



Snohomish County Council

Administrative Session

Agenda

Council Chair Nate Nehring
Council Vice-Chair Megan Dunn
Councilmembers: Sam Low, Jared Mead, Strom Peterson

Tuesday, December 16, 2025	9:00 AM	Jackson Board Room - 8th Floor Robert J. Drewel Building & Remote Meeting
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Webinar Link: <https://zoom.us/j/94846850772>

Attend in person at 3000 Rockefeller Ave, Jackson Board Room, 8th Floor, Everett, WA
Join remotely using the Zoom link above or call 1-253-215-8782 or 1-206-337-9723
and enter Meeting ID 948-4685 0772

- A. Call to Order**
- B. Roll Call**
- C. Special Reports**
- D. Public Comment**
- E. Introduction and Assignment of Legislation to Committees**
 - 1. Community Safety and Justice**
 - a. Motion 25-574, confirming the appointment of David Hambelton to the Snohomish County Performance Audit Committee [2025-3811](#)
 - b. Motion 25-577, appointing Carleen Matson of Everett to the Evergreen State Fair Advisory Board [2025-3817](#)
 - c. Motion 25-578, re-appointing Joel Walker of Bothell to the Evergreen State Fair Advisory Board [2025-3818](#)
 - 2. Finance, Budget and Administration**

3. Health and Community Services

- a. Motion 25-570, approving the Interlocal Agreement for emergency management services between Snohomish County and the City of Edmonds, WA [2025-3790](#)
- b. Motion 25-575, approving a change of scope for the HASCO 200th Street Redevelopment Project awarded AHBH funding [2025-3809](#)
- c. Motion 25-576, approving HOME ARP award for the YWCA Emergency Shelter HOME-ARP Project [2025-3810](#)

4. Planning and Community Development

- a. Motion 25-579, approving GCC 1319 Aviation Planning Grant Agreement for the Paine Field Airport Expansion Traffic Study [2025-3807](#)
- b. Motion 25-580, authorizing the County Executive to sign a Toxics Cleanup Remedial Action Grant Agreement with the Department of Ecology to receive grant funds for the former Tect lease site at Snohomish County Airport [2025-3808](#)

5. Public Infrastructure and Conservation**6. Committee of the Whole**

Items a through e: For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session December 17th for consideration

- a. Motion 25-511, authorizing the Snohomish County Executive to sign a contract amendment with Kaplan Kirsch LLP for legal services regarding federal aviation law and regulation [2025-3499](#)
- b. Motion 25-514, approving and authorizing the County Executive to execute Amendment 12 to the Software License Agreement for Permit Tracking Software System (AMANDA) [2025-3441](#)
- c. Motion 25-524, authorizing the County Executive to execute Amendment No. 1 to the Interlocal Agreement between Snohomish County and the City of Mill Creek for the North Creek Trail Improvement [2025-3534](#)

- d. Motion 25-546, approving agreements for legal services and airport multi district litigation coalition related to recovery of damages claims at the Snohomish County Airport [2025-3604](#)
- e. Motion 25-549, authorizing the Snohomish County Executive to sign Amendment Number 2 with Aviation Security Consulting, Inc. for Security On-Call Support at the Snohomish County Airport [2025-3706](#)
- f. Motion 25-571, approve and authorize execution of Amendment 2 to the Software Hosting and End User License Subscription Agreement with OneRain, Inc. [2025-3667](#)

(For assignment to Committee of the Whole. Move to General Legislative Session December 17th for consideration)

- g. Motion 25-584, approval of Classification Plan and Salary Schedule for prosecuting attorney career retention system and implementing compensation increases as authorized in the 2025 - 2026 Biennial Budget for unrepresented Deputy Prosecuting Attorneys [2025-3871](#)

(For assignment to Committee of the Whole. Move to General Legislative Session December 17th for consideration)

