



Snohomish County Council

Committee: Public Works
ECAF: 2021-0599
Proposal: Motion 21-277

Analyst: Deb Evison Bell
Date: August 17, 2021

Consideration:

The proposal would approve and authorize the County Executive to sign Amendment No. 3 to the Software License and Services Agreement between Snohomish County and Cartegraph, Inc.

Background:

In September 2015, Council by way of Motion 15-3741¹ approved a software license and services agreement with Cartegraph, Inc. for an automated asset maintenance management system (AMMS) initially released to the Road Maintenance and Solid Waste divisions of Public Works, that has since been implemented department-wide. The AMMS provides functional software capabilities that enable the county to track asset information, manage work, and perform cost-analysis related to asset and maintenance activities. In the original agreement, the combined cost of the AMMS over a five-year term was for a total amount not to exceed approximately \$1.167 million, which included recurring and nonrecurring costs.

In July 2017, Council by way of Motion 17-157² approved amendment no. 1 to the agreement that extended the initial contract period an additional six months through August 31, 2021. In February 2020, Council by way of Motion 20-043³ approved amendment no 2 to the software agreement that provided ten (10) SeeClickFix user licenses for a term duration through August 31, 2021.

ORIGINAL		Motion 15-3741	Start 9/25/15	End	03/31/2021
AMENDMENT 1		Motion 17-157	Start 6/14/17	End	08/31/2021
AMENDMENT 2		Motion 20-043	Start 3/01/20	End	08/31/2021
AMENDMENT 3	X	Motion 21-277	Execution	End	08/31/2026

Current Proposal:

Scope: The County and Cartegraph wish to renew for all five (5) one-year extensions. The County and Cartegraph have negotiated an amendment combining all five one-year extensions.

Duration: The amendment extends the contract an additional 5-years to August 31, 2026.

Fiscal Implications: The total amount payable under this agreement will not exceed \$2,314,396.60 which includes \$966,458.00 for five years of annual subscription costs and an estimated \$96,645.80 in tax for the proposed Amendment No. 3.

¹ [General Legislative Session \(granicus.com\)](#)

² [Operations Committee - Jun 13th, 2017 \(granicus.com\)](#)

³ [Public Works Committee - Feb 18th, 2020 \(granicus.com\)](#)

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
102 50650134101 Professional Services	\$122,166	\$123,765.50	\$637,862.28
102 5067004101 Professional Services	\$81,444	\$82,512.00	\$425,241.52
TOTAL	\$203,610	\$206,277.50	\$1,063,103.80

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
Road Fund 102	\$122,166	\$123,765.50	\$637,862.28
Solid Waste Fund 402	\$81,444	\$82,512.00	\$425,241.52
TOTAL	\$203,610	\$206,277.50	\$1,063,103.80

2021 Budget: Yes, the 2021 Budget includes appropriation authority for the contract.

Future Budget Impacts: Future year expenditures will come from the Road Fund 102 and Solid Waste Fund 402. Funds for subsequent years are to be included in future proposed budgets as Road Fund and Solid Waste Fund. Expenditure budget authority is requested annually by the Department.

Handling: NORMAL (Note: Existing contract expires on August 31, 2021.)

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The proposed contract amendment allows for changes and upgrades stipulated in the agreement and will allow for the continuation of accurate and accessible data.

Requests: Move to GLS on August 25, 2021 for consideration.