

CONTRACTOR: AON Consulting, Inc.
CONTACT PERSON: Mike Berry
ADDRESS: 1420 Fifth Avenue
Suite 1200
Seattle, WA 98101
TELEPHONE/FAX NUMBER: 847-442-2080
COUNTY DEPT.: Finance
DEPT. CONTACT PERSON: Nathan Kennedy
TELEPHONE/FAX NUMBER: 425-388-3120
PROJECT: RFP for Dental Insurer(s)
AMOUNT: \$20,000
FUND SOURCE: 508-5127304621
CONTRACT DURATION: Upon execution through 3/31/2022

AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES

This Amendment No. 2 shall modify the Agreement for Professional Services (the “Agreement”) by and between AON Consulting, Inc. (“Contractor”) and Snohomish County (“County”), dated September 21, 2020 and as amended by Amendment 1 on October 21, 2020.

In consideration of the covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and Contractor agree that the Agreement shall be amended as follows:

1. Section 1, Purpose of Agreement; Scope of Services, is hereby amended by adding the following language:

Schedule A-2 attached hereto and by this reference made a part hereof is additional work to be performed by Contractor under the terms of the Agreement

2. Section 2, Term of Agreement; Time of Performance, is hereby amended to include the following language:

The Contractor shall complete the work required under Schedule A-2 by March 31, 2022.

3. Section 3, Compensation, is hereby amended add the following language:

The County will pay the Contractor for those services required by Schedule A-2 as and when set forth in Schedule B-2, which is attached hereto and by this reference made a part of this Agreement.


4. Except as expressly modified by this Amendment No. 2, all provisions of the Agreement, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the duly authorized representatives of the parties to the Contract for Professional Services have executed this Amendment.

“County”
SNOHOMISH COUNTY:

“Contractor”
AON CONSULTING, INC.:

By: _____

By:  _____

Title: _____

Title: COO, US Health Solutions _____

Date: _____

Date: 9/2/2021 _____

Approved as to form only:

/s/ George B. Marsh 8/13/2021
Deputy Prosecuting Attorney

Schedule A-2
Scope of Services

Project Description: AON Consulting, Inc., is to provide professional services to prepare and release a request for proposal (RFP), as well as analyze responses for the Snohomish County Insured PPO Dental Plan. The current DHMO plans through Delta Dental and Willamette Dental Group will not be part of this RFP.

The successful dental insurer will provide a broad dental network, be able to administer current plan benefits, and provide member services, account management, and online services. The successful dental insurer must demonstrate the ability to provide all staffing, systems, and procedures required to perform the services described in the RFP. The successful dental insurer must demonstrate the ability to implement the program efficiently and with minimal disruption effective April 1, 2022.

AON will work with the County to outline the specific requirements for the RFP and assist the County through the RFP process outline in the work plan below. Work to begin upon contract execution and end no later than March 31, 2022.

A high-level Project Plan & Scope of Services is attached on the following page.

**RFP for Dental Insurer
Scope of Services (August 2021 – March 2022)**

#####		Sno Co	Aon
Initial Project Management			
1.00	Develop a RACI chart defining timelines and roles		x
1.01	Review RACI chart	x	
1.02	Define responsibilities for the flow of work		x
1.03	Define RFP scope of services and vendor bid list	x	x
1.04	Define proposal analysis methodology and recommendations for scoring	x	x
1.05	Update project status and timelines		x
1.06	Ensure deadlines are achieved		x
1.07	Facilitate and attend regular scheduled status meetings	x	x
Request for Proposal			
2.00	Request census data and other data for the proposal from incumbent		x
2.01	Sno Co to publish RFP to vendors		x
2.02	Follow up with vendor questions arising during the RFP, oversight by Sno Co		x
2.03	Sno Co to receive RFP responses		x
2.04	Follow up with vendors on incomplete or missing data		x
2.05	Conduct a comparative and analytical review of the vendor responses with oversight by Sno Co		x
2.06	Negotiate with vendors on the proposal per Sno Co oversight		x
2.07	Develop detailed report with RFP findings/results		x
2.08	Attend meetings to review report on RFP findings/results	x	x
Finalist Meetings			
3.00	Determine vendor finalists	x	
3.01	Request best and final offer from finalist vendors		x
3.02	Facilitate vendor finalist meeting		x
3.03	Attend vendor finalist meeting	x	x
3.04	Attend site visits for finalists, if needed, requested	x	x

Schedule B-2

Compensation

a. Services. The County will pay the Contractor for services performed pursuant to Schedule A-2 at a flat fee of \$20,000.

b. Invoices. Upon completion of the work pursuant to Schedule A-2, the Contractor shall submit to the County a properly executed invoice indicating that all of the work has been performed and the amount of the flat fee due from the County. The County will pay the invoice within thirty (30) calendar days of receipt.