

# US Communities Purchasing Checklist

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Solicitation Title Oracle Products, Services and Solutions Bid No. 180233-RFP

Agency Name US Communities

DOES THE SOLITICATION MEET THE REQUIREMENTS?	YES	NO	Copies
Do we have the authority to bid/contract for the item or service?	X		
Was the solicitation written with terms and conditions consistent with the RCW?	X		
Was the solicitation conducted and awarded using a process consistent to our codes and bid statutes? (Does this meet our solicitation requirement for quotes or sealed process? Check what our dollar threshold process requires.) <u>Yes, RFP process</u>	X		
Do the solicitation and/or contract contain the language to piggyback? <u>Section 3.9</u>	X		
Advertising – was this solicitation advertised posted on a web site established and maintained by a public agency, purchasing cooperative or similar service provider, for purposes of posting public notice of solicitations or government agency website?	X		Copy of Ad or Date and Name of Publication
Is the bid/contract current and does its current life equal or exceed the time being requested? Copy of bid/contract with renewals as needed. <u>Term dates: 12/12/2018 – 11/30/2023 (full contract potential through 2028)</u>	X		Copy of the bid
Was the contract awarded consistent to the RFP/ITB instructions? Review the bid tabs or evaluation summary and award recommendations.	X		
The items or services requested are listed in the contract. The requestor has agreed that the contract T&Cs meet his/her requirements.	X		Copy of item listed in bid
There are no statutory restrictions or code conflicts. (multiple awards, preferences)	X		
An internet search of the awarded vendor was conducted and there were no human rights violations found.	X		
Has the awarded vendor agreed to allow piggybacks? May be included in the contract, may be referenced back to the solicitation document. <u>Yes</u>	X		
Check the State and Federal debarment list. The vendor is not listed <u>Not listed</u>	X		
Has the County bid these items and this solicitation provides additional value to the County? <u>The County has not successfully bid these items</u>		X	Copy of Bid tab

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the County's requirements ☐ does not meet the County's requirements

<Z:\PURCHASE\Piggyback & ILA Contracts\2022 Piggybacks\PB-22-001TB Oracle Products>

Buyer Name Boosey, Tayler Digitally signed by Boosey, Tayler  
Date: 2022.04.28 08:50:29 -07'00' Date \_\_\_\_\_

Purchasing Manager Tollen, Bramby Digitally signed by Tollen, Bramby  
Date: 2022.04.28 09:27:52 -07'00' Date \_\_\_\_\_