Items h and i: For assignment only

- h. Motion 25-582 approving the Salvation Army Affordable Housing Behavioral Health Operations and Licensing Contract for the Everett New Start Center [2025-3858](#)
- i. Motion 25-583, approving the YWCA Affordable Housing Behavioral Health Operations and Licensing Contract for the Edmonds New Start Center [2025-3859](#)

- j. Motion 25-572, approving the 2025-2027 agreement [2025-3682](#) between Snohomish County and Lexipol, LLC for a Sole Source Agreement for subscription material related to policy and procedure manuals

(For assignment and consideration)

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, January 13, 2026, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, January 13, 2026, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, January 13, 2026, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, December 16, 2025, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, January 6, 2026, at 10:00 a.m.)

H. Reports of Outside Committees

I. Chairperson's Report

J. Chief of Staff's Report

K. Full Council Action on Items from Committee of the Whole

L. Other Business

1. Motion 25-581, approving Administrative Matters presented at [2025-3838](#)
General Legislative Session on December 17, 2025

(For review only)

- a. Approving the following Purchasing Award Recommendations:

- 1) Bid Award Recommendation RFP-25-0391LY Job Order Contractor Services (JOC) to Forma Construction Co. and Saybr Contractors, Inc. for an anticipated combined annual spend of \$3,500,000.00 plus applicable Washington State Sales Tax [2025-3793](#)
- 2) Piggyback Award Recommendation for Purchasing/County-wide use of a “piggyback” or “cooperative purchase” under SCC 3.04.220 utilizing a competitive bid process approved and awarded by the Office of Washington State Department of Enterprise Services (DES) for HVAC Supplies, in accordance with the Council approved agreement with DES, as authorized under Motion 24-232, on an “as-needed” basis for a proposed term of four (4) years for an estimated cumulative amount of \$200,000.00 [2025-3801](#)
- 3) Bid Award Recommendation for ITB-25-0532LY - Fencing Services to FRN Corp and Koch Holdings dba All City Fence for as needed services, estimated annual spend of \$350,000.00, per contractor, plus applicable Washington State Sales Tax [2025-3826](#)
- 4) Bid Award Recommendation for ITB-24-0276LY - JH Kelly, LLC and Secondary Contractor (if the Primary is not available): ACCO Engineered Systems Inc. for as needed services, estimated annual spend of \$150,000.00 per contractor, plus applicable Washington State Sales Tax [2025-3831](#)

- 5) Bid Award Recommendation for ITB-25-0545LY - [2025-3832](#)
As-Needed Electrical Services - Inside Electricians to AllStar Lighting, dba Lights Inc. and Secondary Contractor (if the Primary is not available): Milne Electric Inc. and Tertiary Contractor: Sequoyah Electric. for as needed services, estimated annual spend of \$450,000.000, plus applicable Washington State Sales Tax
 - 6) Bid Award Recommendation for ITB-25-0564LY - [2025-3833](#)
As-Needed Low Voltage Wiring Services to Primary Contractor Cochran Inc. and Secondary Contractor (if the Primary is not available): Milne Electric Inc for as needed services, estimated annual spend of \$550,000.000, plus applicable Washington State Sales Tax
 - 7) Bid Award Recommendation for ITB-25-0569LY [2025-3834](#)
As-Needed Tree Services and related work to Selective Tree Removal and Secondary Contractor (if the Primary is not available): Pacific Tree Management and Tertiary Contractor: Hanselman Enterprises for as needed services, estimated annual spend of \$650,000.000, plus applicable Washington State Sales Tax
 - 8) Bid Award Recommendation PW-25-0432SB for 84th ST NE Spot Improvement to Earthworks Solutions for award amount of \$899,262.65 plus applicable Washington State Sales Tax [2025-3835](#)
- b. Approving the following Minutes:
- 1) Council's Official Proceedings for October 2025 [2025-3864](#)
 - 2) Council's Official Proceedings for November 2025 [2025-3865](#)

M. Executive Session(s):

N. Adjourn