



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, April 16, 2024

9:00 AM

Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*not present*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

2. Finance, Budget and Administration

- a. Motion 24-163, approving a budget transfer in Grant Fund 130 for funds received from the Department of Treasury Local Assistance and Tribal Consistency Fund [2024-0533](#)

3. Health and Community Services**4. Planning and Community Development**

- a. Motion 24-168, confirming the appointment of Heidi Jellerson to the Snohomish County Council on Aging [2024-0579](#)
- b. Motion 24-169, confirming the appointment of Mark Weber to the Snohomish County Council on Aging [2024-0580](#)
- c. Motion 24-173, confirming the appointment of Clarence Shaw to the Snohomish County Council on Aging [2024-0601](#)
- d. Motion 24-175, authorizing the County Executive to sign Interagency Agreement Contract Number 24-63335-267 with the Washington State Department of Commerce [2024-0600](#)

5. Public Infrastructure and Conservation

- a. Motion 24-164, approving Property Officer of the Department of Facilities and Fleet to sign temporary easement on behalf of Snohomish County for stormwater drainage on Tax Account No. 00509800000100 [2024-0535](#)
- b. Motion 24-165, approving and authorizing the County Executive to execute Amendment 1 to the Master Client Agreement with Gartner, for an it research analysis subscription [2024-0380](#)
- c. Motion 24-170, authorizing grant application to the Washington State Recreation and Conservation Site Office for acquisition of Martha Lake Park Expansion Site [2024-0596](#)
- d. Motion 24-172, authorizing the County Executive to sign Professional Services Agreement SWMCC04-24 with Institute for Environmental Health, Inc. for Limnology Laboratory Services [2024-0519](#)

6. Committee of the Whole

- a. Motion 24-166, authorizing approval of Professional Services Agreement EF24-005G with JayRay Ads & PR Inc. for marketing and creative services, Evergreen State Fair [2024-0534](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Councilmember Dunn made a motion to approve Motion 24-166. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 24-174, authorizing Grant Contract Agreement Number 24-62511-005 with Washington State Department of Commerce for the Snohomish County Mission Creek Waterway [2024-0595](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Councilmember Dunn made a motion to approve Motion 24-174. Vice-Chair Nehring seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, April 23, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, April 23, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, April 23, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 16, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, May 7, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Dunn provided an outside committee report.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - April 3, 2024 [2024-0513](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-171, approving Administrative Matters presented at General Legislative Session on April 17, 2024 (For review only) [2024-0582](#)
 - a. Receiving the following report:
 - 1) Risk Management 2024 1st Quarter Report [2024-0577](#)
 - b. Approving the following Bid Award Recommendations:
 - 1) Bid Award Recommendation PW-23-023SB for Security Electronic Systems Upgrade (SSI) to Corrections Technology Group for the amount of \$2,910,428.00 plus applicable Washington State sales tax [2024-0606](#)
 - 2) Bid Award Recommendation PW-24-010SB for SWM 2024-2 Culvert Replacement to Olson Brothers Excavating, Inc. for the amount of \$1,788,509.00 plus applicable Washington State sales tax [2024-0608](#)

M. Executive Session(s):**N. Adjourn**

At 9:06 a.m., Chair Mead recessed the Council until the 11:00 a.m. Planning and Community Development Committee meeting.