



Monthly Program Update

Snohomish County Early Head Start

DATE: October 17, 2024
TO: Snohomish County Council
FROM: Karen Matson, Human Services Department Division Manager
TOPIC: Early Head Start Governance – September 2024

REPORT PURPOSE:

- | | |
|---|---|
| <input type="checkbox"/> A. Early Head Start Personnel Actions | <input checked="" type="checkbox"/> D. Governing Bodies Communication |
| <input checked="" type="checkbox"/> B. Early Head Start Program Reports | <input checked="" type="checkbox"/> E. Correspondence |
| <input type="checkbox"/> C. Early Head Start Governance | |

A. EARLY HEAD START PERSONNEL ACTIONS

Governing body approval required for all personnel actions, to ensure participation of parents in hiring and agency personnel policies are followed.

No personnel action in September 2024.

B. EARLY HEAD START PROGRAM REPORTS AND UPDATES

Governing body must review financial statements and other program reports as part of program and fiscal oversight.

Monthly Fiscal Management Report

September 2024 attached

Monthly Credit Card Usage Report

September 2024 attached

Program Enrollment and Attendance – Program Year to Date

Early Head Start program enrollment as of September 30, 2024:

- Total enrollment: 89
- % of Over-Income Families (100-130% FPL): 6%
- % of Over-Income Families (> 130% FPL): 4%
- % of Children with an IFSP: 21%
- Current Waiting List: 17
- % of Completed Home Visits: 78%
- Vacancies over 30 Days: 0

Program Information Report Data

- Pregnant People: 10
- Children Under 1 Year: 18
- Children 1 – 2 Years: 22

- Children 2 – 3 Years: 39
- Families with home language other than English: 51
- Well-Child Exams: 87%
- Dental Screenings: 81%
- Immunizations: 91%

Other Reports

None

C. EARLY HEAD START GOVERNANCE

The Governing Body is required to review and approve periodic programmatic reports, processes, and outcomes, including but not limited to Self-Assessment, Eligibility Recruitment Selection Enrollment Attendance (ERSEA), monitoring reports and funding applications, etc., as part of program and fiscal oversight.

No governance actions in September.

D. POLICY COUNCIL & EARLY LEARNING PROGRAM COMMUNICATION and LINKAGES

Sharing of information strengthens the partnerships of the governing bodies.

Policy Council Information:

Policy Council representatives work in tandem with the Early Head Start Advisory Committee and with program administration to oversee the Early Head Start program. The Policy Council September meeting agenda and minutes are attached.

Early Head Start Advisory Committee Information:

Early Head Start Advisory Committee representatives work in tandem with the Early Head Start Policy Council and with program administration to oversee the Early Head Start program. The Advisory Committee did not meet in September.

E. CORRESPONDENCE

Correspondence shared by the Office of Head Start, Department of Children, Youth and Families.

A Monitoring Review Report was received from the Office of Head Start on September 30, 2024. The report is a summary of the in-person review conducted by the Office of Head Start August 26 – 30, 2024. The report indicates that all previously identified findings have been corrected, and all findings have been closed. The report is attached.

Monthly Program Update Snohomish County Early Head Start is submitted for approval or disapproval during the Administrative Session of the Snohomish County Council, the governing body of Snohomish County Early Head Start.