



Snohomish County

Dept. of Finance

Purchasing Services

Contract Amendment No. 6

RFP Number: 07-13

Amendment Date: April 13, 2021

Title: CMMS System

Contractor: Applied Data Systems

By mutual agreement per attached email between Snohomish County and Applied Data Systems, the contract term is extended through December 31, 2021.

All other terms and conditions of the contract shall remain unchanged.

“COUNTY”

Signature: Bramby Tollen Digitally signed by Bramby Tollen
Date: 2021.04.14 19:04:11 -07'00'

Bramby Tollen
Purchasing Manager

Date: _____

“CONTRACTOR”

Signature: James Filippi Digitally signed by James Filippi
DN: cn=James Filippi, o=Applied Data Systems,
inc., ou, email=jimf@adsi-fm.com, c=US
Date: 2021.04.14 10:41:46 -04'00'

Name: James Filippi

Title: President

Date: 4/14/2021



Contract Amendment No. 7

RFP Number: 07-13DW

Amendment Date: November 3, 2021

Title: CMMS System

Contractor: Applied Data Systems

By mutual agreement between Snohomish County and Applied Data Systems, the contract term is extended through December 31, 2022.

All other terms and conditions of the contract shall remain unchanged.

“COUNTY”

Signature: *JaNae Nelson*

JaNae Nelson, Director Facilities & Fleet
Management



Snohomish County

Dept. of Finance

Purchasing Services

Contract Amendment: 8

RFP Number: 07-13DW

Amendment Date: September 20, 2022

Title: CMMS System

Contractor: Applied Data Systems

By mutual agreement between Snohomish County and Applied Data Systems., the contract term is extended through December 31, 2023

All other terms and conditions of the RFP shall remain unchanged.

“COUNTY”

Signature: Nelson, JaNae Digitally signed by Nelson, JaNae
Date: 2022.11.09 12:54:31 -08'00'

JaNae Nelson

Director Facilities & Fleet Management

Date: _____

“CONTRACTOR”

Signature: John Filippi Digitally signed by John Filippi
DN: cn=John Filippi, o=Applied Data Systems,
Inc., ou=Executive Vice President,
email=johnf@adsl-fm.com, c=US
Date: 2022.11.09 14:51:02 -06'00'

Name: _____

Title: _____

Date: _____



Snohomish County
Dept. of Facilities
Management

Contract Amendment: 9

RFP Number: 07-13DW

Amendment Date: 4/19/2023

Title: CMMS System

Contractor: Applied Data Systems

It is mutually agreed between Snohomish County and Applied Data Systems., that the contract will increase by \$61,332.00 starting May 1, 2023 to include additional Real Property and Lease Administration Activities to the existing installation of the ARCHIBUS Software, Subscription and professional services for implementation and training on these new activities per Schedule A attached.

TYPE	PRICE	REQUIRED
Archibus Software License	\$32,938.00	Yes
Archibus Annual Software Subscription	\$4,518.00	Yes
Project Management	\$1,490.00	As Needed
Data Gathering	\$1,490.00	As Needed
Business Process	\$11,920.00	As Needed
Training	\$5,400.00	As Needed
Technical Support	\$3,576.00	As Needed
TOTAL	\$61,332.00	

All other terms and conditions of the RFP shall remain unchanged.

"COUNTY"

"CONTRACTOR"

Signature: _____

Ken Klein

Digitally signed by Ken Klein
Date: 2023.05.15 09:42:48
-07'00'

Date: _____

5/15/2023

Signature: _____

Name: _____

Title: _____

Date: _____

John

Filippi

Digitally signed
by John Filippi

Date: _____

2023.04.20
14:54:52 -05'00'



APPLIED DATA SYSTEMS

I N C O R P O R A T E D

SCHEDULE A

Snohomish County, WA STATEMENT OF WORK #04

Date: May 9, 2023

Project: Portfolio, Lease and Cost Administration Software & Implementation

Project date: May 1st, 2023 – June 31st, 2023

Contract: 07-13DW

This SOW is subject to the terms and conditions of the Master Services Agreement between ADSI and Snohomish County dated _____.

