



Committee of the Whole

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0338

Motion: 25-053

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☒ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject: Snohomish County Office of Hearings Administration and Hearing Examiner

Scope: Proposed Motion 25-053 would reappoint Peter Camp to the position of Administrator of the Snohomish County Office of Hearings Administration. The Administrator position also serves as Hearing Examiner.

Duration: February 19, 2025 to February 18, 2027.

Fiscal Impact: ☐ Current Year ☐ Multi-Year ☒ N/A

Authority Granted: None.

Background:

The Office of Hearings Administration (OHA) is an independent office within county government established under Chapter 2.02 SCC. A major function of the office is to provide quasi-judicial fact-finding hearings and decisions for county government and citizens. It also provides administrative and staffing support to the Board of Equalization and Boundary Review Board to assist both the boards and the participants in board proceedings.

The Snohomish County Hearing Examiner provides an independent fact finding and decision-making service within county government. The Hearing Examiner acts in a quasi-judicial capacity and has jurisdiction over a range of subject matters, primarily related to land use, as provided for in county code. Among other things, the Hearing Examiner conducts open record hearings and provides decisions on most rezones, subdivisions, conditional use permits, and other type 2 permit approvals (Chapter 30.72 SCC). The examiner also hears appeals of code enforcement cases, administrative permits, State Environmental Policy Act documents, and most other type 1 permits and decisions (Chapter 30.71 SCC). With the merger of Snohomish Health District into county government as a new Health Department in 2023, the Hearing Examiner also now considers appeals filed under the board of health code.

Peter Camp has served as Administrator of OHA and Hearing Examiner since February 2014. His current term expires on February 18, 2025. The proposed reappointment would be for a two-year term beginning February 19, 2025 and ending February 18, 2027.

Request: Assign Motion 25-053 to COW in Administrative Session on Jan. 28, 2025. Consideration in GLS on Feb. 5, 2025.