



# **Snohomish County Council**

## **Administrative Session**

### **Meeting Minutes**

Council Chair Nate Nehring  
Council Vice-Chair Megan Dunn  
Councilmembers: Sam Low, Jared Mead, Strom Peterson

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**Tuesday, December 16, 2025**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Nehring  
Council Vice-Chair Dunn  
Councilmember Low (*remote*)  
Councilmember Mead  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Nicole Gorle Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Chair Nehring called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Motion 25-574, confirming the appointment of David Hambelton to the Snohomish County Performance Audit Committee [2025-3811](#)
- b. Motion 25-577, appointing Carleen Matson of Everett to the Evergreen State Fair Advisory Board [2025-3817](#)
- c. Motion 25-578, re-appointing Joel Walker of Bothell to the Evergreen State Fair Advisory Board [2025-3818](#)

**2. Finance, Budget and Administration****3. Health and Community Services**

- a. Motion 25-570, approving the Interlocal Agreement for emergency management services between Snohomish County and the City of Edmonds, WA [2025-3790](#)
- b. Motion 25-575, approving a change of scope for the HASCO 200th Street Redevelopment Project awarded AHBH funding [2025-3809](#)
- c. Motion 25-576, approving HOME ARP award for the YWCA Emergency Shelter HOME-ARP Project [2025-3810](#)

**4. Planning and Community Development**

- a. Motion 25-579, approving GCC 1319 Aviation Planning Grant Agreement for the Paine Field Airport Expansion Traffic Study [2025-3807](#)
- b. Motion 25-580, authorizing the County Executive to sign a Toxics Cleanup Remedial Action Grant Agreement with the Department of Ecology to receive grant funds for the former Tect lease site at Snohomish County Airport [2025-3808](#)

**5. Public Infrastructure and Conservation****6. Committee of the Whole**

*Items a through e were re-assigned from Planning and Community Development Committee to Committee of the Whole and moved to General Legislative Session December 17th for consideration.*

- a. Motion 25-511, authorizing the Snohomish County Executive to sign a contract amendment with Kaplan Kirsch LLP for legal services regarding federal aviation law and regulation [2025-3499](#)
- b. Motion 25-514, approving and authorizing the County Executive to execute Amendment 12 to the Software License Agreement for Permit Tracking Software System (AMANDA) [2025-3441](#)

- c. Motion 25-524, authorizing the County Executive to execute Amendment No. 1 to the Interlocal Agreement between Snohomish County and the City of Mill Creek for the North Creek Trail Improvement [2025-3534](#)
- d. Motion 25-546, approving agreements for Legal Services and Airport Multi District Litigation Coalition related to recovery of damages claims at the Snohomish County Airport [2025-3604](#)
- e. Motion 25-549, authorizing the Snohomish County Executive to sign Amendment Number 2 with Aviation Security Consulting, Inc. for Security On-Call Support at the Snohomish County Airport [2025-3706](#)

*Items f and g were assigned to Committee of the Whole and moved to General Legislative Session December 17th for consideration.*

- f. Motion 25-571, approve and authorize execution of Amendment 2 to the Software Hosting and End User License Subscription Agreement with OneRain, Inc. [2025-3667](#)
- g. Motion 25-584, approval of Classification Plan and Salary Schedule for prosecuting attorney career retention system and implementing compensation increases as authorized in the 2025 - 2026 Biennial Budget for unrepresented Deputy Prosecuting Attorneys [2025-3871](#)

*Items h and i were assigned only to Committee of the Whole.*

- h. Motion 25-582 approving the Salvation Army Affordable Housing Behavioral Health Operations and Licensing Contract for the Everett New Start Center [2025-3858](#)
- i. Motion 25-583, approving the YWCA Affordable Housing Behavioral Health Operations and Licensing Contract for the Edmonds New Start Center [2025-3859](#)
- j. Motion 25-572, approving the 2025-2027 agreement between Snohomish County and Lexipol, LLC for a Sole Source Agreement for subscription material related to policy and procedure manuals [2025-3682](#)

*Motion 25-572 was assigned to Committee of the Whole and moved to General Legislative Session December 17th for consideration.*

## **F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:****1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, January 13, 2026, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, January 13, 2026, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, January 13, 2026, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, December 16, 2025, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, January 6, 2026, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Council Chair Nehring provided a brief report.

**I. Chairperson's Report****J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole****L. Other Business**

1. Motion 25-581, approving Administrative Matters presented at [2025-3838](#)  
General Legislative Session on December 17, 2025  
(For review only)

a. Approving the following Purchasing Award Recommendations:

- 1) Bid Award Recommendation RFP-25-0391LY Job [2025-3793](#)  
Order Contractor Services (JOC) to Forma  
Construction Co. and Saybr Contractors, Inc. for an  
anticipated combined annual spend of \$3,500,000.00  
plus applicable Washington State Sales Tax
- 2) Piggyback Award Recommendation for [2025-3801](#)  
Purchasing/County-wide use of a "piggyback" or  
"cooperative purchase" under SCC 3.04.220 utilizing  
a competitive bid process approved and awarded by  
the Office of Washington State Department of  
Enterprise Services (DES) for HVAC Supplies, in

- accordance with the Council approved agreement with DES, as authorized under Motion 24-232, on an “as-needed” basis for a proposed term of four (4) years for an estimated cumulative amount of \$200,000.00
- 3) Bid Award Recommendation for ITB-25-0532LY - Fencing Services to FRN Corp and Koch Holdings dba All City Fence for as needed services, estimated annual spend of \$350,000.00, per contractor, plus applicable Washington State Sales Tax [2025-3826](#)
- 4) Bid Award Recommendation for ITB-24-0276LY - JH Kelly, LLC and Secondary Contractor (if the Primary is not available): ACCO Engineered Systems Inc. for as needed services, estimated annual spend of \$150,000.00 per contractor, plus applicable Washington State Sales Tax [2025-3831](#)
- 5) Bid Award Recommendation for ITB-25-0545LY - As-Needed Electrical Services - Inside Electricians to AllStar Lighting, dba Lights Inc. and Secondary Contractor (if the Primary is not available): Milne Electric Inc. and Tertiary Contractor: Sequoyah Electric. for as needed services, estimated annual spend of \$450,000.000, plus applicable Washington State Sales Tax [2025-3832](#)
- 6) Bid Award Recommendation for ITB-25-0564LY - As-Needed Low Voltage Wiring Services to Primary Contractor Cochran Inc. and Secondary Contractor (if the Primary is not available): Milne Electric Inc for as needed services, estimated annual spend of \$550,000.000, plus applicable Washington State Sales Tax [2025-3833](#)
- 7) Bid Award Recommendation for ITB-25-0569LY As-Needed Tree Services and related work to Selective Tree Removal and Secondary Contractor (if the Primary is not available): Pacific Tree Management and Tertiary Contractor: Hanselman Enterprises for as needed services, estimated annual spend of \$650,000.000, plus applicable Washington State Sales Tax [2025-3834](#)
- 8) Bid Award Recommendation PW-25-0432SB for 84th ST NE Spot Improvement to Earthworks Solutions for award amount of \$899,262.65 plus applicable Washington State Sales Tax [2025-3835](#)

b. Approving the following Minutes:

- 1) Council's Official Proceedings for October 2025 [2025-3864](#)
- 2) Council's Official Proceedings for November 2025 [2025-3865](#)

**M. Executive Session(s):**

**N. Adjourn**

At 9:03 a.m., Chair Nehring recessed the Council until the 11:00 a.m. Planning and Community Development Committee meeting.