1. Executive Summary

Archibus is the global leader for managing facilities, infrastructure, and real estate. Our industry leading IWMS provides organizations the ability to gain full insights into their built environments to reduce costs, optimize operations, and elevate their employee experiences. Our solutions are designed to offer enterprise-level asset management, reporting, data and infrastructure management in a single system.

Web-based Archibus Portfolio Management helps streamline data collection and analysis by accurately aggregating individual portfolio items to create a consolidated portfolio view. The application tracks current and projected holdings, leased versus owned space, building cost performance data, and more, to enable insightful planning and execution. Drill-down capabilities, graphical and geographic dashboards, KPI charting, and personalized views also help users visualize and analyze data to make fact-based decisions on the portfolio's ability to fulfill the organizational mission.

Organizations with extensive lease portfolios are faced with the daunting task of tracking numerous leases with varying expiration dates and equally variable terms of tenancy.

Archibus Cost Administration provides proactive real estate managers and lease administrators with a Web-based solution that centralizes and streamlines the definition, allocation, and approval of portfolio occupancy costs. It can reduce administrative overhead and improve decision making. The application also features an intuitive Wizard that tracks lifecycle costs at the invoice- or summary-level until final cost allocations are issued, as well as sophisticated filtering for multidimensional cost analysis, and more.

Applied Data Systems has been a business partner with ARCHIBUS, Inc. for more than two decades. In addition to providing clients with the ARCHIBUS product line, ADSI provides a full range of services including consulting, training, customization, and support. In addition, ADSI also provides organizations with the option to host the ARCHIBUS Application in our data center.

2. Project Summary

The project consists of adding additional Real Property and Lease Administration Activities to the existing installation of the ARCHIBUS Software, Subscription and professional services for implementation and training on these new activities.



3. Project Scope

A. ARCHIBUS Software

The ARCHIBUS Software activities are outlined in section 3 Scope Deliverables, which includes: Portfolio, Lease and Cost Administration activities.

- ☐ A document provided by ARCHIBUS "Packing List" that reflects the ARCHIBUS configuration.

For each additional non-production Web Central environment, ARCHIBUS charges an additional licensing cost. This cost is calculated based on the current ARCHIBUS configuration and is renewed with your Annual ARCHIBUS Software subscription renewal date.

B. ARCHIBUS Software Subscription

Along with the ARCHIBUS Software, ARCHIBUS has an Annual Software Subscription, which allows you to receive updates to the application. Software Subscription **does not include** the labor to perform the upgrade. Software subscription may be prorated to the current renewal date, which is due on **December 31st, 2023**, where the full subscription amount is invoiced for the year. Subscription costs may increase on an annual basis and determined by ARCHIBUS.

- ☐ A document provided by ARCHIBUS "Packing List" that reflects the ARCHIBUS configuration.

ARCHIBUS Software licensing is set the MFR, and has a typical annual increase of approx. 5-7%

*Labor to perform the upgrade to the current version is out of scope and will be priced separately in a Statement of Work.

C. Professional Services – Project Management

Project Management and communication is a significant component of successful projects. We have an estimated allocation of time for regularly scheduled meetings, communication, and project schedules. ADSI may have different resources to attend these meetings from time to time, as the agenda requires. However, a single point of contact is assigned to ensure continuity.

- ☐ Project conference calls to review the status of items on the project schedule and to identify any at-risk items.

Production go-live determines the completion of professional service for this statement of work.

D. Professional Services – Data Gathering

Data Gathering consists of obtaining existing data, reports, and files for use on the project. This information, along with requirements meetings, is used to define the functional requirement in the project.

- ☐ Obtain a copy of the Production Web Central files and Database
- ☐ Obtain and review existing data
- ☐ Obtain and review existing reports
- ☐ Obtain and review existing workflow



E. Professional Services – Business Process

The Business Process phase supports the implementation of the project and the findings from the Data Gathering phase. BPA includes Security and VPA, with Roles and Page Navigations. Project Implementation support includes workflows, building or converting data from various existing sources.

