

	PIGGYBACK AWARD RECOMMENDATION	
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<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	<u>Date:</u> 9/17/2025
<u>From:</u> Purchasing Division	<u>Bidding Agency:</u> Washington State
<u>General Legislative Session:</u>	<u>Agency's RFP No:</u> 00624
<u>Product:</u> Security Guard Services	<u>Agency's Contract Term:</u> 8/1/2025-7/1/2027
<u>Requestor/User Department:</u> Purchasing/County-wide use	<u>Recommended Supplier:</u> Security of America, Pierce County Security Inc.
<u>Estimated Award Amount:</u> \$500,000	<u>Proposed Piggyback Term:</u> Four (4) years

BRIEF DESCRIPTION:

The Purchasing Division requests the use of a “piggyback” or “cooperative purchase” under SCC 3.04.220 utilizing a competitive bid issued and awarded by the Office of Washington State Department of Enterprise Services (DES). A Contract Usage Agreement between Snohomish County and DES authorizing cooperative purchases was approved by the County Council under Motion 24-232 and is currently in effect.

DES issued competitive solicitation RFP 00624 for Security Guard Services on August 8, 2024. The RFP contained four categories and was divided into regions: Statewide, Counties and three larger cities. The RFP was awarded to multiple vendors per category and region. This recommendation is for the two lowest, responsive awardees for Category 1 Level 1 Unarmed Security Guards and Category 4 for add-on Supervisors or Vehicles in Snohomish County. The two vendors are recommended in order to have a primary and backup in case one is not available. The DES contracts have an ultimate expiration date in 2029. Issuing a county bid is not expected to result in a difference of price savings.

AWARD AUTHORITY:

This contract award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, “Formal sealed bidding,” and Section 3.04.140(5) “Award, execution, by whom,” which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$500,000. The County Council approves the award recommendation and authorizes the Executive or designee to execute a Cooperative Purchasing Agreement with each vendor for services as described above.

AWARD RECOMMENDATION:

The Director of Finance endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2025-3044.

The County Executive has electronically reviewed and recommends this award on ECAF 2025-3044.

Council Chair

Date