



## Snohomish County Council

**Committee:** Committee of the Whole

**Analyst:** Deb Evison Bell

**ECAF:** 2023-0662

**Proposal:** Motion 23-269

**Date:** July 5, 2023

### **Consideration**

The proposed motion seeks approval and authorization for the County Executive to execute an Interlocal Agreement (ILA) for information technology services, and associated amendments between Snohomish County and the Lake Stevens Sewer District, under SCC 3.04.140(8) and 3.04.210.

### **Background**

Washington State RCW 39.34 provides for interlocal agreements between local agencies within the state for mutual advantage and thereby to provide services and facilities in a manner beneficial to both agencies. Since 2019, the Snohomish County Department of Information Technology (IT) and the Lake Stevens Sewer District (District) have maintained an Interlocal Agreement (ILA) that provides information technology services, expertise, and support services to the Lake Stevens Sewer District ([Motion 19-340](#)). The current ILA expires October 28, 2023.

The proposed Interlocal Agreement allows for IT to leverage the County's existing technology infrastructure and expertise to house data and equipment for the District, and for the District to continue to request services from the County via Work Order (WO) beginning October 28, 2023.

### **Current Proposal**

*Scope:* The proposed ILA will allow the Snohomish County Department of Information Technology to configure hardware and software on behalf of the Lake Stevens Sewer District, and maintain and support the District's dedicated equipment, software, and data residing with Snohomish County.

*Duration:* The duration of the agreement is for five (5) years (October 28, 2023, through October 27, 2028).

*Fiscal Implications:* The total cost of all Work Orders against this agreement shall not exceed \$800,000 over the five (5) years of the term of the agreement.

**2023 Budget:** Yes, the 2023 Budget includes Information Services Fund 505.

**Budget Impacts:** The annual anticipated revenue is \$160,000 per year. Revenues are subject to increase based on the purchase of additional services by the District and the approved rate model during the year the work is effective.

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** APPROVE.

**Executive Recommendation:** APPROVE.

**Request:** For Council to consider the motion.

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