- ☐ Configure Roles
- ☐ Configure Processes, Assignment to roles and Security
- ☐ Implementation support for the project.

F. Professional Services – Development

The Development Phase has three parts in the development cycle. A technical specification defines the requirements such as data structure, User Interfaces, and Business logic requirements. When the technical specification is approved, the development team uses this document to modify and customize the application per the specification. Development then builds a deployment package that supports user acceptance and QA of the customizations. Upon approval of these customizations, a production deployment is scheduled.

The functional customizations for this project include:

- ☐ Out of Scope

G. Professional Services – Installation and Configuration

IT supports the Installation and Configuration of the application, customizations, and updates which are needed to maintain an optimal state for an on-premise installation. The ADSI IT team will coordinate with your IT Team to deploy the customized packages.

- ☐ Update License File to the existing installation

H. Professional Services – Training

ADSI provides both On-Site or On-Line training options. The On-Site training is scheduled in half-day or full-day sessions, where On-Line training is in 2-hour increments. Each activity typically can be completed within one or two-day sessions. On-Site classes are limited to 10 attendees per instructor. For larger classes with more than 10 attendees, additional instructors are needed. The On-Line classes are limited to 20 attendees. Training Materials consist of the On-Help. Custom training manuals or how-to documents are not provided. Instead, a syllabus outlines the training format and objectives, either a role, activity, or a combination of the training sessions.

- ☐ Portfolio Administration
- ☐ Lease Administration
- ☐ Cost Administration

I. Professional Services – Technical Support

Project technical support applies both during and post-production deployment of this work scope and is in addition to an existing support contract. Unless specified as to which statement of work technical support hours are applied. To submit a technical support issue, send an email to support@ads-i-fm.com, where a support ticket is created, and updates to your support issue are sent via email and through the support portal <https://sd.ads-i-fm.com>. Please provide as much information and screen captures as possible. Each ticket is triaged and assigned to an ADSI team member. We triage tickets into three categories Critical, High, and Low business impact. A "critical business impact" is where the production environment is inoperable. A "high business impact" is where the software may operate but is severely restricted. A "low business impact" is where the majority of the functions are still usable. However, some circumventing may be required to provide service.

- ☐ Block of hours post-go-live support



APPLIED DATA SYSTEMS

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4. Scope Deliverables:

The deliverables for this project consist of professional services. Line items with QTY of "0" are out of scope for the project.

A. ARCHIBUS Software Licensing

Description	QTY	UNIT	EXTENDED
Portfolio and Lease Administration	1	\$ 20,392.00	\$ 20,392.00
Cost Administration	1	\$ 12,546.00	\$ 12,546.00
	0	\$ -	\$ -
Sub Total			\$ 32,938.00

B. ARCHIBUS Annual Software Subscription to 12/31/2023

#	Description	QTY	UNIT	PRORATED	EXTENDED
1	Portfolio and Lease Administration	1	\$ 3,012.00	12	\$ 3,012.00
2	Cost Administration	1	\$ 1,506.00	12	\$ 1,506.00
3		0		0	\$ -
			\$ 4,518.00	Sub Total	\$ 4,518.00

*Annual Software Subscription Pricing Subject to Change and PACP license are renewed annually.

**New orders are prorated to the Annual Software Subscription Renewal date.

C. Professional Services – Project Management

#	Description	QTY	UNIT	EXTENDED
1	Meetings & Correspondence	6	\$ 149.00	\$ 894.00
2	Project Schedules and Documents	4	\$ 149.00	\$ 596.00
		10	Sub Total	\$ 1,490.00

D. Professional Services – Data Gathering

#	Description	QTY	UNIT	EXTENDED
1	Obtain Files, Data and Reports	2	\$ 149.00	\$ 298.00
2	Requirements	8	\$ 149.00	\$ 1,192.00
3	Findings Document	0	\$ 149.00	\$ -
		10	Sub Total	\$ 1,490.00

