

## COMPLETE

Title	Description	Target Da	Analyst	Status	Notes
Note-DJJC Staffing	Requests Superior Court analyze staffing level and facility needs at DJJC and provide Council with options to adjust required staff and/or an alternative physical location. Options to be presented to Committee prior to June 30, 2022	6/30/22	Heidi	Complete	6-17-2022 - Completed Report sent to the clerks to add to Admin Matters 5-18-2022 - In progress. Will be complete before 6-30. 4-21-2022 - In progress 3-15-2022 - In progress
Note-Law & Justice Backlog	Requests that Superior Court, District Court, OPD, and PA's Office work collaboratively to; present to Council, by March 31, at least two meaningful success metrics that will, over time, measure the departments/courts progress at reducing the backlog; upon Council approval of proposed metrics, include performance against those defined metrics at the annual department/court budget presentation in the fall of 2022	3/31/22	Heidi	Complete	6-13-2022 - Presentation to Council complete. Council directed Staff to complete a motion adopting the proposed metrics. 5-20-2022 - Presentation to Council scheduled for June 13 @ noon. 4-21-2022 - Memo transmitted to Council on 3/30/2022. Discussion planned at LHS on May 23rd. Council staff will need direction to draft a motion adoption metrics. 3.15.2022 - Spoke with the PA's office and SC. Plan is to send a memo to council with proposed metrics by deadline. Requested a discussion item at an upcoming LHS meeting. Once approved, staff will prepare a motion for consideration. 2.7.2022 - email sent to request update
Note-Family Support Centers	Requests the Department of Human Services work with Council Staff to conduct an analysis of current family support service center locations and develop a recommendation and plan to equitably distribute funds to entities providing the services of a family support center.	3/31/22	Heidi	Complete	6-1-2022 - Budget Note Response Received. 5-18-2022 - On track to meet May 31 extension. 4-28-2022 - Human Services continues to work on developing a model and recommendations related to the budget condition, but request an extension to May 31 for completion. 4.21.2022 - As of today, Human Services is on track to meet the extension request. 3.15.2022 - From HS: We are actively working on developing a model and recommendations. Due to the pressing deadlines associated with the pandemic, we will need until April 30, 2022 to be able to provide the information and recommendations outlined in the budget note.

IN PROCESS

Title	Description	Target Da	Analyst	Status	Notes
Note-Class/Comp Study Workgroup	Requests the Executive create a workgroup that includes representation from the Executive's Office, Council Office, Human Resources, and Union representation to provide input and to review findings of Class/Comp study		Jim	In Progress	8.18.2022 - in progress 5-17-2022 - Workgroup continues to meet on a weekly basis. 4/21/2022 - Workgroup has convened three times with the most recent meeting taking place on April 21. My understanding is that Council Chief of Staff Thomas has participated in at least one meeting as well. 3-14-2022 - Update Requested
Note-DJJC Regionalization	Requests Superior Court and the Executive's Office leverage SWISS meetings to determine if opportunities exist to regionalize youth detention centers to increase efficiency and reduce waste. Results to be presented to Committee prior to September 30, 2022	9/30/22	Heidi	In Progress	5-18-2022 - In progress 4-21-2022 - In progress 3-15-2022 - In progress
Note-No Hate Campaign Workgroup	Requests the County Executive create a workgroup that includes representation from the Executive's Office, Council Office, Office of Social Justice, and representatives from the public to provide input on the "Hate Has No Home Here" campaign and work to build partnerships with other governmental jurisdictions & community groups to support efforts combatting racism in Snohomish County		Jim	In Progress	8.18.2022 - In progress 5-18-2022 - In progress 4-21-2022 - In progress 3-14-2022 - Update requested
Note-Therapeutic Courts	Requests Superior Court, District Court, PA, and OPD work together to determine touchpoints in a case where data could be collected and evaluated to determine what therapeutic courts would be most beneficial to Snohomish County residents, including a specific review of a veteran's treatment court.	11/1/22	Heidi	In Progress	8.11.22 - Extension requested due to consultant work timeline. Response deadline updated to November 1, 2022 with approval from Chair Dunn. 6.27.22 - Working with Center for Court Innovations (CCI) to complete an assessment and provide a report for the 2023 budget deliberations. Kristi Hoagland, from OE will assist and Jamie Reed will Project Manage. 5-18-2022 - Group is moving forward with engaging consultant for facilitation services. 4.21.2022 - A small group met on 4/20/2022 to discuss next steps in hiring a consultant to facilitate discussions and the work. 4.7.2022 - Group met with discussions about different organizational structures for therapeutic courts. Also discussed the merits of hiring a consultant to determine the best course forward and necessary tools. Would be using the \$75K allocated in Fund 124.
Note-Expense Report	Requests that the Executive's Office provide a report outlining the expenditure of resources allocated in the 2022 budget for diversity, equity, inclusion, and social justice initiatives by October 1st, 2022	10/1/22	Jim	In Progress	8.18.2022 - In progress Report due by October 1
Condition-Communications Plan Pilot Project	Prior to expenditure of \$50,000 included in the 2022 budget for developing a communications plan, Council will develop a pilot project by April 30, to determine and address the translation needs of Council	4/30/22	Jim	In Progress	8.17.2022 - Item complete, upload to Legistar is pending. 5-17-2022 - Staff continues work on this project, anticipation is a response to the condition by the end of June. 4-21-2022 - Council staff has completed research about the cost of improving communications outreach including: mailings, phone contacts, email contacts, translation services (in person and remote), and accessibility. Council staff is following up with the Chair and Councilmembers regarding costs and other areas of potential research. Plan options will then be developed and presented. 3-17-2022 - Pilot Project Pending
Condition-OPD Performance Audit	Conditions \$926,492 in OPD 2022 budget on inclusion of a Performance Audit requirement in the County's 2022 contract with the Snohomish County Public Defender's Association; completion of a Performance Audit of the OPD and the Snohomish County Public Defender's Association pursuant to such contract; Council approval by motion of the Performance Audit results		Jim/Heidi	In Progress	8.17.2022 - Final Report Presentation at Finance on 8/23/22. 6-21-2022 - Anticipate draft report by July 15 5-17-2022 - Continuing challenges with OPDs ability to provide data required for analysis. OPD is working with IT to extract the necessary data, with the expectation that additional information will be provided by the end of May. 4-25-2022 - Completion slightly delayed due to slow response from various OPD data sources. Anticipating completing report in early May. 16-2022 Continuing audit field work, on track for completion in April.