



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Jared Mead, Council Chair  
Nate Nehring, Council Vice-Chair  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, April 18, 2023

9:00 AM

Jackson Board Room  
& Remote Meeting

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#### **PRESENT:**

Council Chair Mead  
Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Deb Bell, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*\*Pursuant to Amended Ord. 23-008, effective April 1, 2023, committee names have been updated.*

*All items assigned as listed below:*

- 1. Community Safety and Justice**
  - a. Motion 23-154, approving 4th amendment to 2021 contract for special services [2023-0409](#)
- 2. Finance, Budget and Administration**
  - a. Ordinance 23-035, relating to revenue and finance; creating the Public Works Construction Fund and adding a new Chapter 4.130 to Title 4 SCC [2023-0392](#)
  - b. Motion 23-145, cancelling uncollectible personal property taxes [2023-0356](#)
- 3. Health and Community Services**
  - a. Motion 23-153, authorizing the Executive to sign a grant agreement with Latino Educational Training Institute to provide advancing health literacy to enhance equitable community responses to Covid-19 grant funding [2023-0411](#)
  - b. Motion 23-159, requesting performance metric report related to the efficacy of services provided at county-owned facilities [2023-0427](#)
- 4. Planning and Community Development**
  - a. Motion 23-141, appointing Robert Bodkin of Mukilteo to the Board of Equalization [2023-0345](#)
  - b. Motion 23-142 reappointing David Little of Tulalip to the Board of Equalization [2023-0346](#)
  - c. Motion 23-143, reappointing Dwight Phillips of Woodinville to the Board of Equalization [2023-0348](#)
  - d. Motion 23-155, confirming the appointment of Jaym Gates to the Snohomish County Arts Commission [2023-0377](#)
  - e. Motion 23-156, confirming the appointment of Joy Ratzel to the Snohomish County Arts Commission [2023-0378](#)
  - f. Motion 23-157, confirming the appointment of Kari Johnson to the Snohomish County Arts Commission [2023-0379](#)
- 5. Public Infrastructure and Conservation**
  - a. Ordinance 23-036, approving and authorizing the County Executive to sign an Amendment to an Interlocal Agreement with Community Transit concerning the administration of Commute Trip Reduction (CTR) Plans and Programs [2023-0347](#)
  - b. Motion 23-140, approve and authorize the County Executive to execute Amendment 1 to the Professional Services Agreement with Judge Technical Services, Inc. for IT Staff Augmentation Services [2022-1109](#)

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- c. Motion 23-144, approving BNSF Railway Company Industry Track Agreement Exhibit Substitution Amendment [2023-0354](#)
- d. Motion 23-146, approving the redesignation of portions of County Road Fund Properties as a County Road Right-of-Way identified as 148th St SE [2023-0361](#)
- e. Motion 23-148, authorizing the County Executive to sign Amendment No. 2 to the Professional Services Agreement Cc08-20 with Tetra Tech, Inc. to Provide Lake Management Limnology Services [2023-0369](#)
- f. Motion 23-149, approving and accepting a statutory warranty deed for Hillis Road [2023-0371](#)
- g. Motion 23-150, authorizing the County Executive to sign Professional Services Agreement CC04-23 with Applied Research Associates, Inc. for the Snohomish County Pavement Condition Survey Project [2023-0372](#)
- h. Motion 23-151, authorizing the acquisition of Real Property owned by Lisa Ann Shumski [2023-0388](#)
- i. Motion 23-152, approving a South Precinct Lease Building #10, 15928 Mill Creek Blvd., Mill Creek, WA 98012 [2023-0327](#)
- 6. Committee of the Whole**
- a. Ordinance 23-031, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to Fatbeam, LLC [2023-0313](#)
- Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the details of the proposed franchise. She stated that the County Engineer recommends approval.
- ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 23-031 for May 10, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.
- b. Motion 23-147, authorizing the County Executive to sign Amendment No. 1 for the Media Buying Services Contract at the Snohomish County Evergreen State Fair [2023-0368](#)
- Deb Bell, Sr. Legislative Analyst, provided a staff report, and explained that this amendment would increase the contract amount to allow an increase in marketing for the Evergreen State Fair including digital, TV, radio, and billboard/transit exposure. She said the increase amount would go from \$165,000 to \$200,000.
- ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-147. Councilmember Dunn seconded the motion and it carried unanimously.
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**F. Clerk's Report on Pending Legislation**

1. Pending Legislation Report [2023-0417](#)

**G. Reports of Council Committees:**

*\*Pursuant to Amended Ord. 23-008, effective April 1, 2023, committee names have been updated.*

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, April 25, 2023, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, April 25, 2023, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, April 25, 2023, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, April 18, 2023, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, May 2, 2023, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Councilmember Dunn reported that she has been nominated by the Washington Association of Counties and appointed by the Department of Natural Resources to the Community Forestry Council.

**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics April 10, 2023 [2023-0407](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided an update on the following items:

1. Legislative Analyst Recruitment - she said the recruitment has ended and the review panel is actively reviewing applicants
2. District Court Judge Appointments - proposed timeline will be sent out tomorrow
3. In-District Council Meetings - she said Jill Ford, Administrative Assistant, is available to help schedule

**K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 23-158, approving Administrative Matters presented at General Legislative Session on April 19, 2023 [2023-0412](#)
  - a. Health Department Director Spring Update on the 2023 Budget [2023-0397](#)
  - b. Receiving the 1st Quarter 2023 Risk Management Report [2023-0418](#)
  - c. Approving Bid Award Recommendation Bid 23-019LY for Legal Notice Publications to Sound Publishing Inc, dba The Daily Herald, for a period of one year beginning July 1, 2023 [2023-0420](#)
  - d. Approving Bid Award Recommendation for Bid PW-23-012SB for Abatement and Decontamination of the New Start Facility in Edmonds to Accurate Assessment in the amount of \$348,999.92 plus applicable Washington State Sales Tax [2023-0426](#)
  - e. Approval of Council's Official Proceedings for March 2023 [2023-0425](#)

**M. Executive Session(s):**

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPA: Michelle Corsi

At 9:08 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for Pending Litigation, pursuant to RCW 42.30.110(1)(i), for approximately 15 minutes, with possible action to follow.

**PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Darcy Cheesman, Council Staff  
Ken Klein, Executive's Office  
Neepaporn Bounjaktha, Executive's Office

Alessandra Durham, Executive's Office (*remote*)  
Pete McGuire, Airport Deputy Director (*remote*)  
Joshua Marcy, Airport (*remote*)  
Andrew Rardin, Airport (*remote*)  
Bridget Casey, Prosecutor's Office  
Michelle Corsi, Prosecutor's Office (*remote*)  
William Joyce, Outside Counsel (*remote*)  
Matt Stock, Outside Counsel (*remote*)  
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:08 a.m. for an initial 15 minutes to 9:23 a.m.  
At 9:23 a.m., the Executive Session was extended for seven minutes to 9:30 a.m.  
At 9:30 a.m., the Executive Session was extended for five minutes to 9:35 a.m.  
At 9:35 a.m., the Executive Session was extended for two minutes to 9:37 a.m.

The Executive Session ended at 9:37 a.m.

*[There was no action as a result of this Executive Session]*

## **N. Adjourn**

At 9:37 a.m., Chair Mead called the Administrative Session back to order and immediately recessed the Council until the 11:00 a.m. [Planning and Community Development] Committee Meeting.