E. Professional Services – Business Process

#	Description	QTY	UNIT	EXTENDED
1	Solution Architecture	0	\$ 250.00	\$ -
2	Implementation	40	\$ 149.00	\$ 5,960.00
3	Data building / Database	40	\$ 149.00	\$ 5,960.00
4	Business Process Document	0	\$ 149.00	\$ -
		80	Sub Total	\$ 11,920.00

F. Professional Services – Development

#	Description	QTY	UNIT	EXTENDED
1	Specifications	0	\$ 149.00	\$ -
2	Programming	0	\$ 149.00	\$ -
3	QA	0	\$ 149.00	\$ -
		0	Sub Total	\$ -



APPLIED DATA SYSTEMS

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G. Professional Services – Installation & Configuration

#	Description	QTY	UNIT	EXTENDED
1	Installation	0	\$ 149.00	\$ -
2	Configuration	0	\$ 149.00	\$ -
		0	Sub Total	\$ -

H. Professional Services – Training

#	Description	QTY	UNIT	EXTENDED
1	Training Documentation	0	\$ 225.00	\$ -
2	Training Instructor	24	\$ 225.00	\$ 5,400.00
		24	Sub Total	\$ 5,400.00

I. Professional Services – Technical Support

#	Description	QTY	UNIT	EXTENDED
1	Support Hours	24	\$ 149.00	\$ 3,576.00
		24	Sub Total	\$ 3,576.00

5. Deliverables Summary

Deliverable	Delivery Date	Total
One-Time	N/A	\$ 32,938.00
Subscription Prorated to Renewal date.	N/A	\$ 4,518.00
Implementation	Per Project Schedule	\$ 23,876.00
Cloud Hosting	Monthly *12	\$ -
	Air, Hotel, Meals, Trans	\$ -
	SOW Total	\$ 61,332.00

The amounts shown for professional services are hourly estimates. Hours can be applied within or between phases where the hourly rate is the same. Only actual hours expended under Professional Services are invoiced. Change orders are issued when hours exceed the estimates.

6. Not Included In this SOW:

ADSI has made every effort to be as inclusive as possible in this statement of work. However, during the project, additional deliverables may be identified. Therefore, the pricing shown is only for the specific items identified in this scope of work. Items excluded from this project are Deliverables are not noted explicitly within this SOW.

- ARCHIBUS Application Software Subscription.
- Sales Tax is not included.
- Training Manuals are not developed or provided.
- Travel expenses are not included.
- PAAS Hosting Services



7. Assumptions:

There are some assumptions in developing the scope and pricing of the Statement of Work. These assumptions include:

- This statement of work is good for 30 days of submission.
- Pricing is based on 2020 rates for ADSI Professional Services.
- If travel is required, then travel will follow the actual costs for hotels, airlines, and rental cars. Meals and incidentals will follow a per diem rate.
- Professional Services are based on an estimated allocation of time unless noted otherwise. Only time used within this SOW is invoiced. If scope changes, time may exceed the original estimate, and a change order is issued.

8. Change Management

Any additions or changes to the scope of work identified during the project are handled through the change management process, which includes identifying the change, pricing, and acceptance. A signed change order is required to begin changes.

9. Client Obligations:

Snohomish County, WA and Applied Data Systems, Inc. will perform on time to expedite the progress of this time-sensitive project.

Commencement of work is contingent upon the acceptance of this Statement of Work and Signed by both parties.

10. Signatures

Applied Data Systems, Inc.

Snohomish County, WA

(Signature)

(Signature)

John Filippi

(Name)

Executive Vice President

(Title)

(Date)

(Date)

Digitally signed
by John Filippi
Date: 2023.05.09
12:28:38 -05'00'



Contract Amendment: 10

RFP Number: 07-13DW

Amendment Date: 11/22/2023

Title: CMMS System

Contractor: Applied Data Systems, Inc.

