



# Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

**ECAF:** 2025-0981

**Motion:** 25-176

**Type:**

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

**Requested Handling:**

☒ Normal

☐ Expedite

☐ Urgent

**Fund Source:**

☐ General Fund

☒ Other

☐ N/A

**Executive Rec:**

☒ Approve

☐ Do Not Approve

☐ N/A

**Approved as to**

**Form:**

☒ Yes

☐ No

☐ N/A

**Subject:**

Hire Landrum & Brown for on-call airport planning and business services at Snohomish County Airport.

**Scope:**

Authorizing the Snohomish County Executive to execute a contract for RFQ 24-011BC on-call airport planning and business services with Landrum & Brown at the Snohomish County Airport

**Duration:**

12-31-2028

**Fiscal Impact:**

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026-2027	Total
410-521680-4101	\$500,000	\$500,000	\$1,000,000
<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,000,000</b>

Revenue	2025	2026-2027	Total
410.621680.0800	\$500,000	\$500,000	\$1,000,000
<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,000,000</b>

**Authority Granted:**

Authorize the Snohomish County Executive to sign the agreement with Landrum & Brown.

**Background:**

Snohomish County Airport (Paine Field) has need of professional assistance with various aeronautical planning studies, layouts and updates, as well of development of various forms, policies and best practices related to airport business development. Landrum & Brown has been selected on the basis of their qualifications to perform the on-call Airport Planning and Business Services identified in Schedule B of RFQ 24-011BC. Landrum & Brown has a 75+ year history of providing airport planning and development services, including successfully completing the 2020 update to the Airport Master Plan at Paine Field. This contract will be administered over four years, with the ability to extend for additional time at the option of the County. The required funds will be provided from the Airport fund and supplemented with grant funding when available. The total expenditure shall not exceed \$1,000,000.

**Request:** To consider Motion 25-176.