



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, October 4, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Chief of Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

There were no special reports presented.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

- 1. Finance and Economic Development**
 - a. Motion 21-354, to remove certain uncollectible accounts from accounting records [2021-0819](#)
- 2. Law and Justice/Human Services**
 - a. Motion 21-371 approving release and indemnity agreement for transfer of Sheriff's Office K9-Rex [2021-0816](#)
 - b. Motion 21-376, confirming the appointment of a Snohomish County Council on Aging board member [2021-0827](#)
- 3. Conservation, Sustainability and Recreation**
 - a. Motion 21-356, to approve Low-Income Home Energy Assistance Program (LIHEAP) American Rescue Plan Act (ARPA) contract F21-5310C-422 with the Washington State Department of Commerce for the weatherization program [2021-0772](#)
 - b. Motion 21-355, approving a 2021 budget transfer between categories within the Grant Control Fund 130 - Facilities-Weatherization Subfund 367 [2021-0810](#)
 - c. Motion 21-370, approval of the allocation of Conservation Futures Property Tax Funds and return to fund balance [2021-0815](#)
 - d. Motion 21-377, approving an interlocal agreement between the city of Mill Creek and Snohomish County for disbursement of funds for Silver Crest Park improvements [2021-0821](#)
- 4. Planning and Community Development**
- 5. Public Works and Infrastructure**
 - a. Motion 21-374, approving and authorizing the County Executive to execute Amendment No. 5 to the master software and services agreement with global TEL*LINK, for turnkey public access phone services [2021-0563](#)
 - b. Motion 21-353, authorizing the County Executive to sign Amendment No. 4 to the software license and services agreement between Snohomish County and Cartegraph, Inc [2021-0788](#)
 - c. Motion 21-372, authorizing the County Executive to sign professional services agreement CCF03-21 with Otak, Inc. to provide design services for the Alderwood Mall Parkway Project [2021-0817](#)
 - d. Motion 21-373, approving and authorizing the County Executive to execute the Right-Of-Way Plan for the Jordan Creek Bridge #214 Replacement Project; RC1369; UPI# 15-0083 [2021-0823](#)