It is mutually agreed between Snohomish County and Applied Data Systems Inc., that the contract term will be extended through December 31, 2024 at an annual cost of \$54,636.30.00 per Statement of Work #09 attached.

TYPE	PRICE
Archibus Annual Software Subscription	\$26,061.30
Cloud Hosting	\$14,700.00
Technical Support	\$13,875.00
TOTAL	\$54,636.30

All other terms and conditions of the RFP shall remain unchanged.

“COUNTY”

Signature: _____

Klein, Ken
Digitally signed by Klein, Ken
Date: 2023.12.12 14:53:37
-08'00'

Ken Klein
Executive Director

Date: _____

“CONTRACTOR”

Signature: _____

John Filippi
Digitally signed by John Filippi
Date: 2023.11.30 14:03:57
-06'00'

Name: _____

Title: _____

Date: _____



Snohomish County, WA STATEMENT OF WORK #09

Date: November 10, 2023

Project: ARCHIBUS Software Perpetual Subscription ADSI Cloud Hosting

Project date: Dec 31st, 2023 – December 31st, 2024

1. Executive Summary

The ARCHIBUS software is a 1-year perpetual Software Subscription and consists of thirty-seven activities which can be individually licensed. 's configuration consists of fourteen of these activities including Room Inventory, personnel & Occupancy and Space Chargeback, corrective, and Preventive Maintenance. Then to track lease information the Portfolio, Lease, and cost administration activities.

The ARHCIBUS software is owned and licensed by Eptura, Inc. and has three major components, Web Central Core, Number of concurrent users and activities.

Applied Data Systems is a reseller of ARCHIBUS software and has been hosting clients Facilities Management applications since 1996. With over 23 years of expertise in hosting these applications in our datacenter and providing the support needed to keep these applications running at peak performance. Our hosting clients range from one user up to enterprise deployments of over one hundred users, with offices locally, nationally, and globally. Along with our knowledge of the applications and hosting infrastructure, Applied Data Systems can also provide technical support, consulting, and services in maintaining the application and data.

The PAAS (Platform as a Service) is where the client maintains the cost for the ARCHIBUS term software license including any changes to the configuration or customizations. ADSI provides the infrastructure to run the software, which includes MSSQL Server Database, Apache/Tomcat instance, Email Relay, Secured FTP, SSL encryption for the URL and Backups of the data. In Addition, ADSI maintains the patching of the servers needed to support the hosted environment.

For more than 30 years Applied Data Systems, professional services have provided support for the activities which is identified in the software configuration.

2. Project Summary; Term

This project consists of software, ADSI Cloud Hosting and Professional Services hours.

Term of the Annual Perpetual Software Renewal is on 7/10/2024

ADSI cloud hosting is renewed on an annual basis, during the 1-year term of the ARCHIBUS Software, if Snohomish County wishes to move the term-based software to on-premises servers then the ADSI Cloud Hosting is terminated.

Professional Service hours is billed as used for technical support, based on a block of hour when the block is used then the a new SOW is issued for another block of hours.

3. Project Overview

A. Third-Party Software – 1 Year Term ARCHIBUS Software

The ARCHIBUS software is term licensing starting with an environment, then identifying which of the 37+ activities your organization is going to utilize and then the number of concurrent ACP's "Application Connection Points" you need. An organization can Add additional ACPs, or activities at any time. The software license for the configuration is identified in section 4A titled project deliverables.

- ☐ A document provided by ARCHIBUS "Packing List" that reflects the ARCHIBUS configuration.

Term licenses supply participants with both revision and version-level ARCHIBUS upgrades released during their paid term period; however, access to programs/features licensed separately is not included. Term Licensing is a 3 Year commitment and is non-cancelable.

SNOHOMISH COUNTY's use of ARCHIBUS will be subject to the ARCHIBUS Term Based End User License Agreement, currently at: https://archibus.com/wp-content/uploads/2023/06/Eptura_Archibus-EULA_Term_v1.0_May-2023.pdf or otherwise located at <https://eptura.com/terms/>. Upon the execution of this SOW, SNOHOMISH COUNTY expressly accepts and agrees to be bound by the ARCHIBUS Term Based End User License Agreement. SNOHOMISH COUNTY shall execute, accept and be bound by any updated agreements as reasonably requested by Eptura.

