



Snohomish County Council

Committee: Finance, Budget, and Administration

Analyst: Jim Martin

ECAF: 2023-0836

Proposal: Motion 23-320

Date: August 3, 2023

Consideration:

Approving a contract with CVL, LLC for on call interpreting and translating services with Snohomish County.

Background

Snohomish County issued RFP-22-017TB for on call interpreting and translating services for the purpose of providing the County with interpreting and translating services over the phone, video recording, and in-person services. The Evaluation Committee reviewed the proposals and awarded master contracts to multiple qualified firms, including CVL, LLC.

Current Proposal

This motion approves the agreement between Snohomish County and CVL, LLC for on call interpreting and translating services, with a not to exceed amount of \$150,000, and a term ending May 31, 2025, with the potential for up to two additional one-year terms, at the sole discretion of the County.

Duration: Through May 31, 2025

Fiscal Implications: Not to exceed \$150,000

2023 Budget:

Is this in the current year budget: Yes

Future Budget Impacts: N/A

Handling: Normal

Approved-as-to-form: Yes

Risk Management: Yes

Executive Recommendation: Approval

Attachments: Refer to the submitted ECAF

Amendments: NONE.

Request: Move to GLS on August 16th for consideration.