

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 25-380

AUTHORIZING THE COUNTY EXECUTIVE TO SIGN AN AWARD
RECOMMENDATION FOR THE USE OF A “PIGGYBACK” FOR PARTICIPATING
ADDENDUM NO. 21422 WITH STEELCASE ISSUED AND AWARDED BY THE
OFFICE OF WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES
(DES) FOR OFFICE FURNITURE AND SERVICES FOR AN UPDATED AMOUNT OF
\$6,900,000 THROUGH JANUARY 21, 2028

WHEREAS, this request is related to the use of a “piggyback” or “cooperative purchase” under SCC 3.04.220 utilizing a competitive bid issued and awarded by the Office of Washington State (DES). A Master Contract Usage Agreement (MCUA) between Snohomish County and the State of Washington authorizing cooperative purchases was approved by the County Council under Motion 13-245 and is currently in effect; and

WHEREAS, DES, through participation with NASPO, has negotiated and agreed to a Participating Addendum No. 21422 with Steelcase, Inc., a Michigan corporation dated and effective January 27, 2023. This Participating Addendum references Master Agreement No. MA3969 by and between State of Utah and Steelcase Inc. and is administered by NASPO. In the agreement, Steelcase, Inc. offers six categories of products including, but not limited to, desks, seating, panels, storage, etc. The agreement also provides local subcontractors for related services including, but not limited to, design, project management, installation, reconfiguring, moves, etc.; and

WHEREAS, on March 13, 2024, the use of this Participating Addendum was approved by Snohomish County Council via Motion 24-115 for a startup amount of \$2,400,000. The Facilities Department has multiple projects in progress as well as upcoming work and anticipates the need for additional purchases of office furniture and related services. Therefore, we are seeking Council approval for an increase of \$4,500,000 in award authority through the remaining term of the agreement which ends January 21, 2028;

NOW, THEREFORE, ON MOTION, this piggyback award recommendation is before the County Council for approval of an increase in the award amount, in accordance with Snohomish County Code section 3.04.120, “Formal sealed bidding”, and section 3.04.140(5), “Award, execution, by whom”, which establishes the County Council as the award authority for contracts subject to bidding requirements greater than \$500,000. The County Council approves this piggyback contract increase recommendation, provided there is sufficient appropriation authority and cumulative contract usage does not exceed \$6,900,000 during the contract term beginning on March 13, 2024, and ending on January 21, 2028.

PASSED this ____ day of _____, 2025.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk for Council