B. Professional Services – Technical Support

Project technical support applies both during and post-production deployment of this work scope and is in addition to an existing support contract, unless specified as to which statement of work technical support hours are applied. To submit a technical support issue, send an email to support@adsi-fm.com, where a support ticket is created, and updates to your support issue are sent via email and through the support portal <https://sd.adsi-fm.com>. Please provide as much information and screen captures as possible. Each ticket is triaged and assigned to an ADSI team member. We triage tickets into three categories Critical, High, and Low business impact. A "critical business impact" is where the production environment is inoperable. A "high business impact" is where the software may operate but is severely restricted. A "low business impact" is where most of the functions are still usable. However, some circumventing may be required to provide service.

- ☐ Block of hours post go live support.

C. ADSI Cloud Hosting

Security for authenticating to the URL is via Standard Web Central Login or SAML authentication. Drawings and Asset AutoCAD drawings can be uploaded and checked in/out as needed.

Data is replicated to our DR site through our SAN snapshots, which is separate from our electronic and tape backup. In the event of a catastrophic outage in our Primary Data Center ADSI will begin the restoration of client services in our DR site. Our primary Data center has several redundancies built into it, such as power, cooling, and infrastructure.

As part maintaining a secure environment ADSI performs a 2-hour monthly outage window to apply patches on the Servers, Switches, Firewalls, etc.... a notification is sent 24 hours prior to the maintenance window, apart from a Zero day patch a notification may be sent prior applying the patches outside of the maintenance window. In addition, if a client has customizations which are specific to their installation, a deployment and restart may be needed outside of the monthly patching cycle.

Clients can opt out of the monthly tape backups. A daily electronic backup is maintained for 2 weeks, If the requirement is at the end of the term of the hosting agreement that all backup tapes which are encrypted and maintained for 5 years, requires that client data be removed, then an hourly rate of \$175.00 per hour is applied to remove data from the tapes.

Cloud Hosting – Web Client Volume discounts

#	ADSI Cloud Host Description	Users	0 - 100	101-250	250-1000	1001-2500	2501-5000
1	ACP Concurrent https Users	MCR	\$ 80.00	\$ 75.00	\$ 70.00	\$ 65.00	\$ 50.00
2	PACP Concurrent https Users	MCR	\$ 10.00	\$ 7.50	\$ 4.00	\$ 3.50	\$ 3.00

The number of concurrent users for the hosting environment will match the current number of ARCHIBUS Application Connecting Points.

4. Third-Party Software and Project Deliverables:

A. Third-Party Software: ARCHIBUS -Year Software Subscription Based Software (Core, Users, and Activities) 7/10/2024.

#	Description	QTY	Year 1
1	Web Central Core Program	1	
3	ACPs - 25 Concurrent Users Package	1	
5	Performance Metric Framework	1	
6	ARCHIBUS Mobile Framework	1	
7	Smart Client Extensions for AutoCAD	2	
8	Space Bundle (Room Inventory, Personnel & Chargeback)	1	
9	Corrective and Preventive Maintenance Bundle	1	
10	Lease & Portfolio Management Bundle	1	
11	Cost Administration	1	
		Annual	\$ 26,061.30

**Activities can be dropped at the end of the 3-year term; additional activities added during the initial term will be prorated to end of the 1-year term.*

The deliverables for this project include hosting and professional services.

