



## EARLY HEAD START POLICY COUNCIL Snohomish County

Zoom -Virtual

**July 22, 2024**  
**1:15-2:15 PM**

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### WELCOME AND INTRODUCTIONS

- Kristina Saunsaucie welcomed everyone to the meeting.
- Monica Gibson provided interpretation.
- Policy Council members: Feliciana Carmona and Janelle Sawyer attended.
- Staff: Mellissa Hiatt and Kristina Saunsaucie attended.

### CALLED TO ORDER

- The Policy Council Chair, Feliciana Carmona, called the meeting to order at 1:21
- Kristina asked for questions about previous meeting minutes or the strategic planning session.
  - Feliciana asked what if there are not enough people to approve meeting minutes.
  - Kristina shared items for approval will move to the next (August) meeting including credit card expenditures.

### APPROVAL OF MINUTES

- Approval of June 2024 meeting minutes
  - No quorum.
  - Policy Council agreed to move approval of June minutes to the August meeting.

### PROGRAM FINANCIALS

- Purchase Card – June 2024
  - No quorum.
  - Policy Council agreed to move approval of June minutes to the August meeting.
- Review, questions, recommendations
  - Kristina shared that EHS will start sharing monthly reports with the County Council, governing board, Advisory Council, and Policy Council

### MANAGEMENT REPORT

- Enrollment Update-including vacancies over 30 days
  - Kristina shared data from report-see below.
  - To note, 119 overall enrollment and as of today, we are enrolled at 81.

## PROGRAM INFORMATION REPORT DATA - YEAR TO DATE

### Program Enrollment and Attendance

Early Head Start program enrollment as of May 31, 2024:

- Total Cumulative Enrollment: 119
- Total Current Enrollment: 81
- Under 100% FPL: 32
- Public Assistance: 44
- Foster Care: 9
- Homeless Families: 18
- % of Over-Income Families (100-130% FPL): 10
- % of Over-Income Families (> 130% FPL): 6
- % of Children with an IFSP: 23%
- Current Waiting List: 14
- % of Completed Home Visits: 72%
- Vacancies over 30 Days: 0

### Demographics and Health Data

- Pregnant People: 12
- Children Under 1 Year: 33
- Children 1 – 2 Years: 38
- Children 2 – 3 Years: 36
- Families with home language other than English: 62
- Race and Ethnicity:

	<u>Hispanic/Latino</u>	<u>Non-Hispanic</u>
American Indian/Alaska Native	<u>0</u>	<u>0</u>
Asian	<u>0</u>	<u>2</u>
Black or African American	<u>1</u>	<u>11</u>
Native Hawaiian/Pacific Islander	<u>0</u>	<u>0</u>
Bi-Racial/Multi-Racial	<u>4</u>	<u>3</u>
White	<u>4</u>	<u>26</u>
Unspecified	<u>31</u>	<u>1</u>
Other:	<u>35</u>	<u>3</u>
- Well-Child Exams Completed: 94%
- Dental Screenings: 81%
- Immunizations Up to Date: 92%

- The program can go up to 35% between 100%-130% FPL.
- Increasing completed home visits will be added into the plan and goals for next year.
- The program has a requirement that at least 10 % of children enrolled are on IFSP's and we currently have 23%
- There are fourteen children on the waitlist.
- We have no slots that have been open for 30 days.
- Review, questions, recommendations
  - A participant asked: What factors are related to the percent of completed home visits?
    - ❖ Kristina shared the Office of HeadStart wants a completion rate of 85%. The program is required to offer 46 visits per

year which means only 6 visits can be missed for staff cancellations.

## **STRATEGIC PLANNING OUTCOMES**

- Review Feedback/Additional Comments
  - Kristina gave opportunity to share feedback or ask questions.
    - A participant shared that her ITS had mentioned a childcare program for early head start.
    - Kristina shared that the comment pertained to a new eligibility criterion that starts November 1 with the Office of HeadStart which now includes participation in EHS as meeting the eligibility requirements to qualify for working connections. Participants can apply and if eligible this would be considered your work activity.
    - Is there a number of hours per month?
    - It is weekly participation and must prove that you are taking part weekly in those home visits.
  - It is suggested to get on the waiting list for childcare centers that accepts working connections.
    - You can find participating childcare centers by going to the Childcare aware website and enter your zip code. This will populate a list of care centers in the area and if they accept working connections.
    - Janelle shared that she had spoken with someone at working connections and were aware of this criteria-it was a bill that was passed on November 1<sup>st</sup>.

## **END OF THE YEAR CELEBRATION**

- Event details:
  - Date: Thursday, August 22, 2024
  - Time: 4:00-7:00 pm
  - Location: Willis Tucker Park  
6705 Puget Park Drive  
Snohomish, WA 98296  
[TuckerPark-Map2024-FINAL1 \(snohomishcountywa.gov\)](#).
- The event is a family potluck and celebration.
- We are planning a little ceremony for the children moving up.
- Policy Council role/committee
  - There will be a space held at the end of the year celebration to honor the time of those policy council and committee members.

## **POLICY COUNCIL TERMS/NEW ELECTIONS**

- All terms end in August
  - If interested in serving again you can nominate self for another term in September.
    - Elections Happen through the parent meetings through individual ITS's.
  - The goal is ten participants- 2 from each ITS for next year.
- Recruitment

- New elections for chair and vicechair will be held in September.  
Chair of policy council will also sit on the advisory committee to guarantee that the voices of the parents are at that meeting as well.
- Starting in September
- Advisory meetings will be quarterly.
- Question/comments
- No questions or comments to note.

### **PARENT/CAREGIVER SHARING**

- Kristina inquired if there was anything from parent meetings to share with the group?
- There were no questions or comments.

### **ANNOUNCEMENTS**

- No announcements to note.

### **AJOURNMENT**

- Feliciano adjourned the meeting.
- The meeting ended at 1:45 PM

**Note:** Please call Kristina Saunsaucie at 425-388-6439 or email at [Kristina.Saunsaucie@snoco.org](mailto:Kristina.Saunsaucie@snoco.org) if you have questions.