



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Strom Peterson

Tuesday, October 25, 2022

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low
Councilmember Nehring
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Deb Bell, Council Staff
Mark Graham, Snohomish County Resident
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that five members were present.

C. Special Reports

D. Public Comment

There were no persons present at this time wishing to provide public comment. The Chair re-opened public comment at the end of the agenda, where public comment was provided.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Motion 22-450, to authorize Snohomish County Executive to execute a 2023 work plan/financial plan with USDA-APHIS Wildlife Services [2022-1102](#)

2. Law and Justice/Human Services

- a. Motion 22-453, confirming the appointment of Randy Burge to the Snohomish County Developmental Disabilities Citizen Advisory Board [2022-1114](#)
- b. Motion 22-454, confirming the re-appointment of Nathan Hamner to the Snohomish County Developmental Disabilities Citizen Advisory Board [2022-1116](#)
- c. Motion 22-459, approving the Interlocal Agreement between Snohomish County and the city of Stanwood relating to law enforcement services [2022-1117](#)

3. Conservation, Sustainability and Recreation

- a. Motion 22-451, approval of an Intergovernmental Agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the Fish Passage Culvert Replacement Project near 14406 60th Ave West [2022-1087](#)
- b. Motion 22-452, approval of an Intergovernmental Agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the Fish Passage Culvert Replacement Project near 23325 Locust Way [2022-1088](#)
- c. Motion 22-456, authorizing the County Executive to execute Amendment No. 1 to the Interlocal Agreement between Snohomish County and the city of Snohomish for Park Project Funding [2022-1068](#)
- d. Motion 22-457, authorizing Approval of Contract Amendment 1 for Professional Services with Anchor QEA, LLC. for Meadowdale Beach Park and Estuary Restoration Project [2022-1110](#)
- e. Motion 22-458, authorizing approval of Construction Change Order No. 6 for Meadowdale Beach Park and Estuary Restoration Project [2022-1120](#)

4. Planning and Community Development

5. Public Works and Infrastructure

- a. Motion 22-460, approving and authorizing the establishment and acceptance of real property identified as Admiralty Way [2022-1119](#)

6. Committee of the Whole

- a. Motion 22-433, authorizing the County Executive to sign Professional Services Agreement CCF04-22 with Perteet, Inc. to provide design services for the 164th Street Overlay Project [2022-1060](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and spoke about what services will be included in the project. She said the total amount of the agreement is not to exceed \$241,017.00 and is included in 2022 approved Budget.

ACTION: Vice-Chair Mead made a motion to approve Motion No. 22-433. Councilmember Low seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee meetings are suspended during budget deliberations

1. Finance and Economic Development
2. Law and Justice/Human Services
3. Conservation, Sustainability and Recreation
4. Planning and Community Development
5. Public Works and Infrastructure

H. Reports of outside committees**I. Chairperson's Report**

1. Planning Commission Pending Issues (September 14, 2022) [2022-0949](#)

J. Chief of Staff's Report

Heidi Beazizo, Interim Chief of Staff, provided a report on the following items:

1. Two public hearings today on the Executive's recommended Budget; one at 10:30 a.m. and one at 6:00 p.m.
2. Tomorrow [October 26th at General Legislative Session], Council will be reviewing a list of proposed amendments, the final draft for the Council amendment is scheduled for discussion on November 2nd. She asked councilmembers to continue working with analysts for any additional proposed amendments, budget notes, or conditions they may want to put forward.
3. Committees will resume the week of December 5.
4. Council will be on recess the weeks of December 19 and 26, with the first meeting back on January 3, 2023.
5. If there are any outstanding items needing consideration related to the Health District integration, there may be a need for a quorum on December 28th.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional action taken.

1. Motion 22-438, approving and authorizing the County Executive to execute Amendment 1 to the Services Agreement with American Platform Services, an Arizona LLC., d/b/a/ TheRecordXchange [2022-0926](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She said that all fees have been anticipated in the 2022 Budget and are included in the 2023 IT rate model.

ACTION: Vice-Chair Mead made a motion to approved Motion No. 22-438. Councilmember Nehring seconded the motion and it carried unanimously.

2. Motion 22-446, appointment to the Snohomish County Office of the Public Advocate [2022-1089](#)

Heidi Beazizo, Interim Chief of Staff, provided a staff report. She explained that the current public advocate provided notice of retirement and she then explained the process of filling her vacancy.

ACTION: The consensus of the Council was to move Motion No. 22-446 to Council meeting on November 2nd for consideration

L. Other Business

1. Motion 22-455, approving Administrative Matters presented at Council General Legislative Session on October 26, 2022 [2022-1111](#)
- a. Receiving the Land Conservation Initiative Quarterly Report - September 30, 2022 [2022-1108](#)
- b. Approving Purchasing Award Recommendation RFQ-22-011BC for Airport Terminal Ramp Reconstruction to Jacobs Project Management Company for work through December 2024 for an estimated amount of \$1,300,000 plus applicable Washington State Sales Tax [2022-1123](#)
- c. Approving Bid Award Recommendation Bid 22-040JM for Servers, Parts and Maintenance to Hypertec Direct for an estimated amount of \$304,775.49 plus applicable Washington State Sales Tax [2022-1122](#)

M. Executive Session(s):**WALK ON:**

Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Geoff Enns

At 9:09 a.m., Heidi Beazizo, Interim Chief of Staff, stated that Council has a need for an Executive Session for pending litigation, pursuant to RCW 42.30.110(1)(i). She said Council will reconvene in this Administrative Session with possible action to follow. She said the duration is estimated for an initial five minutes and possible extensions will be announced.

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low
Councilmember Nehring
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff (*remote*)
Nicole Gorle, Council Staff
Deb Bell, Council Staff
Ken Klein, Executive's Office (*remote*)
Alessandra Durham, Executive's Office (*remote*)
Lacey Harper, Executive's Office
Geoff Enns, Prosecutor's Office
Jason Cummings, Prosecutor's Office

Doug McCormick, Public Works
Jon Greninger, Solid Waste
Sheila Barker, Risk Management
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:09 a.m. for an initial five minutes to 9:14 a.m.
At 9:14 a.m., an extension was announced for five minutes to 9:19 a.m.

The Executive Session ended at 9:19 a.m.

At 9:19 a.m. Chair Dunn called the Council back to order and re-opened Public Comment.

Mark Graham, Snohomish County Resident, spoke on behalf of the homeless regarding affordable housing.

N. Adjourn

At 9:20 a.m., Chair Dunn recessed the Council until the 10:30 a.m. public hearing.