



**Snohomish County Council**  
**Finance and Economic Development Committee**  
**Meeting Minutes**

Stephanie Wright, Committee Chair  
Nate Nehring, Committee Vice-Chair  
Committee Members: Sam Low, Megan Dunn, Jared Mead

Jim Martin, Senior Legislative Analyst  
Joshua Thompson, Legislative Aide  
Elena Lao, Assistant Clerk of the Council

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**Tuesday, April 26, 2022**

**10:30 AM**

**Jackson Board Room  
& Remote Meeting**

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**PRESENT:**

Committee Chair Wright  
Committee Vice-Chair Nehring (*remote*)  
Committee Member Low (*remote*)  
Committee Member Dunn  
Committee Member Mead (*remote*)  
Jim Martin, Council Staff  
Elena Lao, Asst. Clerk of the Council

**CALL TO ORDER**

Committee Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

**ROLL CALL**

The clerk called the roll and stated that all five members were present.

**PUBLIC COMMENT**

There were no persons present wishing to provide public comment.

## ACTION ITEMS

1. Motion 22-172, approving award of Council project funds (UTSAV) [2022-0394](#)

Jim Martin, Senior Legislative Analyst, provided information on the 2022 budget approved funding for Council-initiated projects, in coordination with the Office of Recovery and Resilience. The proposed motion approves an agreement with UTSAV, which runs through December 31, 2023, for eligible reimbursements not to exceed \$350,000.

**ACTION:** Move to Consent Agenda, General Legislative Session on April 27, 2022, for consideration.

2. Motion 22-175, approving award of Council project funds (Monroe Community Senior Center) [2022-0428](#)

Jim Martin, Senior Legislative Analyst, provided information on the 2022 budget approved funding for Council-initiated projects, in coordination with the Office of Recovery and Resilience. The proposed motion approves an agreement with Monroe Community Senior Center, which runs through December 31, 2022, for eligible reimbursements not to exceed \$22,000.

**ACTION:** Move to Consent Agenda, General Legislative Session on April 27, 2022, for consideration.

3. Motion 22-173, approve and authorize the County Executive to execute an agreement to provide professional services with The Master's Touch, LLC for printing and mailing services of Assessor property documents [2022-0416](#)

Jim Marin, Senior Legislative Analyst, provided an overview of the terms of the three-year contract for requisite printing, mailing, and optional electronic delivery services for the Assessor's Office at a cost not to exceed \$120,000. He added that the contract allows for an extension of up to two additional two-year terms.

**ACTION:** Move to Consent Agenda, General Legislative Session on April 27, 2022, for consideration.

4. Motion 22-167, appointing Janet Pope to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2022-0344](#)

Jim Martin, Senior Legislative Analyst, provided background information relating to the Advisory Board and the Executive's recommendation for appointment.

**ACTION:** Move to Consent Agenda, General Legislative Session on May 4, 2022, for consideration.

## DISCUSSION ITEM

1. 2022 Budget Notes and Conditions Update [2022-0441](#)  
- Jim Martin, Council Staff

Jim Martin, Senior Legislative Analyst, presented a brief status update on the 2022 Budget Notes and Conditions and explained the delay in the Office of Public Defense (OPD) Performance Audit for completion in May. He also noted that he will continue to update the matrix as the Council continues to receive responses from the departments and Executive's Office.

In response to Committee Member Dunn's question relating to the OPD Performance Audit, Mr. Martin indicated that there is no further Council action required.

There being no further business, Committee Chair Wright adjourned the Council for the day at 10:36 a.m.