



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, January 10, 2023

9:00 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn (*not present*)
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Nicole Gorle, Council Staff
Deb Bell, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

- 1. Finance and Economic Development**
- 2. Law and Justice/Human Services**
 - a. Motion 23-009, approving a budget transfer in Grant Fund 130 for the Family and Juvenile Court Improvement Plan [2023-0025](#)
- 3. Conservation, Sustainability and Recreation**
 - a. Motion 23-002, approving 2022 contract Amendment B with Washington Department of Commerce for the Bonneville Power Administration Low-Income Energy Efficiency Program [2022-1354](#)
 - b. Motion 23-010, approving 2023 Contract Amendment 9 with Puget Sound Energy for the Weatherization Program [2023-0006](#)
 - c. Motion 23-011, appointing Douglas Shafer to the Snohomish County Parks Advisory Board [2023-0005](#)
 - d. Motion 23-012, appointing Kevin Cronk to the Snohomish County Parks Advisory Board [2023-0007](#)
 - e. Motion 23-013, appointing Carolyn 'Dode' Carlson to the Snohomish County Parks Advisory Board [2023-0008](#)
 - f. Motion 23-014, appointing Nicholas Coelho to the Snohomish County Parks Advisory Board [2023-0009](#)
 - g. Motion 23-015, appointing David Green to the Snohomish County Parks Advisory Board [2023-0010](#)
 - h. Motion 23-016, appointing Stephen Heise to the Snohomish County Parks Advisory Board [2023-0011](#)
 - i. Motion 23-017, reappointing Kirahy Meyers to the Snohomish County Parks Advisory Board [2023-0012](#)
- 4. Planning and Community Development**
- 5. Public Works and Infrastructure**
 - a. Motion 23-003, approving the 2023 County Office Space Report [2022-1369](#)
 - b. Motion 23-008, authorizing the County Executive to sign Amendment No. 1 to the agreement between Snohomish County and the Mukilteo Water and Wastewater District [2023-0016](#)

6. Committee of the Whole

- a. Ordinance 23-001, amending SCC 2.300.100 relating to the composition of the Board of Health [2023-0004](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report and explained that this ordinance would amend Council's representation on the new Board of Health.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on January 25, 2023, at the hour of 10:30 a.m. to consider Ordinance 23-001. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 22-547, authorizing the County Executive to sign Legal Services Contract CC01-23 with Hendricks Bennett, PLLC, for Condemnation Cases [2022-1274](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She explained this motion would authorize the County Executive to sign a legal services contract for 2023 condemnation cases. Ms. Bell said that Snohomish County Public Works uses specialized attorney services to handle condemnation services when needed where the County's Prosecuting Attorney's Office does not have those services available. The term of the contract is from execution through December 31, 2025, and shall not exceed \$350,000.00, without prior written authorization from the County.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 22-547. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- c. Motion 22-550, approving a budget transfer between programs within the Road Fund 102 [2022-1304](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She explained that additional budget authority is necessary due to increased maintenance activity, including snow event in early December and increased bridge inspection cost due to a backlog caused by COVID. Ms. Bell said there is sufficient appropriation within the overall budget to cover this budget-neutral revision, with no net change to the Road Fund.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 22-550. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- d. Motion 23-004, authorizing the Prosecuting Attorney to commence condemnation proceedings for 36th Ave W / 35th Ave W (164th St SW to SR99) RC 1491 / UPI #06-0014 - Parcel 028 (Greenwood) [2023-0019](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She summarized the project and said that the funding has been included in the 2023-2028 Transportation Improvement Plan and the adopted 2023 Annual Construction Program. She said the County and the owners are unable to agree upon compensation and the County Code requires a public hearing for Council to receive testimony before considering action.

Councilmember Low said he will be voting to move this forward to public hearing, but said he does have concerns.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on February 1, 2023, at the hour of 10:30 a.m. to consider Motion No. 23-004. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- e. Motion 23-005, authorizing the Prosecuting Attorney to commence condemnation proceedings for 36th Ave W / 35th Ave W (164th St SW to SR99) RC 1491 / UPI #06-0014 - Parcel 001 (Houys) [2023-0020](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She summarized the project and said that the funding has been included in the 2023-2028 Transportation Improvement Plan and the adopted 2023 Annual Construction Program. She said the County and the owners are unable to agree upon compensation and the County Code requires a public hearing for Council to receive testimony before considering action.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on February 1, 2023, at the hour of 10:30 a.m. to consider Motion No. 23-005. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- f. Motion 23-006, authorizing the Prosecuting Attorney to commence condemnation proceedings for Larch Way/Logan Rd & Locust Way Intersection Improvements - RC 1591 / UPI #16-0037 - Parcel 006 (Wiggins) [2023-0021](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She summarized the project and said that the funding has been included in the 2023-2028 Transportation Improvement Plan and the adopted 2023 Annual Construction Program. She said the County and the owners are unable to agree upon compensation and the County Code requires a public hearing for Council to receive testimony before considering action.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on February 1, 2023, at the hour of 10:30 a.m. to consider Motion No. 23-006. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- g. Motion 23-007, authorizing the Prosecuting Attorney to commence condemnation proceedings for Larch Way/Logan Rd & Locust Way Intersection Improvements - RC 1591 / UPI #16-0037 - Parcel 009 (White) [2023-0022](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She summarized the project and said that the funding has been included in the 2023-2028 Transportation Improvement Plan and the adopted 2023 Annual Construction Program. She said the County and the owners are unable to agree upon compensation and the County Code requires a public hearing for Council to receive testimony before considering action.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on February 1, 2023, at the hour of 10:30 a.m. to consider Motion No. 23-007. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- h. Motion 23-019, authorizing approval of the Revised PO Regarding the Underpass Agreement and Associated Easement Agreement with BNSF for the Meadowdale Beach Park and Estuary Restoration Project [2023-0034](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report and explained that this motion would authorize an additional \$500,000.00 for the purchase order to the Underpass Agreement with BNSF.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-019. Councilmember Low seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, January 24, 2023, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, January 10, 2023, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, January 10, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, January 17, 2023, at 11:00 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, January 17, 2022, at 10:00 a.m.)

H. Reports of outside committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics (January 5, 2023)

[2023-0032](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, announced the following upcoming discussions:

1. Proposed State Legislative Policy Documents for the 2023 Legislative Session - General Legislative Session tomorrow (January 11).
2. Performance Auditor will discuss the recommended audit for 2023 on January 17.
3. Wrap up on the integration with the Health Department from Josh Dugan, Executive's Office and Dennis Worsham, the new Health Department Director, on January 31.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-018, approving Administrative Matters Motion presented at Council General Legislative Session on January 11, 2023 [2023-0033](#)
 - a. Approving Piggyback Award Recommendation for the use of a “piggyback” competitive bid issued and awarded by the Washington State Department of Enterprise Services (DES) for Debt Collection Services. [2023-0028](#)
 - b. Approving Purchasing Award Recommendation RFP-22-016SB for On-Call Recruiting Services to Engenuity Advantage, CPS HR Consulting and Reffett Associates. [2023-0029](#)
 - c. Approval of Council's Official Proceedings for November 2022 [2023-0030](#)
 - d. Approval of Council's Official Proceedings for December 2022 [2023-0031](#)

M. Executive Session(s):**N. Adjourn**

At 9:19 a.m., Chair Mead recessed the Council until the Conservation, Sustainability, and Recreation Committee Meeting at 11:00 a.m.