



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Strom Peterson

Tuesday, October 11, 2022

9:00 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Dunn
Vice-Chair Mead
Councilmember Low (*remote*)
Councilmember Nehring (*not present*)
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

1. Resolution 22-059, recognizing October 9-15, 2022, as Emergency [2022-1055](#)
Nurses Week in Snohomish County

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-059. Councilmember Peterson seconded the motion.

Chair Dunn said that she brought this resolution forward and noted that it does not address some of the concerns locally at Providence, but thought it was important to bring forward to recognize Emergency Nurses Week for all of the County.

The question was called for and Resolution No. 22-059 carried unanimously by the four members present.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

2. Law and Justice/Human Services

3. Conservation, Sustainability and Recreation

- a. Motion 22-434, authorizing approval and execution of Professional Services Agreement SWMCC02-22 with CBRE Inc. to provide Floodplains by Design Property Appraisal Services [2022-1059](#)

4. Planning and Community Development

5. Public Works and Infrastructure

- a. Motion 22-432, approving the sale of tax title real property to the city of Mukilteo - parcel no. 28040900100100 [2022-1021](#)
- b. Motion 22-433, authorizing the County Executive to sign Professional Services Agreement CCF04-22 with Perteet, Inc. to provide design services for the 164th Street Overlay Project [2022-1060](#)

6. Committee of the Whole

- a. Motion 22-428, authorizing execution of Professional Services Agreement with Melting Rock, LLC for SR-530 Slide Memorial Art Sculptures [2022-1013](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report. She explained this motion would approve a professional services agreement to provide artwork for the SR530 Memorial project. She said, under the agreement, the contractor will create a central beacon, a responder's sculptor, and twenty-six memorial panels. She said Melting Rock, LLC will be compensated \$815,400.00 for their work.

Ms. Gorle explained an approval as to form is pending on the agreement from the PA's Office and it is anticipated by tomorrow, so the request is to move this motion to tomorrow's General Legislative Session for consideration.

ACTION: It was the consensus of the Council to move Motion No. 22-428 to General Legislative Session October 12th for consideration.

The clerk read the ordinance titles into the record for the following three ordinances; Ordinance Nos. 22-060, 22-061, and 22-062.

ACTION: It was the consensus of the Council to move all three ordinances to General Legislative Session October 12th to set time and date for a public hearing.

- b. Ordinance 22-060, authorizing the Snohomish County Executive to sign on behalf of Snohomish County an interlocal agreement between Snohomish County and Snohomish Health District [2022-1075](#)
- c. Ordinance 22-061, creating a Health Department; creating a Health Department Fund; adding Chapters 2.300 and 4.127 of Snohomish County Code; and amending Chapters 2.02, 2.03, 2.10 and 2.400 of Snohomish County Code [2022-1074](#)
- d. Ordinance 22-062, relating to a County Health Department; repealing Chapters 7.04, 7.08, 7.12, 7.16, 7.20, 7.24, 7.28 and 7.32 of the Snohomish County Code; amending Chapters 5.12, 6.01, 6.28, 6.40, 7.34, 7.35, 7.37, 7.41, 7.42, 7.44, 7.53, 9.12, 13.50, 30.22, 30.23, 30.28, 30.29, 30.31 f, 30.41a, 30.41b, 30.41c, 30.41e, 30.42e, 30.50, 30.53a, 30.53c, 30.62c and 30.86 of the Snohomish County Code [2022-1071](#)

F. Clerk's Report on Pending Legislation

- 1. Pending Legislation [2022-1081](#)

G. Reports of Council committees:

Committee meetings are suspended during budget deliberations

- 1. Finance and Economic Development
- 2. Law and Justice/Human Services
- 3. Conservation, Sustainability and Recreation
- 4. Planning and Community Development
- 5. Public Works and Infrastructure

H. Reports of outside committees

I. Chairperson's Report

1. Planning Commission Pending Issues (September 14, 2022) [2022-0949](#)

J. Chief of Staff's Report

Heidi Beazizo, Interim Chief of Staff, provided a brief update on the following items:

1. Public Advocate vacancy/interview process
2. Budget
 - a. Community Budget Forum tomorrow at 6:00 p.m. (October 12).
Office of Recovery and Resilience will be presenting
 - b. Analyst team working on completing their one-page summaries
 - c. October 24th last day for budget requests to be considered for inclusion in the Council budget amendment
 - d. Proposed budget notes and conditions are to be completed by October 27th for review by the PAs Office.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

- a. Ordinance 22-047, vacating a portion of 60th Ave West, a Snohomish County Road Right-of-Way [2022-0967](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Mead made a motion to set time and date for a public hearing for November 30th at the hour of 10:30 a.m. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

- b. Ordinance 22-048, establishing the 2023 monthly vehicle allowance of elected officials pursuant to SCC 3.36.035(2) [2022-0931](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Mead made a motion to set time and date for a public hearing for November 30th at the hour of 10:30 a.m. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

L. Other Business

1. Review of Motion 22-435, approving Administrative Matters presented at Council General Legislative Session on October 12, 2022
 - a. Receiving 2022 Budget Note response relating to the Office of Social Justice [2022-1077](#)

WALK ON**1. ORAL MOTION**[2022-1091](#)

Vice-Chair Mead made a motion that the Council hereby authorize and approve the Settlement Agreement and Release of All Claims in the amount of \$106,646.00 relating to the statutory claim for damage filed by Adrian Stubblefield, received by the County Risk Management Division on July 22, 2022, as negotiated by the Prosecuting Attorney following consultation with the County Executive. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

M. Executive Session(s):

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Laura Kisielius
2. WALK ON - Quasi Judicial
Pursuant to RCW 42.30.140(2)
DPA: Laura Kisielius

At 9:15 a.m., Heidi Beazizo, Interim Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session *[to discuss a matter of pending litigation]*. Ms. Beazizo also stated that there is a need for a second Walk On Executive Session related to a quasi judicial matter pursuant to RCW 42.30.140(2). She said Council will reconvene in this Administrative Session with possible action to follow. She said the estimated time is ten minutes and possible extensions will be announced.

EXECUTIVE SESSION 1 - PENDING LITIGATION**PRESENT:**

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low (*remote*)
Councilmember Nehring (*not present*)
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Laura Kisielius, Prosecutor's Office
Jason Cummings, Prosecutor's Office
Ken Klein, Executive's Office
Alessandra Durham, Executive's Office
Mike McCrary, Planning & Development Services

EXECUTIVE SESSION 2 - QUASI JUDICIAL**PRESENT:**

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low (*remote*)
Councilmember Nehring (*not present*)
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Deb Bell, Council Staff
Laura Kisielius, Prosecutor's Office
Jason Cummings, Prosecutor's Office

Executive Sessions began at 9:15 a.m. for an initial ten minutes to 9:25 a.m.

At 9:25 a.m., an extension was announced for five minutes to 9:30 a.m.

At 9:30 a.m., an extension was announced for five minutes to 9:35 a.m.

At 9:35 a.m., an extension was announced for two minutes to 9:37 a.m.

The Executive Sessions ended at 9:37 a.m.

N. Adjourn

At 9:37 a.m. Chair Dunn called the meeting back to order and then recessed the Council for two minutes until the Committee of the Whole Budget Deliberations meeting.