

## State Purchasing Checklist-Goods

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Agency	WA DES / NASPO	Item	DNA & Narcotics Analyzers		
Bid #	WA DES 20722/NASPO 202320232	Amount	\$625,000		
Bid Title	Lab Equipment & Supplies	Dept	Sheriff/Corrections/SRDTF		
Supplier	Fisher Scientific	Requestor	Dawn Cicero/Lt. David Hayes		
DOES THE BID MEET THE RCW REQUIREMENTS?			YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?	X			Motion 24-232
2	Did the State process the bid consistent with the RCW?	X			RCW 39.26
3	Was the bid advertised in compliance with the state's requirements? Where: NASPO project in Idaho	X			Idaho Posting 20232032
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.	N/A			
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term:3/1/2024-2/28/2029 max 2/28/2032	X			WA DES 20722
6	Does the bid and/or contract contain the language to piggyback? Where: NASPO Agreement	X			
7	Requested items are listed in the bid/contract	X			Full line catalog
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations.	X			Fisher Scientific scored #1
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder	X			
10	There are no terms and conditions in the bid or contract that conflict with County code.	X			
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.	X			N/A Purch. of goods only.
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.	X			
13	Check the State and Federal debarment list. The supplier is not listed	X			
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services	N/A			
15	If services are included, confirm existing paperwork is sufficient.	N/A			

I have reviewed the items on the above checklist for this solicitation and it:

meets the requirements       partially meets       does not meet the requirements

Buyer Name \_\_\_\_\_ Date \_\_\_\_\_

Per SCC 3.04.140(5) and Executive Order 25-01(2.D.5), the following approval authorizes purchases and services not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Piggyback Approved \_\_\_\_\_ Date \_\_\_\_\_