B. Professional Services – Technical Support

#	Description	QTY	UNIT	EXTENDED
1	Support Hours	75	\$ 185.00	\$ 13,875.00
		75	Sub Total	\$ 13,875.00

C. ADSI Cloud Hosting – 12/1/2023 –

#	Description	QTY	MRC Unit	Year 1
1	ACP Concurrent https Users	25	\$ 49.00	\$ 14,700.00
2	PACP Concurrent users	0	\$ 10.00	\$ -
2	VDI Desktop	0	\$ 325.00	\$ -
3	Separate SQL Instance	0	\$ 500.00	\$ -
4	Additional Database	0	\$ 100.00	\$ -
5	Separate VM Server	0	\$ 500.00	\$ -
		Annual		\$ 14,700.00

**The number of concurrent users for the hosting environment matches the current number of ARCHIBUS concurrent users. Items 3-6 are for clients requiring additional access or services.*



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I N C O R P O R A T E D

5. Deliverables Summary from 1/1/2024 – 12/31/2024

1	Software	1 Year Software Subscription	Annual	\$	26,061.30
2	ADSI Cloud Hosting	Cloud Hosting	Annual	\$	14,700.00
				\$	40,761.30
3	Services	Technical Support Block	Project Schedule	\$	13,875.00
4	Travel	Est 3 three day visits at \$ 1,500 each	Air, Hotel, Meals, Trans	\$	-
				SOW Total	\$ 54,636.30

Except for the ARCHIBUS software and ADSI Cloud Hosting, the amounts shown for professional services are hourly estimates. Hours may move with or between phases where the hourly rate is the same. Only Actual Hours expended under professional services are invoiced.

6. Not Included In this SOW:

ADSI has made every effort to be as inclusive as possible in this Statement of Work. However, during the project, additional deliverables may be identified. Therefore, the pricing shown is only for the specific items identified in this SOW. Items excluded from this project are:

- Deliverables were not noted explicitly within this SOW.
- Sales Tax not included in the provided pricing.
- Unless specified, custom training manuals are not provided within this SOW.
- Travel expenses are not included and may be estimated in this SOW.
- Data Scrubbing, Data Transformation, merging, and Data Repair.
- Modifications or customizations to ARCHIBUS Modules or Activities unless specified.
- Programming changes to forms or data structure unless specified within this SOW.

7. Assumptions:

There are assumptions in developing the scope and pricing of the Statement of Work. These assumptions include:

- The Statement of Work is based on a high level of functional requirements and is not a technical solution.
- This Statement of Work is good for 30 days from the date of submission.
- Professional Services are based on our 2023 rate schedule.
- Software Pricing 2022 Term Pricing from Eptura, Inc.
- If Travel is required, then all travel and out of pocket expenses must be approved in advance by ISI. Travel arrangements will be booked consistent with the guidelines set forth in the ISI Travel Policy. In no event will ISI be liable for any travel expense in the amount that exceeds those set forth in the ISI Travel Policy.
- Professional Services are an estimated allocation of time with a budgeted amount.

8. Change Management

Any additions or changes to the SOW identified during the project are handled through the change management process, which includes identifying the change, pricing, and acceptance. A signed change order is required to begin changes.

9. SNOHOMISH COUNTY Obligations:

SNOHOMISH COUNTY shall be responsible for: (i) providing such personnel, materials, items, and information as may be necessary to enable ADSI to perform the Services; (ii) promptly responding to requests for information made by ADSI in connection with the performance of the Services; and (iii) the accuracy of all information provided by SNOHOMISH COUNTY. ADSI's ability to perform its obligations under this Agreement may be dependent on SNOHOMISH COUNTY performing its obligations. ADSI shall have no liability or responsibility for any failure of SNOHOMISH COUNTY to perform any of its obligations or for any delays in performance by ADSI caused by any failure of SNOHOMISH COUNTY to perform any of its obligations. In conjunction, ADSI and SNOHOMISH COUNTY will perform this Statement of Work on time to meet the schedule.



APPLIED DATA SYSTEMS

I N C O R P O R A T E D

Commencement of work is contingent upon the acceptance of this Statement of Work and signed by both parties.

10. SIGNATURES

AGREED TO AND ACCEPTED BY:

Company: Applied Data Systems, Inc.

Company: SNOHOMISH COUNTY

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

4865-9282-7503, v. 2