



# Committee of the Whole

Cynthia Foley

**Council Initiated:**

Yes

No

**ECAF:** 2026-1198

**Motion:** 26-212

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** New license agreement for Washington State Department of Children, Youth and Families (DCYF)

**Scope:** The Washington State Department of Children, Youth and Families (DCYF) occupies office space in the Snohomish County Juvenile Justice Center. Under the terms of the new lease, DCYF will pay a monthly licensing fee of \$425.25 at the beginning of the lease term on January 1, 2027. The monthly fee will increase annually for the remaining three years in the term of the agreement (expected revenues are shown in the table below).

**Duration:** January 1, 2027, through December 31, 2030

**Fiscal Impact:**  Current Year  Multi-Year  N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
Totals	0	0	0	0	0	0

Revenue	Current Year	2027	2028	2029	2030	Total
Fund 511		\$5,103	\$5,197.50	\$5,292	\$5,386.50	\$20,979
Totals	0	\$5,103	\$5,197.50	\$5,292	\$5,386.50	\$20,979

**Authority Granted:** Motion 26-212 authorizes:

- Execution of the temporary renewal of office space use at Snohomish County Juvenile Justice Center.
- The Property Officer of the Department of Facilities and Fleet, Property Management Division to sign the License Agreement on behalf of the County and any and all other documents necessary to effectuate the temporary easement on the Property in accordance with the terms and conditions of the License agreement.

**Background:** The Washington State Department of Children, Youth and Families (DCYF) has occupied 378 square feet of office space on the first floor at Snohomish County Juvenile Justice Center located at 2801 10<sup>th</sup> Street, Everett, WA 98201 since January 2022. DCYF’s current license to occupy said office space expires at the end of 2026 and was approved by the Property Officer. The agreement for 2022-2025 was approved by Council via Motion 22-004<sup>1</sup> on January 26, 2022.

**Requested Action:** Consider taking action.

<sup>1</sup> [COUNTY COUNCIL](#)