



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Megan Dunn, Council Chair  
Jared Mead, Council Vice-Chair  
Councilmembers: Sam Low, Nate Nehring, Strom Peterson

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**Wednesday, November 30, 2022**

**9:00 AM**

**Jackson Board Room  
& Remote Meeting**

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*The Evening Meeting scheduled on Tuesday, November 29, 2022, at 6:00 p.m. at Mountlake Terrace City Hall was cancelled due to inclement weather and was continued to Wednesday, November 30, 2022, at 9:00 a.m. held in the Snohomish County Council Chambers and remotely via Zoom.*

#### **PRESENT:**

Council Chair Dunn  
Council Vice-Chair Mead (*remote*)  
Councilmember Low (*remote*)  
Councilmember Nehring  
Councilmember Peterson (*not present*)  
Heidi Beazizo, Interim Chief of Staff  
Deb Bell, Council Staff  
Jim Martin, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that four members were present.

**C. Special Reports**

1. Resolution 22-067, recognizing Tuesday, November 29, 2022, as [2022-1193](#)  
"Giving Tuesday"

The clerk read the Resolution title into the record.

**ACTION:** Vice-Chair Mead made a motion to approve Resolution No. 22-067. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

**D. Public Comment**

There were no persons present wishing to provide public comment.

**E. Introduction and assignment of legislation to committees**

*All items assigned as listed below.*

**1. Finance and Economic Development**

- a. Motion 22-507, approving award of Council Project Funds (Sultan Parking Lot) [2022-1218](#)
- b. Motion 22-508, authorizing a reclassification within the Airport Department [2022-0999](#)
- c. Motion 22-509, 2023 approving local hotel/motel fund expenditure plan [2022-1200](#)

**2. Law and Justice/Human Services**

- a. Motion 22-510, approving the Interlocal Agreement between Snohomish County and the city of Everett relating to the Sex Offender Address and Residency Verification Program [2022-1222](#)

**3. Conservation, Sustainability and Recreation****4. Planning and Community Development****5. Public Works and Infrastructure**

- a. Motion 22-501, Intergovernmental Services Contract between Snohomish County and North County Regional Fire Authority to provide maintenance services [2022-1211](#)
- b. Motion 22-502, authorizing the County Executive to sign Professional Services Agreement CCF03-22 with TranTech Engineering, LLC to provide design services for the Snohomish River Bridge #1 Scour Mitigation Project [2022-1212](#)

- c. Motion 22-503, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Planning and Development Services Discipline [2022-1213](#)
- d. Motion 22-505, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Transportation and Environmental Services Discipline [2022-1217](#)
- e. Motion 22-506, approving and authorizing the execution of Amendment 2 to the Software as a Service (SaaS) Agreement with Easy Vista, Inc., for an Information Technology Service Management System [2022-1205](#)
- f. Motion 22-511, approve and authorize the County Executive to execute a Software as a Service Agreement between Snohomish County and GovQA, LLC for the Public Records Management System [2022-1170](#)

## 6. Committee of the Whole

*Action Items a. and b., Ordinance 22-068 and Motion 22-494, were discussed together.*

Deb Bell, Sr. Legislative analyst, provided a staff report for both Ordinance No. 22-068 and Motion No. 22-494. She explained this action would update the language in Snohomish County Code to update the fee schedule for Solid Waste. Ms. Bell explained that the proposed amendment sheet would allow for screenings to continue to be accepted at Snohomish County Transfer Stations until April 1, 2023.

Chair Dunn asked if the proposed amendment sheet has the support of the Public Works Department. Ms. Bell said that it does.

Councilmember Nehring said he has spoken with the cities of Arlington, Marysville, and Lake Stevens, and said it sounds like there are still significant obstacles. He said he has spoken with the Executive this morning and he will help coordinate a meeting with those entities. He said he will be working on an amendment that everyone can agree on.

- a. Ordinance 22-068, relating to solid waste disposal; amending chapters 7.35 and 7.41 SCC [2022-1202](#)

**ACTION:** Vice-Chair Mead made a motion to set time and date for a public hearing for December 14, 2022, at the hour of 10:30 a.m. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

- b. Motion 22-494, approving Snohomish County Public Works Solid Waste Division Service Fee Schedule [2022-1204](#)

**ACTION:** Vice-Chair Mead made a motion to set time and date for a public hearing for December 14, 2022, at the hour of 10:30 a.m. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

*[Clerk Note: A public hearing is not required for Motion 22-494. Motion 22-494 will be considered at the Public Hearing on December 14, 2022, along with Ordinance No. 22-068]*

- c. Motion 22-504, authorizing the County Executive to sign the January 1, 2021, through December 31, 2022, Collective Bargaining Agreement between Snohomish County, Washington and Public, Professional and Office-Clerical Employees and Drivers Local Union 763 affiliated with the International Brotherhood of Teamsters, Representing Law Enforcement Support [2022-1214](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He summarized the proposed two-year contract agreement and stated the agreement will cover approximately 70 employees.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-504. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

- d. Motion 22-514, authorizing the Chair of the Council to sign certification of 2023 tax levy estimates [2022-1235](#)

It was the consensus of the Council to move Motion No. 22-514 to General Legislative Session today, following Administrative Session.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

*Committee Chairs announced upcoming committee meetings as listed on the agenda.*

**1. Finance and Economic Development**

*(Next meeting is scheduled for Tuesday, December 13, 2022, at 10:00 a.m.)*

**2. Law and Justice/Human Services**

*(Next meeting is scheduled for Tuesday, December 13, 2022, at 1:00 p.m.)*

**3. Conservation, Sustainability and Recreation**

*(Next meeting is scheduled for Tuesday, December 13, 2022, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, December 6, 2022, at 11:00 a.m.)*

**5. Public Works and Infrastructure**

*(Next meeting is scheduled for Tuesday, December 6, 2022, at 10:00 a.m.)*

**H. Reports of outside committees****I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics (October 10, 2022) [2022-1203](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Interim Chief of Staff, provided a report on the following items:

1. Implementation of the CRM pilot (Customer data base that manages interactions with the County)
2. Integration of the Health Department/addition to council committees
3. District 4's [evening] meeting cancelled due to inclement weather, tentative new date is December 13th. District 3's [evening] meeting is scheduled for December 6th at Alderwood Water and Wastewater District. Both meetings are scheduled to begin at 6:00 p.m.
4. Council recess is December 19 through January 2, with the potential of a meeting on December 28th, if necessary. The first Council meeting of 2023 will be January 3rd.

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business****M. Executive Session(s):****N. Adjourn**

9:12 a.m., Chair Dunn recessed the meeting for three minutes to General Legislative Session.