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- e. Motion 21-375, approving and authorizing the execution of Amendment No.1 to the software as a service (SaaS) agreement with Rave Wireless dba Rave Mobile Safety for emergency response notification services [2021-0807](#)
- f. Motion 21-378, to authorize the surplus and transfer of Snohomish County-owned property identified by tax parcel 29060900302400 to the city of Lake Stevens in accordance to BRB 03-2019 - city of Lake Stevens Adrian annexation [2021-0837](#)
- 6. Committee of the Whole**
- a. Motion 21-379, authorizing the Prosecuting Attorney to commence condemnation proceedings on the 43rd Ave SE (SR524 to Sunset Rd at 180th Street SE) project [2021-0838](#)
- Deb Bell, Legislative Analyst, provided a staff report. She stated this project has been included in the 2021-2026 Transportation Improvement Plan (TIP) and in the 2021 Annual Construction Program (ACP).
- ACTION:** Vice-Chair Dunn made a motion to schedule a public hearing to consider Motion No. 21-379 on Wednesday, November 3, 2021, at the hour of 10:30 a.m. Councilmember Mead seconded the motion and it carried unanimously.
- 2022 Budget Items:**
- b. Ordinance 21-082, relating to property taxes; fixing the 2022 General Property Tax Levy for Snohomish County and preserving future levy capacity [2021-0754](#)
- c. Ordinance 21-083, authorizing an increase in general tax revenues for property taxes collected in 2022 [2021-0755](#)
- d. Ordinance 21-084, relating to property taxes; fixing the 2022 Road Property Tax Levy for Snohomish County and preserving future levy capacity [2021-0756](#)
- e. Ordinance 21-085, authorizing an increase in Road Tax revenues for property taxes collected in 2022 [2021-0757](#)
- f. Ordinance 21-086, relating to property taxes, fixing the 2022 Conservation Futures Property Tax Levy for Snohomish County and Preserving Future Levy Capacity [2021-0758](#)
- g. Ordinance 21-087, authorizing an increase in Conservation Futures Tax Revenues for property taxes collected in 2022 [2021-0759](#)
- h. Ordinance 21-088, relating to use of Real Estate Excise Taxes; Amending SCC 4.12.015 [2021-0723](#)
- i. Motion 21-357, approving the 2022 Surface Water Management Annual Construction Program [2021-0801](#)
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| j. | Motion 21-358, approving the 2022-2027 Surface Water Management Six-Year Capital Improvement Plan | <u>2021-0803</u> |
| k. | Ordinance 21-089, approving the 2022 Annual Construction Plan for County Transportation Improvements | <u>2021-0750</u> |
| l. | Motion 21-359, adopting the 2022-2027 Six-Year Transportation Improvement Program | <u>2021-0718</u> |
| m. | Motion 21-360, approving the 2022 Solid Waste Management Division Annual Construction Program | <u>2021-0751</u> |
| n. | Motion 21-361, approving the 2022-2027 Solid Waste Management Division Six-Year Capital Improvement Plan | <u>2021-0752</u> |
| o. | Ordinance 21-090, relating to the Growth Management Act, adopting the 2022-2027 Capital Improvement Program as part of the Snohomish County Capital Facilities Plan | <u>2021-0738</u> |
| p. | Motion 21-362, approving the 2022 Department of Human Services Grant Work Plan | <u>2021-0782</u> |
| q. | Motion 21-363, approving the 2022 Department of Conservation and Natural Resources Surface Water Management Grant Work Plan | <u>2021-0785</u> |
| r. | Motion 21-364, approving the 2022 Department of Conservation and Natural Resources Grant Work Plan | <u>2021-0789</u> |
| s. | Motion 21-365, approving the 2022 Sheriff's Office Grant Work Plan | <u>2021-0787</u> |
| t. | Motion 21-366, approving the 2022 Prosecuting Attorney's Office Grant Work Plan | <u>2021-0784</u> |
| u. | Motion 21-367, approving the 2022 Superior Court Grant Work Plan | <u>2021-0786</u> |
| v. | Motion 21-368, approving the 2022 Department of Emergency Management Grant Work Plan | <u>2021-0783</u> |
| w. | Motion 21-369, approving the schedule of rental rates to be charged by Fleet Services Division in 2022 | <u>2021-0808</u> |
| x. | Ordinance 21-091, relating to county budgets and budget procedures, providing for annual budgets, removing authority to adopt a biennial budget for the period beginning January 1, 2023, and repealing SCC 4.26.017 | <u>2021-0820</u> |
| y. | Ordinance 21-092, relating to management and exempt employees compensation plan; amending chapter 3.69 of the Snohomish County Code | <u>2021-0822</u> |
| z. | Ordinance 21-093, adopting the 2022 Budget and making appropriations for the operation of county agencies and departments and capital improvements for the period beginning January 1, 2022, and ending December 31, 2022 | <u>2021-0760</u> |
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Jim Martin, Sr. Legislative Analyst, provided a brief staff report.

ACTION: Vice-Chair Dunn made a motion to set time and date for public hearing for items listed on the agenda as items b through z, for Monday, October 25, 2021, at the hours of 10:30 a.m. and 6:00 p.m.
Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee meetings are suspended during budget deliberations.

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**

H. Reports of outside committees

Vice-Chair Dunn provided a brief update on the Alliance for Affordable Housing, reporting that action was taken to add the city of Monroe to the Alliance. She said they are currently working on updating interlocal agreements and she will be asking staff to send information to councilmembers for feedback.

I. Chairperson's Report

1. Planning Commission Pending Issues (9/27/21) [2021-0833](#)

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, noted that there will be public hearings this Wednesday at 1:30 p.m. and again at 6:30 p.m.

Mr. Thomas provided a brief update on the Districting Committee, which meets this Wednesday at 4:00 p.m.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

M. Executive Session(s):**N. Adjourn**

Chair Wright recessed the Council at 10:38 a.m. until 11:00 a.m. Committee of the Whole-Budget Deliberations.