



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0865

Motion: 25-158

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject:

Hire C&S Engineers, Inc. for on-call Airport Planning and Business Services at Snohomish County Airport.

Scope:

Authorizing the Snohomish County Executive to execute a contract for RFQ 24-011BC On-Call Airport Planning and Business Services with C&S Engineers, Inc., at the Snohomish County Airport.

Duration:

12-31-2028

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026-2027	Total
410-521680-4101	\$200,000	\$800,000	\$1,000,000
Total	\$200,000	\$800,000	\$1,000,000

Revenue	2025	2026-2027	Total
410.621680.0800	\$200,000	\$800,000	\$1,000,000
Total	\$200,000	\$800,000	\$1,000,000

Authority Granted:

Authorize the Snohomish County Executive to sign the agreement with C&S Engineers, Inc.

Background:

Snohomish County Airport (Paine Field) has need of professional assistance with various aeronautical planning studies, layouts and updates, as well of development of various forms, policies and best practices related to airport business development. C&S Engineers, Inc. (C&S) has been selected on the basis of their qualifications to perform the on-call Airport Planning and Business Services identified in Schedule F of RFQ 24-011BC. C&S has been in business for over 55 years, providing aviation support services to over 220 airports in that time, with over 120 staff currently dedicated solely to airports. This contract will be administered over four years, with the ability to extend for additional time at the option of the County. The required funds will be provided from the Airport fund and supplemented with grant funding when available. The total expenditure shall not exceed \$1,000,000.

Request: To consider Motion 25-158.