacating a portion of 152nd St SE, a Snohomish County road right-of-way [2023-1249](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to set time and date for Ordinance 23-129 for December 6, 2023, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

L. Other Business

1. Motion 23-469, approving Administrative Matters presented at General Legislative Session on October 25, 2023 [2023-1292](#)
 - a. Approval of Council's Official Proceedings for September 2023 [2023-1291](#)

M. Executive Session(s):

Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
Special Counsel: Joe Bennett

At 9:13 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a matter of Potential Litigation, pursuant to RCW 42.30.110(1)(i), for approximately 10 minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Nicole Gorle, Council Staff
Cynthia Foley, Council Staff
Ken Klein, Executive's Office
Bridget Casey, Prosecutor's Office
Kelly Snyder, Public Works Director
Doug McCormick, Public Works Deputy Director (*remote*)
Michelle Pescador, Public Works
Tom Stowe, Public Works
Janice Fahning, Public Works
Ashley Zachariah, Public Works
Joe Bennett, Outside Counsel
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:13 a.m. for an initial 10 minutes to 9:23 a.m.

The Executive Session ended at 9:23 a.m.

N. Adjourn

At 9:24 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:30 a.m. Public Hearing.