



Public Infrastructure and Conservation

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-2375

Motion: 25-366

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject:

License Agreement for Office Space between Snohomish County Health Department and Economic Alliance of Snohomish County.

Scope:

The License Agreement allows for EASC to lease approximately 4,000 square feet of the 3rd floor of the Health Department building, located at 3020 Rucker Avenue, Everett, for the amount of \$12.50 per Sq Ft.

- The office space is leased in 'as is' condition, the County agrees to pay for all utilities, including providing phone and computer/data connections. EASC shall be responsible for all costs associated with the phones, computer/data and licensed equipment.
- The County shall provide two modular workstations in neat and clean condition.
- The County shall also provide and place identifying signage on and about the premise and provide routine maintenance and services to the premises.
- (12 employees are estimated and no parking provided).

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026	2027	2028	2029	2030	Total
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue	2025	2026	2027	2028	2029	2030	Total
511.3180376240	\$20,835	\$50,000	\$50,000	\$50,000	\$50,000	\$29,165	\$250,000
Total	\$20,835	\$50,000	\$50,000	\$50,000	\$50,000	\$29,165	\$250,000

Duration: Five years from date of execution.

Authority Granted: Authorizes the Snohomish County Executive to sign all documents required to complete the licensing agreement.

Background:

Economic and Development Services have agreed to a Professional Services Agreement with Economic Alliance Snohomish County, from June 12, 2025, to December 31, 2025, for the sum of \$100,000, to develop and provide a 2025-2028 Strategic Plan for the Snohomish Countywide Business Attraction, Retention and Expansion ([Motion 25-393](#)).

Prior Lease Agreement Cost per square foot:

Previous Lease of Health Dept. 3 rd Floor	2019	2020	2021	2022
Cost per Square Foot 2,478	\$18.06	\$18.48	\$18.79	\$19.12
6 Parking Space Value (\$720 per space)	\$4,320	\$4,320	\$4,320	\$4,320
Total Annual Payment	\$49,089.18	\$50,105.16	\$50,873.34	\$51,691.08

Requested Action: For Council to move the motion to GLS on September 10, 2025, for consideration.